



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chairman Melissa Lemke
Alderman Henry Perez
Alderman Mollie Jones
Alderman Jason Meekma

Tuesday, June 28, 2016

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 4 - Terry McCarthy, Melissa Lemke, Mollie Jones and Jason Meekma

EXCUSED: 1 - Henry Perez

Also Present: Tom Eeg, Alderman Shields, Deacon Williams

Excused: Mark Yehlen, John Rooney

Approval of Minutes for the June 14, 2016 Meeting.

The minutes of the June 14, 2016 meeting were approved as printed. Passed unanimously.

1. [0544-16](#) **Subject:** Communication from the Greater St. Luke's Baptist Church (1326 State St.) requesting permission to close Silver Street from State Street to Liberty Street for a homecoming celebration on Saturday, August 20, 2016 and Sunday, August 21, 2016.

Recommendation of the Public Works and Services Committee on 06-28-16: That Greater St. Luke's Baptist Church (1326 State St.) be granted permission to close Silver Street between State Street and Liberty Street, for an event on Saturday, August 20, 2016 and Sunday, August 21, 2016.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two

(72) hours in advance of this event.

E. The sponsor shall pay a \$250.00 special event fee.

F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineers for approval.

H. Sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Deacon Williams outlined the details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

2. [0545-16](#)

Subject: Bid results on Contract 20160030, Samuel Myers Park Restorations - Phase III.

Recommendation of the Public Works and Services Committee on 06-28-16: That Contract 20160030, Samuel Myers Park Restorations - Phase III be awarded to A.W. Oakes & Son, Inc., at their bid price of \$45,462.00, plus Alt. 1 in the amount of \$16,700.00, plus Alt. 2 in the amount of \$6,800.00, for a total bid of \$68,962.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Health Department project be appropriated from the following Org-Objects:

\$45,649.50 - Org-Object 20201-52200-20011, FFLM 2015

\$23,312.50 - Org-Object 20104-57110, WCMP 2014

\$68,962.00 - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the bid results.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

3. [0551-16](#)

Subject: (Direct Referral) Amendment No. 1 to Contract 53-14 (K4-053), PS - City Hall Renovations, Phase VII, ARC Architectural Group, LLC., consultant.

Recommendation of the Public Works and Services Committee on 06-28-16: That Amendment No. 1 to Contract 53-14 (K4-053), PS - City Hall Renovations, Phase VII, ARC Architectural Group, LLC., consultant, as submitted, be approved in the not-to-exceed amount of \$4,200.00. This will increase the cost of the agreement from \$24,322.00 to \$28,522.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Org-Object 45040-57200, DPW - Building Improvements.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the amendment.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

4. [0160-16](#)

Subject: Final Payment on Contract 36-14 (K4-036), City Hall Annex - Replace Fire Alarm, Wil-Surge Electric, Inc., contractor.

Recommendation of the Public Works and Services Committee on 06-28-16: That the work done by Wil-Surge Electric, Inc., under Contract 36-14 (K4-036), City Hall Annex - Replace Fire Alarm, be accepted and final payment authorized for a total contract amount of \$92,625.00. Final Payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 14-0484, dated December 2, 2014.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

5. [0161-16](#)

Subject: Final Payment on Contract 19-14 (K4-019), PS - City Hall Annex Fire Alarm, Strang, Inc., consultant.

Recommendation of the Public Works and Services Committee on 06-28-16: That the work done by Strang, Inc., under Contract 19-14 (K4-019), PS - City Hall Annex Fire Alarm, be accepted and final

payment authorized for a total contract amount of \$22,623.84.

Fiscal Note: Contract was authorized under Resolution 14-0106, dated March 18, 2014.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

6. [0541-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer requesting approval of the Transportation Project Plat and Relocation Order for State Project ID: 2703-00-71, Memorial Drive Bridge Project.

Recommendation of the Public Works & Services Committee on 06-28-16: That the Transportation Project Plat and Relocation Order for State Project ID; 2703-00-71, Memorial Drive Bridge Project, be approved.

Fiscal Note: N/A

Tom Eeg outlined details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

7. [0557-16](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer requesting approval of the Transportation Project Plat and Relocation Order for the Roe Avenue-Riverside Drive Project.

Recommendation of the Public Works and Services Committee on 06-28-16: That the Transportation Project Plat and Relocation Order for Roe Avenue-Riverside Drive Project, be approved.

Fiscal Note: N/A

Tom Eeg outlined details of the request.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

Adjournment

The meeting adjourned at 5:42 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.