



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Finance and Personnel Committee

Monday, February 26, 2007

5:00 PM

City Hall, Room 103

Call to Order and Roll Call.

PRESENT: 5 - James T. Spangenberg, Thomas Friedel, Pete Karas, Sandy Weidner and Aron Wisneski

Approval of minutes for the February 12, 2007 meeting. to Approve the Minutes

1. [07-0214](#) **Subject:** (Direct Referral) Communication from the Purchasing Agent requesting to waive formal bidding and award a 3-year contract for the 4th of July fireworks to Melrose Pyrotechnics, Inc. of Kingsbury Indiana.

Recommendation to the Finance & Personnel Committee on

02-26-07: Formal bidding procedures be waived and the Purchasing Agent be authorized and directed to enter into a 3-year contract, 2007 - 2009, with Melrose Pyrotechnics, Inc. of Kingsbury Indiana for the 4th of July fireworks.

Fiscal Note: Contract agreement amount will not exceed \$15,000 with funds available in account 101.990.9020, Fireworks and Donations.

Sam Aiello, Purchasing Agent, and Curtis Barnes of the Fourth Fest Committee, appeared before the Committee. Sam stated that the City has utilized Melrose Pyrotechnics, Inc. for the past 7 years with increases in their display every year.

Recommended For Approval

2. [07-0203](#) **Subject:** Communication from the Secretary of the Harbor Commission submitting Racine County Board Resolution No. 2006-148 requesting funds for the harbor navigational improvements.

Recommendation of the Finance & Personnel Committee on

02-26-07: Permission granted for the Secretary of the Harbor Commission to accept funding for harbor navigational improvements from Racine County in the amount not to exceed \$39,600 per Racine County Board Resolution No. 2006-148.

Fiscal Note: Estimated project cost at \$99,000. 60% or \$59,400 is awarded from Wisconsin Waterway's Recreational Boating Program Grant No. RBF-333 and the County's share at 40%, \$39,600. The City will administer the grant and complete the project.

John Rooney, Assistant Commissioner of Public Works/Engineering and the Secretary to the Harbor Commission, and James Rooney, Chairman of the Harbor Commission, appeared before the Committee. James stated that the City, County and the Wisconsin Waterways Commission are in a joint venture for repairs and improvements to the Racine Harbor, mainly the navigational aids working consistently. Wisconsin Waterways Commission will be responsible for 60% of funding and 40% will be from the City and County of Racine. The County will pay for the full 40% of cost if the City administers the grant and the project.

Recommended For Approval

3. [07-0199](#) **Subject:** A communication from the Public Health Administrator requesting permission to apply for funding from the Root-Pike Watershed Initiative Network.

Also refer to the Board of Health.

Recommendation of the Finance & Personnel Committee on

02-26-07: Permission granted for the Public Health Administrator apply for a grant up to \$10,000 from the Root-Pike Watershed Initiative Network Grant (Grant Control No. 2007-005) to be utilized for research to determine the baseline water quality level of the Root River.

Fiscal Note: \$5,045.20 soft match will be covered by the City.

Janelle Grammer, Public Health Administrator, appeared before the Committee. The grant will be utilized for surface water supplies for research and recreational activities at the Root River. The grant will also help funding for the usage of the city laboratory.

Recommended For Approval

4. [07-0202](#) **Subject:** Request of the Director of Parks, Recreation & Cultural Services to meet with the Finance & Personnel Committee to discuss Parks, Recreation & Cultural Services fee structure.

Recommendation of the Finance & Personnel Committee on

02-26-07: The item be deferred.

Fiscal Note: N/A

Donnie Snow, Director of Parks Recreation and Cultural Services, appeared before the Committee. His request is to update the fee structure to take into effect in 2007. He wants to add an additional \$100 fee to the rental rate for organizations who request an entry fee or registration fee; change a weekend rate to a per-day rate; have a free one-day event set-up and free one-day event take-down with any additional days at \$100 per day; and have an administrative fee for the use of recreational areas for youth groups. The Committee deferred the item so that Donnie can setup a fee structure that has a penalty fee rather than part of the original fees.

Deferred

5. [07-0201](#) **Subject:** Communication from the Director of City Development requesting permission to accept a Historic Preservation Certified Local

Government Subgrant, Grant Control No. 2006-033: North side Reconnaissance Survey.

Recommendation of the Finance & Personnel Committee on

02-26-07: The Mayor and City Clerk to be authorized and directed to enter into a \$16,885 agreement with the Historic Preservation Certified Local Government Subgrant (Grant Control No. 2006-033) to be utilized for the north side Reconnaissance Survey.

Fiscal Note: No match required on the part of the City.

Matthew Sadowski, City's Principle Planner, appeared before the Committee. His request is to accept \$16,885 with the Historic Preservation Certified Local Government Subgrant that will be utilized for the search of potential historic significant structures that are 50 years or older on the city's north side. The area consists north of Goold Street, the western perimeter Erie Street and the northern perimeter the Village of North Bay that includes the Zoo area.

Recommended For Approval

6. [07-0146](#)

Subject: Communication from the City Attorney submitting the claim of Sloan Friedl and Kenneth Friedl for consideration.

Recommendation of the Finance & Personnel Committee on

02-26-07: The claim of Sloan Friedl and Kenneth Friedl for sanitary sewer wye connection failure adjacent to 1561 Holmes Avenue be settled in the amount of \$11,601.90.

Fiscal Note: There are sufficient funds available in account 101.160.5910, Judgment and Claims for the settlement.

Scott Letteney, Deputy City Attorney, appeared before the Committee. The City's plumbing inspector had confirmed that the wye connection to the main was broken.

Recommended For Approval

7. [07-0178](#)

Subject: The City of Racine's Fair Housing Department is requesting the \$1000 donation from SC Johnson to be donated to the Wisconsin Fair Housing Network.

Recommendation of the Finance & Personnel Committee on

02-26-07: Permission granted for the Director of Fair Housing to accept from S.C. Johnson a \$1,000 donation, on behalf of the Wisconsin Fair Housing Network, to be utilized for the State Fair Housing conference on April 19 - 20, 2007 and an appropriate letter of thanks be sent.

Fiscal Note: N/A

Morris Reece, Director of Fair Housing, appeared before the Committee. The donation will be utilized for the Fair Housing Conference at the Marriott Hotel in Racine. The City will be the fiscal agent for the Wisconsin Fair Housing Network.

Recommended For Approval

8. [07-0130](#) **Subject:** Communication from the Director of the City Library requesting reimbursement of \$6,876 from costs stemming from the Mobile Library broken into, items stolen and an alarm system installed into the Mobile Library.

Recommendation of the Finance & Personnel Committee on

2-12-07: Reimbursement of \$6,876 be paid to the city Library for costs stemming from the Mobile Library break in.

Recommendation of the Finance & Personnel Committee on

02-26-07: To amend the recommendation by deleting the reimbursed amount of \$6,876 and inserting \$6001 to be paid to the City Librarian for the costs of materials stolen resulting from a break-in at the Mobile Library parked at the DPW garage lot.

Fiscal Note: Funds will be appropriated from Account 101.990.5970, Contingency.

Jessica MacPhail, City Librarian, and Jill Hartmann, Head of the Extension and Adult Services, appeared before the Committee. The Committee wishes to exclude the alarm system and the repairs to the window. They request to amend the dollar amount to \$6,001 to cover only the materials stolen.

Recommended For Approval

9. [Res.07-0064](#) Mobile Library Theft Reimbursement

Resolved, that the request from the City Librarian for reimbursement in the amount of \$6,876 for costs resulting from a break-in at the Mobile Library parked at the DPW garage lot be approved.

Recommendation of the Finance & Personnel Committee on

02-26-07: To amend Resolution 07-0064 by deleting the reimbursed amount of \$6,876 and inserting \$6001 to be paid to the City Librarian for the costs of materials stolen resulting from a break-in at the Mobile Library parked at the DPW garage lot. Further recommends that Resolution No. 07-0064 be adopted as amended.

Fiscal Note: Funds will be appropriated from Account 101.990.5970, Contingency.

Recommended For Approval

10. [Ord.02-07](#) Ordinance No. 2-07

To repeal and recreate Sec. 66-566 of the Municipal Code of the City of Racine,

Wisconsin relating to Offenses - Issuance of Worthless Checks - Prohibition.

The Common Council of the City of Racine do ordain as follows:

Part 1:

Sec. 66-566 of the Municipal Code of the City of Racine is hereby repealed and recreated to read as follows:

“Sec. 66-566. Prohibitions.

It shall be unlawful for anyone to issue a check or other order for the payment of money that, at the time of issuance, the person intends shall not be paid.”

Part 2:

This ordinance shall take effect upon passage and the day after publication.

Passed by the Common Council:

Approved: _____

Mayor

Attest: _____

City Clerk

Fiscal Note: N/A

Recommendation of the Finance & Personnel Committee on

2-12-07: Refer to Public Safety and Licensing Committee as this is a law enforcement issue as opposed to a municipal finance issue.

Recommendation of the Finance & Personnel Committee on

02-26-07: The action taken of deferred on 02-12-07 meeting did not allow the item to Council. The recommendation remains the same to refer to Public Safety and Licensing Committee with the action changed to recommended for further consideration.

Fiscal Note: N/A

Recommended For Further Consideration

11. [07-0195](#)

Subject: Communication from the Finance Director requesting permission to have Terry Maier, Senior Accountant, and Joy Hansche, Accountant, be designated as signers on all accounts associated with the Assets for Independence Demonstration Program (IDA) Grant.

Staff recommendation to the Finance & Personnel Committee on

02-26-07: Permission granted for Terry Maier, Senior Accountant, and Joy Hansche, Accountant, be designated as signers on all accounts associated with the Assets for Independence Demonstration Program (IDA).

Fiscal Note: N/A

Kathleen Fischer, Assistant Finance Director, appeared before the Committee. The City was approved for the IDA Grant to promote home ownership within the City. An individual, approved through application, wanting to purchase a home opens a savings account. The grant then matches the savings amount. Terry Maier and Joy Hansche will be authorized signers at selected banks in accordance with the grant agreement.

Recommended For Approval

Miscellaneous Business

Discussion regarding the status of the properties of Racine County Housing Authority Payment in Lieu of Taxes. The Committee requested to have the item on the March 12, 2007 agenda.

There being no further business to come before the Committee, the meeting adjourned at 6:05 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, March 12, 2007.

Respectfully submitted,

**Alderman James Spangenberg, Chairman
Finance and Personnel Committee**