



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Wastewater Commission

Alderman Terry McCarthy
Thomas Bunker
Secretary Robert Lui
President Kathy DeMatthew
Ralph Schwarz
Vice President Joseph Mandala
Anthony Bunkelman
Anthony Beyer
Thomas Friedel
James Spangenberg
James Morgenroth
James Palenick
John Hewitt
Jason Eckman
Mike Rosenbaum
Mayor Dennis Wisner

Tuesday, September 26, 2017

4:30 PM

City Hall Annex, Room 227

Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, C. Adamczyk, A. Wheeler, W. Mielke, R. Gilbreath, N. Erlandson

PRESENT: 10 - Thomas Bunker, Robert Lui, Kathy DeMatthew, Ralph Schwarz, Joseph Mandala, Anthony Bunkelman, James Spangenberg, James Morgenroth, James Palenick and Dennis Wisner

EXCUSED: 6 - Terry McCarthy, Anthony Beyer, Thomas Friedel, John Hewitt, Jason Eckman and Mike Rosenbaum

Approval of Minutes for the August 2017 Meeting

A motion was made by Secretary Lui, seconded by Vice President Mandala, that this file be to Approve the Minutes

[943-17](#)

Subject: Approval of the Minutes of the Special Meeting of the Board of Wastewater Finance Committee held on September 6, 2017

Recommendation: Approve

A motion was made by Bunker, seconded by Schwarz, that this file be Approved

[944-17](#)

Subject: Budget Expenditures for August 2017 totaling \$965,593.75

Recommendation: Approve

A motion was made by Vice President Mandala, seconded by Secretary Lui,

that this file be Approved

[945-17](#)

Subject: Project Reports:

- A) Household Hazardous Waste Event - September 16, 2017
- B) Spring Street Interceptor Update
- C) Letters from SSR Parties
- D) DNR Plant Inspection - September 7, 2017
- E) GIS Cooperation Efforts
- F) Mt. Pleasant Concerns with Flow Monitoring
- G) Mercury PMP Annual Report

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

[830-17](#)

Subject: Permission for General Manager to submit Loan Application material for Lift Station No. 2 Storage Tank

Recommendation: Approve

The General Manager requested permission to submit State Loan Application material with regard to the Lift Station No. 2 Storage Tank.

A motion was made by Morgenroth, seconded by Spangenberg, that this file be Approved

[955-17](#)

Subject: Authorize the General Manager to issue a letter of support to the Village of Mt. Pleasant in accordance with the Lake Michigan diversion application with regard to accepting waste from the new territory

Recommendation: Approve

The General Manager requested authorization to submit a letter of support to the Village of Mt. Pleasant in accordance with the Lake Michigan diversion application regarding the acceptance of waste from the new territory. The diversion process requires such a letter from the POTW receiving the return flow.

A motion was made by Spangenberg, seconded by Vice President Mandala, that this file be Approved

[966-17](#)

Subject: Proposal from The Sigma Group to aid the Utility on pretreatment issues

Recommendation: Approve

The General Manager submitted a proposal from The Sigma Group for consulting services regarding pretreatment issues at the Wastewater Plant. He noted that the proposal is in the amount not to exceed \$25,000 and recommended approval.

A motion was made by Spangenberg, seconded by Schwarz, that this file be Approved

[956-17](#)

Subject: Communication from the City of Racine Public Works Commissioner expressing the City's desire to purchase all remaining capacity in the Kinzie Ave. and Echo Ln. sanitary sewer interceptor pipes

Recommendation: Approve

The General Manager informed the Commission that he had received a letter from the Commissioner of Public Works of the City of Racine regarding the desire to purchase all remaining excess capacity in the Kinzie/Echo sewer system that the Commission was holding for a SSR party that expresses a desire to have more capacity in the future. The General Manager reminded the Commission that SSR Party, Mt. Pleasant, submitted a claim against the Commission in 2015 requesting a lower allocation for capacity at Meter Point 14 (MP14) near Kinzie Avenue and Green Bay Road than the Commission had designed for. Following a year of legal discussions with Mt. Pleasant and the Commission, Mt. Pleasant dropped their claim in exchange for a lower flow allocation at MP14. A revised draft Cost of Service Study (COSS) was prepared to reallocate a flow component to the Commission. Pipe diameters were also increased by the Commission at the time of contract award to provide even more capacity. The final COSS will be brought to the Commission for approval once the loan is closed and the costs and allocations can be computed. The recommendation of the Commission was to honor the request of SSR Party, Racine, for all of the remaining capacity and associated cost of that capacity.

A motion was made by Bunker, seconded by Mayor Wisner, that this Communication be Approved. The motion PASSED by the following vote:

AYES: 6 - Bunker
DeMatthew
Schwarz
Spangenberg
Morgenroth
Wisner

NOES: 1 - Mandala

EXCUSED: 7 - McCarthy
Lui
Beyer
Friedel
Hewitt
Eckman
Rosenbaum

[957-17](#)

Subject: Authorization of General Manager to enter into a contract with Core Consulting in association with their Emerging Leaders program through NACWA as part of the Utility's succession planning for future leaders

Recommendation: Approve

The General Manager requested authorization to enter into a contract with Core Consulting with regard to their Emerging Leaders program through National Association

of Clear Water Agencies (NACWA) as a part of the Wastewater Utility's succession planning for future leaders. He noted that the Utility has two candidates they would like to send to this program.

A motion was made by Mayor Wisner, seconded by Spangenberg, that this file be Approved

[958-17](#)

Subject: Discussion of implementing a rate stabilization fund for the purpose of bond coverage assurance

Recommendation: Approve

The General Manager discussed implementation of a rate stabilization fund for the purpose of bond coverage assurance and recommended approval. A policy for this fund was provided.

A motion was made by Mayor Wisner, seconded by Bunker, that this file be Approved

[959-17](#)

Subject: Revisions to Appendices F(1)a and F(1)b to the Intergovernmental Sewer Agreement

Recommendation: Receive and File

The General Manager noted that the SSR Parties will be notified of the revisions, and if there are no objections, this item will come back to the Commission for approval of the changes. He recommended to receive and file this item at this time.

A motion was made by Spangenberg, seconded by Mayor Wisner, that this file be Received and Filed

[946-17](#)

Subject: Approval of Household Hazardous Waste Rates for 2018

Recommendation: Approve to leave rates same as for year 2017

The General Manager noted that the Utility decided to continue the current rate of \$4.40 per household for the year 2018.

A motion was made by Spangenberg, seconded by Vice President Mandala, that this file be Approved

[947-17](#)

Subject: Submittal of the 2018 Sewer Service Rates

Recommendation of the Racine Wastewater Commission on 9/26/17: To adopt

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

The General Manager submitted the 2018 Class 1 and Class 2 Sewer Service Rates.

A motion was made by Bunker, seconded by Spangenberg, that this file be Recommended For Adoption

[948-17](#)

Subject: Submittal of the Report of the Finance Committee of the Racine Wastewater Commission regarding Year 2018 Wastewater Utility Operations and Maintenance Budget and the 2018-2022 Capital Improvements Budget Recommending Adoption

Recommendation of the Racine Wastewater Commission on 9/26/17: To adopt

FURTHER RECOMMEND, THE ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

A motion was made by Morgenroth, seconded by Mayor Wisner, that the Operations and Maintenance Budget be Recommended for Adoption. The motion PASSED by a Voice Vote.

A motion was made by Morgenroth, seconded by Mayor Wisner, that the Capital Improvements Program Budget be Recommended for Adoption. The motion PASSED by a Voice Vote.

[949-17](#)

Subject: Election of Officers

Recommendation: Approve all officers as noted

A motion was made by Bunker, seconded by Mayor Wisner, to elect the following slate of officers for the Board of Racine Wastewater Commission as proposed:

President: Joseph Mandala
Vice-President: Robert Lui
Secretary: Alderman Terry McCarthy

The motion passed unanimously.

Adjournment

There being no further business, Spangenberg made a motion, seconded by Mayor Wisner, to adjourn the meeting at 6:06 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.