



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Cemetery Commissioners

*Sharon Baldukas
Jim Fiene
Kristine Reisdorf
Sandy Weidner*

Monday, August 18, 2014

4:30 PM

Graceland Cemetery; 3527 Osborne Blvd.

1. Call To Order

Chairman Baldukas called the meeting to order at 4:36 p.m.

Staff present: Tom Molbeck, Steve Bedard, Becky Spika

PRESENT: 3 - Sharon Baldukas, Jim Fiene and Sandy Weidner

EXCUSED: 1 - Kristine Reisdorf

2. Approval of Minutes for July 28, 2014 Meeting

Sandy Weidner moved and Sharon Baldukas seconded to Approve the Minutes of the July 28, 2014 meeting. The motion passed with a voice vote.

3. Public Comment

No Public Comment

4. Cemetery Supervisor Report

Supervisor Bedard reported that the total monthly financial statement is \$55,565 less than 2013 totals at this time.

A discussion concerning visibility issues with crypt inscriptions on lighter color "pink" granite was held. It was determined that a request be made to the provider for samples of possible corrective measures.

Supervisor Bedard reported that the Graceland Cemetery Fountain area has been cleaned up and a report of the problem has been made to the maintenance company.

Director Molbeck provided an update of the 2014 Cemetery Budget and CIP projects.

Sandy Weidner moved and Jim Fiene seconded to Receive and File the Cemetery Supervisor Report.

5. Cemetery Fees and Charges

Director Molbeck reported on non-resident fee adjustments that will occur using a standard 10% increase on resident fees.

The Board declined an additional review of the Cemetery Fees and Charges.

6. Unclaimed Grave Space

Director Molbeck reported that he is working with the City Attorney's office to begin the process of retrieving unclaimed grave space.

Alderman Weidner requested a project cost and revenue analysis.

7. Old Business

Sharon Baldukas inquired about the status of the bid process for cremation markers. It was reported that nothing has been done at this time. Director Molbeck indicated he will speak with the purchasing agent and will need additional details from Sharon Baldukas and Supervisor Bedard.

Sharon Baldukas asked that planning and marketing begin for holiday wreath sales.

8. Adjournment

Chairman Baldukas adjourned the meeting at 5:41 p.m.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the PRCS office at 262.636.9453 at least 48 hours prior to this meeting.