



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Transit and Parking Commission

*Chairperson Deborah Ganaway  
Alderman Raymond DeHahn  
Kristin Niemiec  
Vice Chair Timothy Craft  
Raquel Freeman*

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Wednesday, May 27, 2009

4:30 PM

City Hall, Room 301

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### 1. Call To Order

*The meeting was called to order at 4:32 P.M.*

**PRESENT:** 4 - Deborah Ganaway, Raymond DeHahn, Kristin Niemiec and Timothy Craft

**EXCUSED:** 1 - Raquel Freeman

Also Present: Rik Edgar

### 2. Approval of Minutes for the April 29, 2009 Meeting

*The minutes of the meeting held on April 29, 2009 were approved as printed.*

### 3. Parking System Business

#### 4. [09-3498](#)

**Subject:** Communication from the Monument Square Art Fair Board of Directors requesting permission to rent Lakefront Lot No. 5 for the Monument Square Art Fair on Saturday, June 13, 2009 and Sunday June 14, 2009.

**Recommendation:** The Monument Square Art Fair be granted permission to lease Lakefront Lot No. 5 on Saturday, June 13, 2009 and Sunday, June 14, 2009, subject to payment of the lease costs for the parking lot in accordance with existing policies, and subject to the execution of a hold harmless agreement with the City.

**Fiscal Note:** The agreement will generate \$360 for the Parking System.

*Mr. Eeg noted this request has been before the Commission for many years, and it has been approved every year. The organization would pay the \$1.50 per space rate, generating \$360 for the Parking System.*

*Motion made by Craft, seconded by DeHahn to approve the request to lease Lakefront Lot No. 5 for the Monument Square Art Fair on Saturday, June 13, 2009 and Sunday, June 14, 2009.*

**Recommended For Approval**

#### 5. [09-3627](#)

**Subject:** (Direct Referral) Communication from Rik Edgar, Executive

Director Racine Civic Centre, requesting to reserve Lakefront Lot No. 4 and Lakefront Lot No. 5, and requesting to block off the turn arounds (circles) on the west and north side of Festival Park for the Jam for Uncle Sam event on July 4, 2009.

**Recommendation of the Public Works and Services Committee on 5-26-09:** That the Racine Civic Centre be granted permission to close the turnarounds adjacent to Festival Park Drive and Christopher Columbus Causeway, on July 4, 2009, in accordance with their request.

Further recommends that permission be granted to close Festival Park Drive, from 5th Street to Sam Johnson Parkway.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City Department be charged to the sponsor.
- D. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

**Recommendation of the Transit and Parking Commission (05-27-09):** The request to use Lakefront Lot No. 4 and Lakefront Lot No. 5 on July 4, 2009 be approved subject to lease costs for the parking lots in accordance with existing policies, and subject to the execution of a hold harmless agreement with the City.

**Fiscal Note:** The agreement will generate \$306 for the Parking System.

*Rik Edgar appeared before the Commission and explained this event will be held on July 4, 2009 between the parade and fireworks. They will have food and music at this event.*

*Motion made by DeHahn, seconded by Craft to approve the request to lease Lakefront Lot No. 4 and Lakefront Lot No. 5 for the Jam for Uncle Sam on July 4, 2009.*

**Recommended For Approval**

## 6. Miscellaneous Parking System Business

*There was no Miscellaneous Parking System business.*

**7. Transit System Business**

8. [09-3502](#) **Subject:** Communication from the Executive Director of PTMR requesting the City of Racine accept Wisconsin State 8521 grant funding in the amount of \$30,000 from Racine County for the provision of disabled and senior transportation in 2009.

**Recommendation:** Approval to accept Wisconsin State 8521 grant funding from Racine County for the provision of disabled and senior transportation in 2009.

**Fiscal Note:** The City of Racine will receive \$30,000 from Racine County.

*Curtis Garner explained to the Commission about the funding of this grant.*

*Motion made by Craft, seconded by Niemiec to approve.*

**Recommended For Approval**

9. [09-3503](#) **Subject:** Communication from the Executive Director of PTMR requesting the City of Racine accept Wisconsin State 8521 grant funding in the amount of \$184,232 from Racine County for the provision of disabled and senior transportation in 2008.

**Recommendation:** Approval to accept Wisconsin State 8521 grant funding from Racine County for the provision of disabled and senior transportation in 2008.

**Fiscal Note:** The City of Racine will receive \$184,232 from Racine County.

*Curtis Garner explained the County failed to spend this in 2008 and moved to send it to Transit for this service.*

*Motion made by DeHahn, seconded by Craft to approve.*

**Recommended For Approval**

10. [09-3504](#) **Subject:** Communication from the Executive Director of PTMR requesting that a City of Racine P-card be issued to BUS staff for the purchase of bus parts.

**Recommendation:** Approval of P-card use by the BUS staff.

(Further recommend to refer this item to the Finance and Personnel Committee for their approval.)

**Fiscal Note:** N/A

*Curtis Garner appeared before the Commission and explained when they send a requisition to Purchasing, it takes several weeks to get parts. Because of that, they stock up to have spare parts on hand. The P-card would allow quick acquisition of materials as needed and wouldn't require a stockpile of parts.*

*Motion made by DeHahn, seconded by Niemiec to approve this request and to refer the item to the Finance and Personnel Committee for their approval.*

**Recommended For Approval**

11. [09-3237](#)

**Subject:** (Direct Referral) Communication from the Alderman of the 7th District wishing to discuss the reimbursement of DART fees from nursing homes.

**Recommendation of the Transit and Parking Commission on 2-25-09:** Deferred

**Recommendation of the Transit and Parking Commission on 3-25-09:** Deferred

**Recommendation of the Transit and Parking Commission on 4-29-09:** Deferred

**Recommendation of the Transit and Parking Commission on 5-27-09:** Deferred

*Curtis Garner appeared before the Commission and told the members a County Mobility Coordinator was hired and will monitor how paratransit operates. This should assist how this functions.*

**Deferred**

12. **Miscellaneous Transit System Business**

*There was no miscellaneous Transit System business.*

### **Adjournment**

*The meeting adjourned at 4:53 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.**