



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Agenda - Final Finance and Personnel Committee

*Chairman QA Shakoor  
Vice Chair Terry McCarthy  
Alderman Dennis Wisner  
Alderman Ronald Hart  
Alderman Melissa Lemke*

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Tuesday, May 26, 2015

5:30 PM

City Hall, Room 307

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**Tuesday due to Holiday**

### Call To Order & Roll Call

### Approval of Minutes for the May 11, 2015 Meeting.

1. [15-00478](#) **Subject:** (Direct Referral) Communication from the Mayor and the Deputy City Attorney desiring to meet with the Finance and Personnel Committee to discuss an extension of the City Administrator's contract.

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** That the City Administrator's contract be extended for two years.

Fiscal Note: To be determined

2. [15-00440](#) **Subject:** Communication from the Chief of Police requesting to apply for and accept the 2015 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG). (Grant Control #00043)

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Chief of Police to apply for the 2015 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG). (Grant Control #00043)

**Fiscal Note:** The grant is in the amount of \$34,889.00 to be split with Racine County Sheriff's Department.

**Attachments:** [2015 JAG Grant Letter](#)

3. [15-00475](#) **Subject:** (Direct Referral) Communication from Jessica MacPhail, Library Director, requesting to use the Dairy Queen parking lot located at 7106 Washington Ave for the Mobile Library Summer Schedule, June 8, 2015 through September 1, 2015.

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to Jessica MacPhail, Library Director, to use the Dairy Queen parking lot located at 7106 Washington Ave for the Mobile Library Summer Schedule, June 8, 2015 through September 1, 2015.

**Fiscal Note:** N/A

4. [15-00456](#) **Subject:** Communication from the Purchasing Agent submitting bid results on Official Notice #5-2015, for one Compact Articulated Wheel Loader with Salt Spreader and Snow Plow.

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Purchasing Agent to award the purchase to Mid-State Equipment at their bid price of \$67,177.17.

**Fiscal Note:** Bid price of \$67,177.17. Funds for this purchase are available in account 45150 57300, GOB Equipment.

**Attachments:** [05142015103910](#)

5. [15-00444](#) **Subject:** Communication from the Public Health Administrator requesting permission to enter into a Memorandum of Agreement with the WI DATCP for Weights and Measures Inspection services.

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Public Health Administrator to enter into a Memorandum of Agreement with the WI DATCP for Weights and Measures Inspection services.

**Fiscal Note:** The City will be charged for 35 days, at \$400 per day to cover the cost of services rendered. Annual fees payable to the Department shall be in the amount of \$14,000.00, except as otherwise agreed upon for succeeding contract periods.

**Attachments:** [2015 DATCP - Weights Measures](#)

6. [15-00445](#) **Subject:** Communication from the Public Health Administrator requesting the reclassification of the vacant part-time Public Health Nursing position to that of a Public Health Education II position.

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Public Health Administrator for the reclassification of the vacant part-time Public Health Nursing position to that of a Public Health Education II position.

**Fiscal Note:** The vacant position is approved / funded within the Health Department's current budget.

**Attachments:** [2015 Job Reclassification Request](#)

7. [15-00446](#) **Subject:** Communication from the Public Health Administrator requesting permission for the Health Department Laboratory to accept the award of a firm fixed price purchase order in the amount of \$49,570.26 from the US Environmental Protection Agency for specified services as they relate to the Grant Park Beach (South Milwaukee, WI) Great Lakes Beach Study.

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Public Health Administrator, for the Health Department Laboratory, to accept the award of a firm fixed price purchase order in the amount of \$49,570.26 from the US Environmental Protection Agency for specified services as they relate to the Grant Park Beach (South Milwaukee, WI) Great Lakes Beach Study.

**Fiscal Note:** Amount of \$49,570.26 from the US Environmental Protection Agency

**Attachments:** [2015 Bicycle and Pedestrian Master Plan](#)

8. [15-00459](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept \$445,400 from the State of Wisconsin Department of Health Services (DHS) for Racine Healthy Babies / Infant Mortality-Racine. (Grant Control # 00045)

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Public Health Administrator to accept \$445,400 from the State of Wisconsin Department of Health Services (DHS) for Racine Healthy Babies / Infant Mortality-Racine. (Grant Control # 00045)

**Fiscal Note:** \$445,400 from the State of Wisconsin Department of Health Services (DHS). There is no City match required.

**Attachments:** [2015 Racine Healthy Babies-MCH](#)

9. [15-00460](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept funds of \$21,377 from the Wisconsin Department of Health Services, Public Health Emergency Preparedness program for Ebola Preparedness and Response. (Grant Control # 00044)

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Public Health Administrator to accept funds of \$21,377 from the Wisconsin Department of Health Services, Public Health Emergency Preparedness program for Ebola Preparedness and Response. (Grant Control # 00044)

**Fiscal Note:** \$21,377 from the Wisconsin Department of Health Services, Public Health Emergency Preparedness program for Ebola Preparedness and Response. There is no City match required.

**Attachments:** [2015 PHEP-Ebola](#)

10. [15-00465](#) **Subject:** Communication from the Public Health Administrator requesting permission to enter into an agreement with MH Imaging, LLC, in which they would provide specified medical imaging services at no charge to qualified TB clients through the City of Racine Health Department.

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Public Health Administrator to enter into an agreement with MH Imaging, LLC, in which they would provide specified medical imaging services at no charge to qualified TB clients through the City of Racine Health Department.

**Fiscal Note:** There is no City match.

**Attachments:** [2015 MH Imaging Service Agreement](#)

11. [15-00467](#) **Subject:** Communication from the Public Health Administrator requesting permission to enter into a contract between the Racine Bicycle and Pedestrian Advisory Council and the Bicycle Federation of Wisconsin to provide consultant engineering services for the transportation improvement project under the City of Racine Bicycle and Pedestrian Master Plan.

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to enter into a contract between the Racine Bicycle and Pedestrian Advisory Council and the Bicycle Federation of Wisconsin to provide consultant engineering services for the transportation improvement project under the City of Racine Bicycle and Pedestrian Master Plan.

**Fiscal Note:** The preparation of the plan has an estimated total cost of \$60,000.00 of which the city share is estimated to be 10 percent (\$6,000.00). Funds for the city share are available in account no. 40014.57550 (TID 14).

**Attachments:** [2015 Bicycle and Pedestrian Master Plan](#)

12. [15-00482](#) **Subject:** (Direct Referral) Communication from the Public Health Administrator requesting permission to accept a donation from the Kiwanis Club of Racine in the amount of \$35,000.00 to purchase a gazebo structure for Samuel Myers Park as well as covering partial construction costs.
- Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Public Health Administrator to accept a donation from the Kiwanis Club of Racine in the amount of \$35,000.00 to purchase a gazebo structure for Samuel Myers Park as well as covering partial construction costs.
- Fiscal Note:** \$35,000.00 donation
- Attachments:** [2015 Kiwanis Club donation \(w-sign\)](#)
13. [15-00481](#) **Subject:** (Direct Referral) Communication from the Public Health Administrator requesting permission to apply for and accept the 2015 Wege Small Cities Sustainability Best Practices Award in the amount of \$5000.00. (Grant Control # 00048)
- Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** Permission be granted to the Public Health Administrator to accept the 2015 Wege Small Cities Sustainability Best Practices Award in the amount of \$5000.00.(Grant Control # 00048)
- Fiscal Note:** Award in the amount \$5000.00
- Attachments:** [2015 Wege Award \(w-sign\)](#)
14. [15-00464](#) **Subject:** Communication from the City Attorney submitting the claim of Keith Sisk and Elizabeth Sisk for consideration.
- Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** That the claim be denied.
- Fiscal Note:** N/A
- Attachments:** [sisk\\_001](#)

15. [15-00431](#) **Subject:** Communication from the City Attorney submitting the claim of Jeffrey Callewaert for consideration.

**Staff Recommendation to the Finance & Personnel Committee on 5-26-15:** That the claim be denied.

**Fiscal Note:** N/A

**Attachments:** [callawaert\\_001](#)

### Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.