



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Common Council

*Mayor John T. Dickert, President, Alderman Terry McCarthy  
Alderman Dennis Wisner, Alderman Jim Kaplan  
Alderman Q.A. Shakoor, II, Alderman Ronald D. Hart,  
Alderman Sandy Weidner  
Alderman Krystyna Sarrazin, Alderman Jeff Coe, Alderman  
Michael Shields  
Alderman Melissa Kaprelian-Becker, Alderman Raymond  
DeHahn,  
Alderman Gregory Holding, Alderman James Morgenroth  
Alderman Edward E. Diehl, Alderman Henry Perez*

---

Tuesday, August 20, 2013

7:00 PM

Room 205, City Hall

---

### A. Call To Order

**PRESENT:** 13 - Coe, Sarrazin, Shields, Kaplan, Kaprelian-Becker, DeHahn, Shakoor, II, McCarthy, Wisner, Holding, Morgenroth, Hart and Diehl  
**EXCUSED:** 2 - Weidner and Perez

### B. Pledge of Allegiance To The Flag

*Mayor Dickert led the Council in the Pledge of Allegiance to the Flag.*

### C. Approval of Journal of Council Proceedings (Minutes)

*Minutes of the previous meeting were approved as printed on motion of Alderman McCarthy.*

#### **Presentation of award for the winner of Greater Racine in Bloom's Beauty in the Community Contest**

**Alderman Kaprelian-Becker thanked all those who dedicated their time and efforts as well as a special thank you to all the contestants. She presented the winner, Debra Lamke of Sturtevant with the Greater Racine in Bloom's Beauty award.**

### D. Public Hearings

[Ord.13-13](#) Ord. 13-13

To amend Chapter 114, Article X. - Zoning, Sign Regulations, of the Municipal Code of the City of Racine, Wisconsin to create consistent height standards for pole / freestanding signs within the City of Racine.

The Common Council of the City of Racine, Wisconsin, do ordain as follows:

Part 1: In Sec. 114-1033. - Electronic message signs, of the Municipal Code of the City of Racine, Wisconsin, "25 feet" in Sec. (b) (3) is hereby repealed and shall be replaced with "15 feet."

Part 2: Sec. 114-1035. - Marquee signs, awnings and canopies, of the Municipal Code of the City of Racine, Wisconsin, Sec. (a) (1) is hereby amended by adding the following:

"c. The maximum height shall not exceed 15 feet above curb level."

Part 3: Sec. 114-1035. - Marquee signs, awnings and canopies, of the Municipal Code of the City of Racine, Wisconsin, Sec. (b) (1) is hereby amended by adding the following sentence:

"Maximum height shall not exceed 15 feet above curb level."

Part 4: Sec. 114-1064. - Signs permitted in R4, R5 and R6 districts, of the Municipal Code of the City of Racine, Wisconsin is hereby amended by adding the following subsection:

"(3) *Height.* No sign shall exceed 6 feet in height from curb level."

Part 5: Sec. 114-1076. - Signs permitted in O and O-I districts, of the Municipal Code of the City of Racine, Wisconsin, is hereby amended by adding the following subsection:

"(3) *Height.* No sign shall exceed 15 feet in height from curb level."

Part 6: In Sec. 114-1077. - Signs permitted in B1 district, of the Municipal Code of the City of Racine, Wisconsin, "20 feet" in subsection (3) is hereby repealed and shall be replaced with "15 feet."

Part 7: In Sec. 114-1078. - Sign permitted in the B2 district, of the Municipal Code of the City of Racine, Wisconsin, "25 feet" in subsection (1) (d) is hereby repealed and shall be replaced with "15 feet."

Part 8: In Sec. 114-1079. - Signs permitted in the B3 district, of the Municipal Code of the City of Racine, Wisconsin, "25" feet in subsection (2) is hereby repealed and shall be replaced with "15 feet."

Part 9: In Sec. 114-1080. - Signs permitted in the B4 district, of the Municipal Code of the City of Racine, Wisconsin, "20 feet" in subsection (2) e. is hereby repealed and shall be replaced with "15

feet.”

Part 10: In Sec. 114-1081. - Signs permitted in the B5 district, of the Municipal Code of the City of Racine, Wisconsin, “20 feet” in subsection (2) e. is hereby repealed and shall be replaced with ”15 feet.”

Part 11: In Sec. 114-1081. - Signs permitted in the B5 district, of the Municipal Code of the City of Racine, Wisconsin, “20 feet” in subsection (5) d. is hereby repealed and shall be replaced with ”15 feet.”

Part 12: In Sec. 114-1091. - Signs permitted in the I-1 District, of the Municipal Code of the City of Racine, Wisconsin, “25 feet” in subsection (1) c. is hereby repealed and shall be replaced with ”15 feet.”

Part 13: In Sec. 114-1091. - Signs permitted in the I-1 District, of the Municipal Code of the City of Racine, Wisconsin, “25 feet” in subsection (2) d. is hereby repealed and shall be replaced with ”15 feet.”

Part 14: In Sec. 114-1106. - Size, of the Municipal Code of the City of Racine, Wisconsin, “25 feet” in subsection (a) is hereby repealed and shall be replaced with ”15 feet.”

Part 15: This ordinance shall take effect upon passage by a majority vote of the members-elect of the City Common Council and publication or posting as required by law.

Passed by the Common Council:

\_\_\_\_\_  
Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Fiscal Note: N/A

Sponsors: Dennis Wisner

*George Meyer and Jason Saari spoke on the public hearing.*

**E. Public Comments**

*Ken Brown  
George Meyer*

**F. Communications****Refer to Finance and Personnel Committee, by Ald. Shakoor**

[13-9237](#)

**Subject:** Communication from the Police Chief requesting to discuss review and authorization for the Suburban Mutual Response Team (S.M.A.R.T.) mutual aid initiative agreement.

**Referred to Finance and Personnel Committee**

[13-9239](#)

**Subject:** communication from the City Attorney submitting the claim of Isaiah Robinson for consideration.

**Referred to Finance and Personnel Committee**

[13-9246](#)

**Subject:** communication from the City Attorney submitting the claim of Jimmie Nelson, Jr. for consideration.

**Referred to Finance and Personnel Committee**

[13-9254](#)

**Subject:** communication from the City Attorney submitting the claim of Sari Bogosian for consideration.

**Referred to Finance and Personnel Committee**

[13-9265](#)

**Subject:** Communication from the City Attorney submitting the claim of Regency West Apartments LLC for an excessive real estate assessment and taxes of the property located at 2300 Loni Lane for the 2013 tax year for consideration.

**Referred to Finance and Personnel Committee**

[13-9273](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to apply for & accept grant funds up to \$250,000.00 from the Great Lakes Shoreline Cities Green Infrastructure Grants.

**Referred to Finance and Personnel Committee**

**Refer to Public Works and Services Committee, by Ald. DeHahn**

[13-9227](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer submitting a new ordinance relating to prohibiting long-term docking at the Rooney/Pugh Recreational Areas so as to

protect general public access.

**Referred to Public Works and Services Committee**

**Referred to Board of Park, Recreation and Cultural Services**

[13-9255](#)

**Subject:** Communication from Alderpersons Kaprelian-Becker and Sarrazin relating to a new ordinance and an increased forfeiture associated with the illegal dumping of waste tires.

**Referred to Public Works and Services Committee**

[13-9258](#)

**Subject:** Communication from St. Edward Parish requesting to close 15th Street and the alley between West Blvd. and Grove Avenue for their annual parish festival from September 20, 2013 to September 21, 2013.

**Referred to Public Works and Services Committee**

[13-9261](#)

**Subject:** Communication, on the behalf of constituents, from Alderman Kaprelian-Becker, requesting a public hearing for paving of the alley bounded by Romaine Ave. to Walton Ave; Green St. to St. Clair St.

**Referred to Public Works and Services Committee**

[13-9262](#)

**Subject:** Communication, on the behalf of constituents, from Alderman Kaprelian-Becker, requesting a public hearing for paving of the East West portion of the alley bounded by Jones Ave to Walton Ave ; Charles St. to Geneva St. (EW)

**Referred to Public Works and Services Committee**

[13-9263](#)

**Subject:** Communication, on the behalf of constituents, from Alderman Kaprelian-Becker, requesting a public hearing for paving of the alleys bounded by Jones Ave. to Goold St.; La Salle St. to Geneva St. (N-S) W. Alley bounded by Jones Ave. to Goold St.; La Salle St. to Geneva St. (E-W). Alley bounded by Jones Ave. to Goold St.; La Salle St. to Geneva St. (N-S) E.

**Referred to Public Works and Services Committee**

## **G. Committee Reports**

### **Finance and Personnel Committee Report, by Ald. Shakoor**

[13-9193](#)

**Subject:** Communication from the City Attorney submitting the claim of Renee Tahmazian for consideration.

**Recommendation of the Finance & Personnel Committee on 8-12-13:** The claim of Renee Tahmazian be denied.

**Fiscal Note:** N/A

A motion was made that this Claim be Received and Filed as Reported. The motion was APPROVED.

**13-9205**

**Subject:** Communication from the Assistant Finance Director requesting to appear before the Finance and Personnel Committee to present the 2012 Financial Statements of the City of Racine and the 2012 auditor communication report.

**Recommendation of the Finance & Personnel Committee on 8-12-13:** Receive and File**Fiscal Note:** N/A

A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.

**13-9207**

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting a transfer of funds for Laurel Clark Fountain Attendant Contractual Services. (Res. No. 13-0326)

**Recommendation of the Finance & Personnel Committee on 8-12-13:** Permission be granted to transfer funds for Laurel Clark Fountain Attendant Contractual Services.

**Fiscal Note:** Transfer of \$13,000 for Laurel Clark Fountain Attendant Contractual Services from 101.710.5020 to 101.710.5600.

A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.

**13-9208**

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept a donation from the Racine Community Foundation in the amount of \$30,600 for Lockwood Park. (Res. No. 13-0327)

**Recommendation of the Finance & Personnel Committee on 8-12-13:** Permission be granted to the Director of Parks, Recreation & Cultural Services to accept a donation from the Racine Community Foundation in the amount of \$30,600 for Lockwood Park.

**Fiscal Note:** Donation of \$30,600 for Lockwood Park.

A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.

**13-9209**

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to apply for & accept grant funds from the Racine Community Foundation in the amount of

\$1,500.00 for the GED/HSED High School Equivalency Program (Grant Control No. 2013-021). (Res. No. 13-0328)

**Recommendation of the Finance & Personnel Committee on 8-12-13:** Permission be granted for the Director of Parks, Recreation & Cultural Services to apply for & accept grant funds from the Racine Foundation in the amount of \$1,500.00 for the GED/HSED High School Equivalency Program (Grant Control No. 2013-021).

**Fiscal Note:** The grant is in the amount of \$1,500.00. There is no City match required.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

[13-9232](#)

**Subject:**(Direct Referral) Communication from the Director of Finance requesting submittal of the General and Health Insurance Funds activities for the first six months of 2013.

**Recommendation of the Finance & Personnel Committee on 8-12-13:** Receive and File

**Fiscal Note:** Expenditures for the first half of 2013 appear to be on target.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

[13-9245](#)

**Subject:** (Direct Referral) Communication from the Human Resources Manager and Deputy City Attorney submitting the International Brotherhood of Electrical Workers Local 430, AFL-CIO 2013 collective bargaining agreement for consideration. (Res. No. 13-0329)

**Recommendation of the Finance and Personnel Committee on 8-12-13:**Recommend approval of the negotiated collective bargaining agreement.

**Fiscal Note:** Total base wages will increase .2485% over 2012 total base wages.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

Council Action

**A motion was made by Q.A. Shakoor, II, seconded by President Terry McCarthy, that this be Considered as Reported to Adopt the Report. Adopted by the following vote:**

**AYES:** 13 - Coe, Sarrazin, Shields, Kaplan, Kaprelian-Becker, DeHahn, Shakoor, II, McCarthy, Wiser, Holding, Morgenroth, Hart and Diehl

**EXCUSED:** 2 - Weidner and Perez

**Public Works and Services Committee Report, by Ald. DeHahn**

[13-9166](#)

**Subject:** Communication from the Alderperson of the 2nd District requesting that Alex Sarrazin present on "Tax Benefit Analysis of Brick Street".

**Recommendation of the Public Works and Services Committee on 8-13-13:** The item be received and filed.

**Fiscal Note:** N/A

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

[13-9201](#)

**Subject:** Communication from the Alderperson of the 2nd District requesting the installation of a street light at 16th and Clark.

**Recommendation of the Public Works and Services Committee on 8-13-13:** In accordance with Section 2-94 of the Municipal Code of the general ordinances of the City of Racine, the following street lighting changes be approved: Upgrade one (1) 100-watt high-pressure sodium street light to the maximum wattage on Clark Street 185' north of 16th Street.

**Fiscal Note:** The estimated installation cost of this lighting is \$250.00 and the annual operating cost is \$180.00.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

[13-9211](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 42-13 (K3-047), 2013 Parking Ramp Maintenance (R1). (Res. No. 13-0331)

**Recommendation of the Public Works and Services Committee on 8-13-13:** That Contract 42-13 (K3-047), 2013 Parking Ramp Maintenance (R1), be awarded to CWS Source, Inc., dba Structure Werks, Brookfield, WI, at their bid price of \$418,450.50, they being the only responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from Account 106.993.6750, Ramp Improvement Construction.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**



13-9215

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 50-13 (K3-055), Masonry Restoration-Memorial Hall. (Res. No. 13-0332)

**Recommendation of the Public Works and Services Committee**

**on 8-13-13:** That Contract 50-13 (K3-055), Masonry Restoration-Memorial Hall, be awarded to RAZA of Racine, LLC, Racine, WI, at their bid price of \$199,000.00 plus Alternate Bid 1 in the amount of \$30,000.00 for a total contract of \$229,000.00, they being the only responsible bidder.

**Fiscal Note:** Funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 181,849.00 - Account 108.993.520 West Stairs

\$ 47,151.00 - Account 108.993.5510, Memorial Hall Tuckpointing

\$ 229,000.00 - Total

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

13-9216

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 01-13 (K3-001) - Professional Services - Stormwater Utility, AECOM, consultant. (Res. No. 13-0333)

**Recommendation of the Public Works and Services Committee**

**on 8-13-13:** That Amendment No. 1 to Contract 1-13 (K3-001), Professional Services - Stormwater Utility, AECOM Technical Services, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$25,000.00.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from Account 104.993.5450, Graceland Pond Dredging.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

13-9218

**Subject:** Communication from Real Racine requesting permission to use city right-of-way on Sunday, September 22, 2013, for "The Biggest Loser Run/Walk".

**Recommendation of the Public Works and Services Committee**

**on 8-13-13:** That the Real Racine be granted permission to close city right-of-way, as listed below, for "The Biggest Loser Run/Walk" on Sunday, September 22, 2013, from 7:30 a.m. to 1:00 p.m., in accordance with their request.

**Lake Avenue from 4th Street to 5th Street;****4th Street from Lake Avenue to Festival Park;**

Christopher Columbus Causeway (County) down and back to Lake Michigan Pathway (City) to Main Street;

**Main Street from Gaslight Drive to Dodge Street;****Dodge Street from Main Street to Michigan Boulevard;**

Michigan Boulevard from Dodge Street to Reichert Court (right lane);  
Reichert Court from Michigan Boulevard to Lake Michigan Pathway;  
(right lane);

Lake Michigan Pathway from Michigan Boulevard (S) to Michigan Boulevard (N);

Michigan Boulevard from Augusta Street to Lombard Avenue (right lane);

Lombard Avenue from Michigan Boulevard to Main Street (right lane);

Main Street from Lombard Avenue to Goold Street (left lane);

Goold Street from Main Street to Michigan Boulevard (left lane);

Michigan Boulevard from Goold Street to Hoffert Drive (left lane);

Hoffert Drive (City park) from Michigan Boulevard to Barker Street;

**Barker Street from Hoffert Drive to Main Street;**

Main Street from Barker Street to 2nd Street (right lane);

2nd Street from Main Street to Wisconsin Avenue (right lane);

Wisconsin Avenue from 2nd Street to Water Street (right lane);

**Water Street from Wisconsin Avenue to Marquette Street (turn around and return to College Avenue);**

College Avenue from Water Street to 6th Street (left lane);

6th Street from College Avenue to Pershing Park Drive (left lane);

Pershing Park Drive (City park) from 6th Street to 11th Street (left lane);

11th Street from Pershing Park Drive to Main Street (left lane);

Main Street from 11th Street to 14th Street (left lane);

14th Street from Main Street to Wisconsin Avenue (left lane);

Wisconsin Avenue from 14th Street to DeKoven Avenue (left lane);

DeKoven Avenue from Wisconsin Avenue to Grand Avenue (left lane);

Grand Avenue from DeKoven Avenue to 21st Street (left lane);

21st Street from Grand Avenue to Wisconsin Avenue (left lane);

Wisconsin Avenue to small portion of Main Street (left lane),

Cross over and continue north on Wisconsin Avenue to 16th Street (right lane);

16th Street from Wisconsin Avenue to Main Street (right lane);

**Main Street from 16th Street south to dead end then turn around;**

Main Street from 16th Street to 12th Street (right lane);

12th Street from Main Street to Lake Avenue (right lane);

**Lake Avenue from 12th Street to 11th Street;**

11th Street from Lake Avenue to Lake Michigan Pathway (right lane);

Lake Michigan Pathway from 11th Street to 4th Street;

4th Street from pathway to Lake Avenue.

Further recommend that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,050.00 special event fee.
- F. Sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval; and providing and removing all temporary traffic control devices and detour signs.
- G. Sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Further recommends that this item be referred to the Board of Parks, Recreation and Cultural Services.

**FISCAL NOTE:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

**This Communication was Referred to the Board of Park, Recreation and Cultural Services**

[13-9220](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding for repairs to the HVAC equipment at the Safety building and City Hall. (Res. No. 13-0330)

**Recommendation of the Public Works and Services Committee on 8-13-13:** That formal bidding procedures be waived and that the Mayor and City Clerk be authorized and directed to enter into Contract 55-13 (K3-060), Repair HVAC Equipment at Safety Building and City Hall, with Johnson Controls, Inc., Waukesha, WI, for the lump sum cost of \$43,910.00.

Further recommend that funding to defray the cost of this work is available in Account 404.000.5670, Building Complex-Building

Maintenance and Repairs.

**Fiscal Note:** Funds are available as herein delineated.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

13-9230

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 2 to State Project ID: 2704-00-03, Ohio Street - 16th Street to Washington Avenue (STH 20), Clark Dietz, Inc., consultant. (Res. No. 13-0334)

**Recommendation of the Public Works and Services Committee on 8-13-13:** That Amendment No. 2 on the three-party contract between the State of Wisconsin, City of Racine and Clark Dietz, Inc., State Contract ID: 2704-00-03, Ohio Street, 16th Street to Washington Avenue (STH 20), be approved in the amount of \$3,786.15, with the City's share being \$757.23.

**Fiscal Note:** Funding to defray the cost of the City's share of these professional services be appropriated from Account 993.908.5100, Ohio St.-16th Street to Washington Avenue (STH 20).

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

13-9241

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting an easement for sanitary sewer and storm water for the property located at 3727 Twentieth Street. (Res. No. 13-0336)

**Recommendation of the Public Works and Services Committee on 8-13-13:** That the City Attorney take the necessary steps to enter into a sanitary sewer and storm water easement agreement for existing and proposed sanitary sewer and storm water infrastructure located at 3727 20th Street - Tax #23782000, more particularly described as follows:

That part of Walker Addition, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northeast  $\frac{1}{4}$  of Section 19 Township 3 North, Range 23 East described as follows:

A 20 foot wide sewer easement east of the original center line of vacated Monroe Avenue and 109 feet south of the south line of 20th Street to the south line of 20th Street.

Said described tract containing 2,180 square feet more-or-less.

**Fiscal Note:** N/A

A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.

13-9242

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting an easement for sanitary sewer and storm water for the property located at 2017 Lathrop Avenue. (Res. No. 13-0337)

**Recommendation of the Public Works and Services Committee on 8-13-13:** That the City Attorney take the necessary steps to enter into a sanitary sewer and storm water easement agreement for existing and proposed sanitary sewer and storm water infrastructure located at 2017 Lathrop Avenue - Tax #23786001, more particularly described as follows:

That part of Walker Addition, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northeast  $\frac{1}{4}$  of Section 19 Township 3 North, Range 23 East described as follows:

A 40 foot wide sewer easement centered along the original center line of vacated Monroe Avenue 229 feet south of the south line of 20th Street to 109 feet south of the south line of 20th Street and a 20 foot wide sewer easement west of the original center line of vacated Monroe Avenue and 109 feet south of the south line of 20th Street to the south line of 20th Street.

Said described tract containing 6,980 square feet more-or-less.

**Fiscal Note:** N/A

A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.

13-9243

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting an easement for sanitary sewer and storm water for the property located at 2005 Lathrop Avenue. (Res. No. 13-0338)

**Recommendation of the Public Works and Services Committee on 8-13-13:** That the City Attorney take the necessary steps to enter into a sanitary sewer and storm water easement agreement for existing and proposed sanitary sewer and storm water infrastructure located at 2005 Lathrop Avenue - Tax #23786000, more particularly described as follows:

That part of Walker Addition, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northeast  $\frac{1}{4}$  of Section

19 Township 3 North, Range 23 East described as follows:

A 40 foot wide sewer easement centered along the original center line of vacated Monroe Avenue 469 feet north of the north line of 21st Street to the north line of 21st Street.

Said described tract containing 18,760 square feet more-or-less.

**Fiscal Note:** N/A

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

13-9250

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 to Contract 13-13 (K3-013), 2013 Sidewalk Replacement, Phase I (R1), RAZA of Racine LLC, contractor. (Res. No. 13-0335)

**Recommendation of the Public Works and Services Committee on 8-13-13:** That Change Order No. 1 on Contract 13-13 (K3-013), 2013 Sidewalk Replacement, Phase I (R1), RAZA of Racine, LLC, contractor, be approved in the amount of \$8,073.18.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from Account 993.908.5510, Sidewalks New.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

Council Action

**A motion was made by Raymond DeHahn, seconded by Jim Kaplan, that this be Considered as Reported to Adopt the Report. Adopted by the following vote:**

**AYES:** 13 - Coe, Sarrazin, Shields, Kaplan, Kaprelian-Becker, DeHahn, Shakoor, II, McCarthy, Wisner, Holding, Morgenroth, Hart and Diehl

**EXCUSED:** 2 - Weidner and Perez

**Public Safety and Licensing Committee Report, by Ald. Holding**

13-9185

**Subject:**(New) Application of Taos Chili,Dale Destiche, Agent for a "Class C" and Class "B" Fermented Malt Beverage and Wine License for 300 Sixth Street. (1st District)

**Recommendation of Public Safety and Licensing Committee on 8-12-13:** That the (New) Application of Taos Chili,Dale Destiche, Agent for a "Class C" and Class "B" Fermented Malt Beverage and Wine License for 300 Sixth Street be approved.

Fiscal Note: N/A

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

[13-9210](#)

**Subject:** (Direct Referral) Sale of Abandoned Vehicles 07-30-13

**Recommendation of Public Safety and Licensing Committee on 8-12-13:** That the item be received and filed as the highest responsible bidder and only bidder was Sturtevant Auto Salvage.

**Fiscal Note:** This will generate \$14,777.00 in revenue in account 101.310.7550

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

[13-9217](#)

**Subject:** (Direct Referral) Communication from Roberts Roost 600 6th Street, requesting to amend their Premise Description to include their existing patio.

**Recommendation of Public Safety and Licensing Committee on 8-12-13:** That the request to amend the premise description for 600 6th Street to include their patio be approved.

Fiscal Note: N/A

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

[13-9231](#)

**Subject: (Direct Referral)** The application of Don's Towing & Truck Service, LLC for a 2013-2014 Motor Vehicle Towing License. **(Renewal)**

**Recommendation of Public Safety and Licensing Committee on 8-12-13:** The renewal application of Don's Towing & Truck Service, LLC for a 2013-2014 Motor Vehicle Towing License be approved pending all departmental inspections.

Fiscal Note: N/A

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

Council Action

**A motion was made by Gregory Holding, seconded by James Morgenroth, that this be Considered as Reported to Adopt the Report. Adopted by the following**

**vote:**

**AYES:** 13 - Coe, Sarrazin, Shields, Kaplan, Kaprelian-Becker, DeHahn, Shakoor, II, McCarthy, Wiser, Holding, Morgenroth, Hart and Diehl

**EXCUSED:** 2 - Weidner and Perez

**City Plan Commission Report, by Ald. Wiser****13-9027**

**Subject:** Communication from the Southeastern Wisconsin Regional Planning Commission requesting endorsement of the Regional Housing Plan. (Res. No. 13-0339)

**Recommendation of the Affirmative Action and Human Rights Commission on 8-8-13:** That the Common Council endorses the plan with the recommendation that there be more collaboration regarding transportation, affordable housing, family supportive wage, and skill sets enhancement with equal emphasis given to all four topics.

**Recommendation of the City Plan Commission on 8-14-13:** That the Common Council adopts a resolution endorsing the plan.

**Fiscal Note:** N/A

**Defer**

**13-9249**

**Subject:** (Direct Referral) Request by Anthony Parker for a conditional use approval to locate a tattoo establishment at 2049 Taylor Avenue. (PC-13) (Res. No. 13-0340)

**Recommendation of the City Plan Commission on 8-14-13:** That the item be approved subject to conditions.

**Fiscal Note:** N/A

**A motion was made that this Conditional Use Permit be Received and Filed as Reported. The motion was APPROVED by the following vote:**

**AYES:** 12 - Coe, Sarrazin, Shields, Kaplan, Kaprelian-Becker, DeHahn, Shakoor, II, McCarthy, Wiser, Morgenroth, Hart and Diehl

**NOES:** 1 - Holding

**EXCUSED:** 2 - Weidner and Perez

**13-9275**

**Subject:** (Ord.13-13) An ordinance amending Chapter 114, Article X of the Municipal Code to create consistent height standards for pole/freestanding signs within the City of Racine.

**Recommendation of the City Plan Commission on 8-14-13:** That the ordinance be adopted.



**Fiscal Note:** N/A

**A motion was made that this Communication be Referred to the City Plan Commission, . The motion was APPROVED by the following vote:**

**AYES:** 13 - Coe, Sarrazin, Shields, Kaplan, Kaprelian-Becker, DeHahn, Shakoor, II, McCarthy, Wisner, Holding, Morgenroth, Hart and Diehl

**EXCUSED:** 2 - Weidner and Perez

### **Housing Loan Board Report, by Ald. Wisner**

[13-9257](#)

**Subject:** (Direct Referral) Request of the Director of City Development to accept the offer of Rodolfo and Silvina Beltran to purchase 508 Randolph Street, an NSP-3 property. (Res. No. 13-0341)

#### **Recommendation of the Loan Board of Review on August 15, 2013:**

To approve the request of the Director of City Development to accept the offer of Rodolfo and Silvina Beltran to purchase 508 Randolph Street, an NSP-3 property. Further, that the Mayor, the City Clerk, and the Director of City Development are authorized to execute any documents necessary to complete the sale.

**Fiscal Note:** The property was acquired and renovated through the NSP-3 program. The City will receive \$50,000 in proceeds, minus commissions and closing costs.

**A motion was made that this Communication be Considered as Reported . The motion was APPROVED.**

### **Committee of the Whole Report, by Ald. McCarthy**

[13-9138](#)

**Subject:** (Direct Referral) communication from the Council President requesting a review of the duties, responsibilities and obligations of the Fire Department.

**Recommendation of the Committee of the Whole on 08-05-2013:** the Item be Received and Filed.

**Fiscal Note:** N/A

**A motion was made that this Communication be Considered as Reported . The motion was APPROVED.**

### **Office of the Mayor Report, by Ald. McCarthy**

[13-9264](#)

**Subject:** Communication from Mayor Dickert nominating appointments/reappointments to the following committees, boards

and/or commissions:

Appoint Cory Mason III 1328 Racine St, Racine, 53403 to the Business Improvement District Board #3 - Uptown, representing Twin Disc, Inc. to a 3 year term expiring December 31, 2016.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

**Board of Parks, Recreation, and Cultural Services Report, by Ald. McCarthy**

**13-9109**

**Subject:** Communication from Focus on Community requesting to use city right-of-way for a run/walk on September 7, 2013. (Res. No. 13-0304)

**Recommendation of the Public Works and Services Committee on 7-30-13:** That Focus on Community be granted permission to use city right-of-way for a run/walk on Saturday, September 7, 2013, from 9:00 a.m. to 12:00 p.m.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay any costs associated with bagging of parking meters.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

**Recommendation of the Board of Parks, Recreation & Cultural Services on 8-15-13:** To receive and file.

**Fiscal Note:** N/A

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

13-9219

**Subject:** Communication from the Root River Council, Inc. requesting to host the first annual River Fest at Island Park on Saturday, September 21, 2013 from 2:00 p.m. until 11:00 p.m. and further requests abatement of the park fees. (Res. No. 13-0325)

**Recommendation of the Finance & Personnel Committee on**

**8-12-13:** Permission be granted to the Root River Council, Inc. to host the first annual River Fest at Island Park on Saturday, September 21, 2013 from 2:00 p.m. until 11:00 p.m. without abatement of fees.

**Fiscal Note:** Estimated \$450 for fees and \$200 deposit. Final fee amount will be determined as event is finalized.

**Recommendation of Board of Parks, Recreation & Cultural**

**Services on 8-14-13:** To approve the communication from the Root River Council, Inc. to host a first annual festival at Island Park on Saturday, September 21, 2013 from 2:00 p.m. until 11:00 p.m. and further request

- A. A waiver of ordinance 70.104 for overnight parking of vehicles and trailers;
- B. A certificate of liability insurance certificate be filed prior to the event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall pay a per day special event fee and deposit to be determined by the PRCS Department;
- E. Animals be allowed as approved by PRCS staff.

**Fiscal Note:** Special Event Fees and Deposit to be determined by the PRCS Department.

**A motion was made that this Communication be Received and Filed as Reported. The motion was APPROVED.**

Council Action

**A motion was made by President Terry McCarthy, seconded by Q.A. Shakoor, II, that this be Considered as Reported to Adopt the Report. Adopted by the following vote:**

**AYES:** 13 - Coe, Sarrazin, Shields, Kaplan, Kaprelian-Becker, DeHahn, Shakoor, II, McCarthy, Wisner, Holding, Morgenroth, Hart and Diehl

**EXCUSED:** 2 - Weidner and Perez

## H. Consent Agenda - Resolutions

**Res.13-0325**

## River Fest at Island Park

Resolved, that permission is granted to the Root River Council, Inc. to host the first annual River Fest at Island Park on Saturday, September 21, 2013 from 2:00 p.m. until 11:00 p.m. without abatement of fees.

Further resolved, that permission is granted with the following stipulations:

- A. A waiver of ordinance 70.104 for overnight parking of vehicles and trailers;
- B. A certificate of liability insurance certificate be filed prior to the event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall pay a per day special event fee and deposit to be determined by the PRCS Department; and
- E. Animals be allowed as approved by PRCS staff.

Fiscal Note: Estimated \$450.00 for fees and \$200.00 deposit. Final fee amount will be determined as event is finalized. Special event fees and deposit to be determined by the PRCS Department.

Sponsors: Q.A. Shakoor, II

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0326**

## Laurel Clark Fountain Attendant Contractual Services

Resolved, that permission is granted to transfer funds for Laurel Clark Fountain Attendant Contractual Services.

Fiscal Note: Transfer of \$13,000.00 for Laurel Clark Fountain Attendant Contractual Services from 101.710.5020 to 101.710.5600.

Sponsors: Q.A. Shakoor, II

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0327**

## Donation from Racine Community Foundation for Lockwood Park

Resolved, that permission is granted to the Director of Parks,

Recreation & Cultural Services to accept a donation from the Racine Community Foundation in the amount of \$30,600.00 for Lockwood Park.

Fiscal Note: Donation of \$30,600.00 for Lockwood Park.

Sponsors: Q.A. Shakoor, II

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0328**

Grant from Racine Community Foundation for the GED / HSED High School Equivalency Program

Resolved, that permission is granted for the Director of Parks, Recreation & Cultural Services to apply for & accept grant funds from the Racine Foundation in the amount of \$1,500.00 for the GED / HSED High School Equivalency Program (Grant Control No. 2013-021).

Fiscal Note: The grant is in the amount of \$1,500.00. There is no City match required.

Sponsors: Q.A. Shakoor, II

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0329**

International Brotherhood of Electrical Workers Local 430, AFL-CIO 2013 Collective Bargaining Agreement

Resolved, that the International Brotherhood of Electrical Workers Local 430, AFL-CIO 2013 negotiated collective bargaining agreement, submitted by the Human Resources Manager and Deputy City Attorney, is approved.

Fiscal Note: Total base wages will increase .2485% over 2012 total base wages.

Sponsors: Q.A. Shakoor, II

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0330**

HVAC Equipment at Safety Building and City Hall

Resolved, that formal bidding procedures are waived and that the Mayor and City Clerk are authorized and directed to enter into Contract 55-13 (K3-060), Repair HVAC Equipment at Safety Building and City Hall, with Johnson Controls, Inc., Waukesha, WI, for the lump sum cost of \$43,910.00.

Further resolved, that funding to defray the cost of this work is available in Account 404.000.5670, Building Complex-Building Maintenance and Repairs.

Fiscal Note: Funds are available as herein delineated.

Sponsors: Sandy Weidner

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0331**

Contract 42-13 (K3-047), 2013 Parking Ramp Maintenance (R1)

Resolved, that Contract 42-13 (K3-047), 2013 Parking Ramp Maintenance (R1), is awarded to CWS Source, Inc., dba Structure Werks, Brookfield, WI, at their bid price of \$418,450.50, they being the only responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from Account 106.993.6750, Ramp Improvement Construction.

Sponsors: Sandy Weidner

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0332**

Contract 50-13 (K3-055), Masonry Restoration-Memorial Hall

Resolved, that Contract 50-13 (K3-055), Masonry Restoration-Memorial Hall, is awarded to RAZA of Racine, LLC, Racine, WI, at their bid price of \$199,000.00 plus Alternate Bid 1 in the amount of \$30,000.00 for a total contract of \$229,000.00, they being the only responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from the following accounts:

\$181,849.00 - Account 108.993.520 West Stairs

\$ 47,151.00 - Account 108.993.5510, Memorial Hall Tuckpointing

\$229,000.00 - Total

Sponsors: Sandy Weidner

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0333**

Amendment No. 1 to Contract 01-13 (K3-001) - Professional Services  
- Stormwater

Resolved, that Amendment No. 1 to Contract 1-13 (K3-001), Professional Services - Stormwater Utility, AECOM Technical Services, Inc., consultant, as submitted, is approved in the not-to-exceed amount of \$25,000.00.

Fiscal Note: Funding to defray the cost of these professional services be appropriated from Account 104.993.5450, Graceland Pond Dredging.

Sponsors: Sandy Weidner

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0334**

Amendment No. 2 to State Project ID: 2704-00-03, Ohio Street - 16th Street to Washington Avenue (STH 20)

Resolved, that Amendment No. 2 on the three-party contract between the State of Wisconsin, City of Racine and Clark Dietz, Inc., State Contract ID: 2704-00-03, Ohio Street, 16th Street to Washington Avenue (STH 20), is approved in the amount of \$3,786.15, with the City's share being \$757.23.

Fiscal Note: Funding to defray the cost of the City's share of these professional services be appropriated from Account 993.908.5100, Ohio St.-16th Street to Washington Avenue (STH 20).

Sponsors: Sandy Weidner

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0335**

Change Order No. 1 to Contract 13-13 (K3-013), 2103 Sidewalk Replacement, Phase I (R1)

Resolved, that Change Order No. 1 on Contract 13-13 (K3-013), 2013 Sidewalk Replacement, Phase I (R1), RAZA of Racine, LLC, contractor, is approved in the amount of \$8,073.18.

Fiscal Note: Funding to defray the cost of this change order be appropriated from Account 993.908.5510, Sidewalks New.

Sponsors: Sandy Weidner

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0336**

Easement for Sanitary Sewer and Storm Water for Property Located at 3727 Twentieth Street

Resolved, that the City Attorney take the necessary steps to enter into

a sanitary sewer and storm water easement agreement for existing and proposed sanitary sewer and storm water infrastructure located at 3727 20th Street - Tax #23782000, more particularly described as follows:

That part of Walker Addition, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northeast ¼ of Section 19 Township 3 North, Range 23 East described as follows:

A 20 foot wide sewer easement east of the original center line of vacated Monroe Avenue and 109 feet south of the south line of 20th Street to the south line of 20th Street. Said described tract containing 2,180 square feet more-or-less.

Fiscal Note: N/A

Sponsors: Sandy Weidner

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0337**

Easement for Sanitary Sewer and Storm Water for Property Located at 2017 Lathrop Avenue

Resolved, that the City Attorney take the necessary steps to enter into a sanitary sewer and storm water easement agreement for existing and proposed sanitary sewer and storm water infrastructure located at 2017 Lathrop Avenue - Tax #23786001, more particularly described as follows:

That part of Walker Addition, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northeast ¼ of Section 19 Township 3 North, Range 23 East described as follows:

A 40 foot wide sewer easement centered along the original center line of vacated Monroe Avenue 229 feet south of the south line of 20th Street to 109 feet south of the south line of 20th Street and a 20 foot wide sewer easement west of the original center line of vacated Monroe Avenue and 109 feet south of the south line of 20th Street to the south line of 20th Street. Said described tract containing 6,980 square feet more-or-less.

Fiscal Note: N/A

Sponsors: Sandy Weidner

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0338**

Easement for Sanitary Sewer and Storm Water for Property Located



at 2005 Lathrop Avenue

Resolved, that the City Attorney take the necessary steps to enter into a sanitary sewer and storm water easement agreement for existing and proposed sanitary sewer and storm water infrastructure located at 2005 Lathrop Avenue - Tax #23786000, more particularly described as follows:

That part of Walker Addition, a recorded plat in the City of Racine, Racine County, Wisconsin that is part of the Northeast ¼ of Section 19 Township 3 North, Range 23 East described as follows:

A 40 foot wide sewer easement centered along the original center line of vacated Monroe Avenue 469 feet north of the north line of 21st Street to the north line of 21st Street. Said described tract containing 18,760 square feet more-or-less.

Fiscal Note: N/A

Sponsors: Sandy Weidner

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0339**

Endorsement of the Year 2035 Regional Housing Plan

WHEREAS, the Southeastern Wisconsin Regional Planning Commission, has the function and duty of adopting a master plan for the physical development of the Southeastern Wisconsin Region; and

WHEREAS, the Southeastern Wisconsin Regional Planning Commission adopted on March 13, 2013, a housing plan for the development of the Region to the year 2035 titled SEWRPC Planning Report No. 54, *A Regional Housing Plan for Southeastern Wisconsin: 2035*; and

WHEREAS, the commission has transmitted certified copies of its resolution adopting the housing plan, together with the aforementioned SEWRPC Planning Report No. 54, to the county and local units of government of the Southeastern Wisconsin Region; and

WHEREAS, the Common Council believes that the housing plan prepared by the Commission will be a valuable guide not only to the development of the Region but of the community as well, and that the endorsement of such plan by the Common Council will assure a common understanding by the several governmental levels and agencies concerned and enable their officials and staffs to plan and undertake the necessary area wide and local plan implementation work.

RESOLVED that the Common Council endorses the regional housing plan for the year 2035, as set forth in SEWRPC Planning Report No. 54, as a guide for regional and community development.

FURTHER RESOLVED, that the City Clerk is authorized and directed to transmit a certified copy of this resolution to the Southeastern Wisconsin Regional Planning Commission.

Fiscal Note: N/A

Sponsors: Dennis Wisner

**Defer**

**Res.13-0340**

That the Request by Anthony Parker to operate a tattoo establishment at 2049 Taylor Avenue is approved subject to the following conditions:

- a. That the plans presented to the Plan Commission on August 14, 2013 be approved, subject to the conditions contained herein.
- b. That all license requirements with the State Department of Health Services and with the City of Racine be obtained, complied with, and kept current.
- c. That all trash and recyclables be kept in closed containers and stored in the building until the scheduled pick-up day. All sharps or other hazardous materials used in the administering of a tattoo or piercing shall be disposed of in accordance with all state and local regulations.
- d. That no loitering be allowed in or around the building.
- e. That the hours of operation shall be 12:00 p.m. - 9:00 p.m., Monday through Saturday.
- f. That the sale of food and drink not be allowed.
- g. That the parking lot be striped to meet parking stall standard sizes prior to occupancy.
- h. That the wood boards along the front bottom of the building be re-painted black.
- i. That the area for the signage, located along the top of the windows,

be painted white, or incorporated with an acceptable color upon request for signage. All signage shall be professionally made, and reviewed and approved by the Director of City Development prior to application / installation.

j. That all codes and ordinances be complied with and required permits acquired.

k. That no minor changes be made from the conditions of this permit without approval of the Plan Commission, and no major changes be made without the approval of the Common Council.

l. That this conditional use permit is subject to Plan Commission review for compliance with the listed conditions.

Fiscal Note: N/A

Sponsors: Dennis Wiser

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

**Res.13-0341**

Purchase of 508 Randolph Street

Resolved, that the request of the Director of City Development to accept the offer of Rodolfo and Silvina Beltran to purchase 508 Randolph Street, an NSP-3 property is approved.

Further resolved, that the Mayor, the City Clerk, and the Director of City Development are authorized to execute any documents necessary to complete the sale.

Fiscal Note: The property was acquired and renovated through the NSP-3 program. The City will receive \$50,000.00 in proceeds, minus commissions and closing costs.

Sponsors: Dennis Wiser

**A motion was made that this Resolution be Adopted. The motion was APPROVED.**

Council Action

**A motion was made by President Terry McCarthy, seconded by Q.A. Shakoor, II, that this be Considered as Reported to Adopt the Report. Adopted by the following vote:**

**AYES:** 13 - Coe, Sarrazin, Shields, Kaplan, Kaprelian-Becker, DeHahn, Shakoor, II, McCarthy, Wiser, Holding, Morgenroth, Hart and Diehl

**EXCUSED:** 2 - Weidner and Perez

**I. Adjourn**

The meeting was adjourned at 8:10p.m. by Alderman Shakoor. The next scheduled meeting of the Council is September 3, 2013.

ATTEST: JANICE M. JOHNSON-MARTIN  
CITY CLERK