

**Department of City Development**

Brian F. O'Connell, AICP  
Director of City Development

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September 24, 2008

Mayor Gary Becker  
Members of the Common Council  
c/o Janice Johnson-Martin, City Clerk

Subject: 2009 operating plan and special assessments for the Uptown Business Improvement District – BID No. 3.

Dear Mayor Becker and Honorable Aldermen:

The board of the Uptown Business Improvement District has submitted its proposed 2009 operating plan and special assessments for the district and requests that it be approved.

Please refer this request to the Finance and Personnel Committee for its review and recommendation.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian F. O'Connell", is written over a large, stylized flourish.

Brian F. O'Connell  
Director of City Development

C: Ald. Michael Shields  
Ald. Jeff Coe  
David Brown, Finance Director  
Kristin Niemiec, RCEDC  
File