



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Public Works and Services Committee

*Chairman Ronald D. Hart, Vice Chair Thomas M. Sollman
Alderman Robert Anderson, Alderman Raymond DeHahn
Alderman Keith Fair*

Tuesday, March 13, 2007

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 p.m

Committee Members Present: Ald. Ron Hart, 14th District, Chairman; Ald. Thomas Sollman, 15th District, Vice-Chairman; Ald. Ray DeHahn, 7th District; Ald. Keith Fair, 1st District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering

Excused: Ald. Robert Anderson, 2nd District

Others: Bob LaFond, Fourth Fest; Peter Henkes; LaVanda Shea

Approval of Minutes for the February 27, 2007 Meeting.

On a motion by Sollman, seconded by DeHahn, the minutes were approved as printed.

1. [07-0208](#)

Subject: Communication from the Pastor of Wayman A.M.E. Church requesting permission to close the alleys behind 424 N. Memorial Drive for their annual Wayman Fest on July 28, 2007 and July 29, 2007.

Recommendation: Wayman African Methodist Episcopal Church be granted permission to close the north-south alley behind 424 N. Memorial Drive, for their annual festival on Saturday and Sunday, July 28 and 29, 2007, in accordance with their request.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public

safety, to implement this event.

Fiscal Note: There will be nominal costs incurred on a regular shift basis to implement this event.

Rick Jones read the communication and noted this is an annual request and can be approved subject to the usual stipulations and appropriate fee.

On a motion by Sollman, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

2. [07-0233](#)

Subject: Communication from the Pentecost Lutheran Church requesting permission to close Jerome Boulevard, between Coolidge Avenue and Case Avenue, on Saturday, August 18, 2007, from 7 a.m. until 10 p.m., for their 6th Annual Neighborhood Block Party.

Recommendation: Pentecost Lutheran Church be granted permission to close Jerome Boulevard, between Coolidge Avenue and Case Avenue, for an event on Saturday, August 18, 2007, from 7:00 a.m. to 10:00 p.m., in accordance with their request.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Rick Jones read the communication and noted this is an annual event and can be approved subject to the usual stipulations and fees.

On a motion by Sollman, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

3. [07-0256](#)

Subject: Communication from the President of 4th Fest of Greater Racine requesting permission to use city right-of-way for the 4th of July parade and

permission to use North Beach for the fireworks.

(Also referred to Board of Parks, Recreation and Cultural Services)

Recommendation of the Public Works and Services Committee (3-13-07): Permission be granted to Fourth Fest of Greater Racine, Inc. to close certain city streets on Tuesday, July 4, 2007, from 7:00 a.m. to 12:30 p.m., to hold the 2007 Independence Day Parade.

Further recommends that the Commissioner of Public Works/City Engineer be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close the Main Street Bridge to boat traffic on Tuesday, July 4, 2007, from 7:45 a.m. to 1:00 p.m., and both the Main Street and State Street Bridges on Tuesday, July 4, 2007, from 9:05 p.m. to 10:40 p.m., for the Fourth Fest activities.

Further recommends that in the interest of public safety, the Commissioner of Public Works/City Engineer and Chief of Police be authorized and directed to close Goold Street, Yout Street, English Street, High Street, St. Patrick Street, Kewaunee Street, and Barker Street, from Main Street to Michigan Boulevard; Michigan Boulevard, from Goold Street to Hamilton Street; Chatham Street, from north of Yout Street to Hamilton Street; and Hoffert Drive, on Tuesday, July 4, 2007, between the hours of 7:00 p.m. and 10:00 p.m., with a rain date of Saturday, July 7, 2007, to provide for a Municipal Band Concert, to be held at North Beach Gazebo, and the fireworks display, as part of the Independence Day festivities.

Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police, and Director of Parks, Recreation and Cultural Services provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: Since the City is a co-sponsor of the event, there are no stipulations.

Recommendation of the Board of Parks, Recreation & Cultural Services 3-14-07: that the request be approved with conditions: hold harmless be executed; liability insurance certificate on file prior to the event; set up and dismantling of barricades the responsibility of 4th Fest - erected no sooner than 24 hours prior to the event and removed no later than 24 hours after the event. Commissioner of Public Works/City Engineer, Chief of Police and Director of Parks, Recreation & Cultural Services provide limited assistance, in the interest of public safety to implement this event.

Fiscal note: Since the City is a co-sponsor of the event, there are no stipulations.

Bob LaFond appeared before the Committee and indicated this is the same request as last year. Rick Jones requested it be approved subject to the usual stipulations and fees.

On a motion by Sollman, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

4. [07-0268](#) **Subject:** Item 14 of March 7, 2006, communication from the YMCA requesting to use city right-of-way and Monument Square on June 16, 2007 for the 29th annual Lighthouse Run.

(Also referred to Board of Parks, Recreation and Cultural Services)

Recommendation of the Public Works and Services Committee (3-13-07): Permission be granted to the sponsor of the Lighthouse Run to use certain city streets for the period of 6:00 a.m. to 10:30 a.m. on Saturday, June 16, 2007, and to close the following streets:

Main Street from State Street to Sixth Street
Lake Avenue from 8th Street to State Street
State Street from Main Street to Lake Avenue
Main Street from State Street to 3 Mile Road (west side two traffic lanes will remain open for two-way traffic)
Dodge Street from Main Street to Michigan Boulevard
Michigan Boulevard from Dodge Street to Wolff Street
Wolff Street from Michigan Boulevard to North Main Street

Further recommends that the Commissioner of Public Works be authorized and directed to communicate with the U. S. Coast Guard requesting permission to close Main Street Bridge to boat traffic for the period of 7:40 a.m. to 10:40 a.m. on Saturday, June 16, 2007 to satisfy the needs of this run.

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime cost and equipment and material loss incurred by any department in the assistance of this event shall be charged to the sponsor;
- D. Sponsor shall comply with the approved policy on parking restrictions for special events, and the sponsor shall distribute to all abutting property

occupants on those streets where parking is being prohibited written notices of the ban approximately 48 hours in advance of this event.

E. Sponsor shall be responsible for all traffic control and detour signage during the event.

F. Sponsor shall pay a \$1,400.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

Fiscal Note: There will be nominal costs to the various city departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services 3-14-07:

that the request be approved with conditions: hold harmless agreement be executed; liability insurance certificate filed prior to the event; set up and dismantling of barricades, booths, tents and placement of waste barrels will be the responsibility of the YMCA, erected no sooner than 24 hours prior to the event and removed no later than 24 hours after the event; overtime costs and/or equipment and material loss will be charged to the YMCA; Sponsor will notify all residents on Monument Square Dr. 72 hours in advance of this event; Further recommend the Commissioner of Public Works/City Engineer, Chief of Police and Director of Parks, Recreation & Cultural Services provide limited assistance in the interest of public safety to implement this event.

Fiscal note: There will be nominal costs to the various city departments, on a regular shift basis to assist in implementing this event.

Pete Henkes appeared before the Committee and noted this is the same request as last year. Rick Jones stated the item could be approved subject to the usual stipulations and fees.

On a motion by Sollman, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

5. [07-0234](#)

Subject: Communication from the High Street Association requesting that higher wattage lights be installed on High Street between Douglas Avenue and Main Street.

Recommendation: Defer

LaVanda Shea appeared before the Committee and requested the street lighting be looked at on High Street. She indicated the High Street Business Association is looking at upgrading the corridor and asked that the street lighting levels be looked at. John requested the item be deferred.

On a motion by Sollman, seconded by DeHahn, the Committee deferred the item.

Deferred

6. [07-0281](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting correspondence from the Wisconsin Department of Transportation regarding heated sidewalks for the Sixth Street project.

Recommendation: Defer

Rick Jones requested the item be deferred.

On a motion by Sollman, seconded by DeHahn, the Committee deferred the item.

Deferred

7. [07-0283](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a proposal from HNTB Corporation for an engineering feasibility study including cost estimates for the heating of sidewalks for the Sixth Street project.

Recommendation: Defer

Rick Jones requested the item be deferred.

On a motion by Sollman, seconded by DeHahn, the Committee deferred the item.

Deferred

8. [07-0160](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer submitting "A Regional Transportation System Plan for Southeastern Wisconsin: 2035" from the Southeastern Wisconsin Regional Planning Commission.

Recommendation of the Public Works and Services Committee

(3-13-07): That "A Regional Transportation System Plan for Southeastern Wisconsin: 2035" from the Southeastern Wisconsin Regional Planning Commission be approved.

Further recommend that the item be referred to the City Plan Commission.

Fiscal Note: Not applicable.

Recommendation of the City Plan Commission on 3-14-07: That the Common Council endorse the Regional Transportation Plan 2035 by resolution.

Fiscal Note: N/A

Rick Jones submitted the plan and requested it be accepted and referred to the City Plan Commission. He noted any future transportation projects funded by the Federal

government need to be included in this plan.

On a motion by Sollman, seconded by DeHahn, the Committee approved the plan and referred it to the City Plan Commission.

Recommended For Approval

9. [07-0276](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 16-07 (K7-019), Curb and Gutter Repair, CDBG.

Recommendation: Contract 16-07 (K7-019), Curb and Gutter Repair, CDBG, be awarded to D.C. Burbach, Inc., at their bid price of \$99,925.40, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from Account 897.030.5510, Replacement Curb & Gutter C.D.B.G.

Fiscal Note: Funds are available as herein delineated.

Rick Jones submitted bid results and recommended a contract be awarded to D.C. Burbach, Inc., at their bid price of \$99,925.40, they being the lowest responsible bidder.

On a motion by Sollman, seconded by DeHahn, the Committee approved awarding a contract to D.C. Burbach and authorizing the Mayor and City Clerk to enter into the agreement.

Recommended For Award of Bid

10. [07-0272](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 7-06 (K6-007), 2006 CCTV Services and Manhole Inspections, Green Bay Pipe & TV, contractor.

Recommendation: The work done by Green Bay Pipe & TV, under Contract 7-06 (K6-007), 2006 CCTV Services and Manhole Inspections, be accepted and final payment authorized for a total contract amount of \$369,698.09, from funds heretofore appropriated.

Fiscal Note: This contract was approved by Resolution 6918, dated March 7, 2006.

John Rooney explained the contractor has satisfactorily completed the contract and is requesting final payment in the amount of \$369,698.09.

On a motion by Sollman, seconded by Fair, the Committee approved final payment.

Recommended For Approval

11. [07-0295](#) **Subject:** Communication from the Commissioner of Public Works/City

Engineer requesting to amend Resolution 07-0094.

Recommendation: Resolution 07-0094 be amended by deleting "18-04 (K4-024)" and inserting "9-06 (K6-010)" in its place.

Fiscal Note: Not applicable.

Rick Jones noted Resolution No. 07-0094 needed to be amended to correct the contract number.

On a motion by Sollman, seconded by Fair, the Committee amended the resolution.

Recommended For Approval

12. [07-0284](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Industrial Roofing Services, Inc. to provide professional services for tuckpointing at the City Hall Annex.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Industrial Roofing Services, Inc., Brookfield, WI, to provide professional services for tuckpointing at the City Hall Annex at a not-to-exceed cost of \$4,000.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 987.200.5010, Annex - Tuckpointing.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg noted the proposal is for professional services for tuckpointing at the City Hall Annex and is in the not-to-exceed cost of \$4,000 and funding is available.

On a motion by Sollman, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

13. [07-0289](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Earth Tech, Inc., to provide professional services for the design of a photovoltaic electrical generating system.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Earth Tech, Inc., Sheboygan, WI, to provide professional services for the design of a photovoltaic electrical generating system for the City Hall Annex at a not-to-exceed cost of \$17,500.00.

Further recommends that funding to defray the cost of these professional

services be appropriated from Account 987.200.5020, Annex - Solar Electric Generating System.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg noted this is a professional services agreement to design a Photovoltaic Generating System and is in the not-to-exceed cost of \$17,500.

On a motion by Sollman, seconded by DeHahn, the Committee approved the agreement and authorized the Mayor and City Clerk to enter into the contract.

Recommended For Acceptance as a Professional Services Agreement

14. [07-0285](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a proposal from Earth Tech, Inc. to provide professional services for the 2007 Illicit Discharge Detection and Elimination Program.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Earth Tech, Inc., Sheboygan, WI, to provide professional services for the 2007 Illicit Discharge Detection and Elimination Program at a not-to-exceed cost of \$49,500.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 104.000.5330, Monitoring Detection Enforcement.

Fiscal Note: Funds are available as herein delineated.

John Rooney submitted the 2007 Illicit Discharge Detection and Elimination Program and noted it is in the not-to-exceed amount of \$49,500 and funding is available. This is an annual professional services agreement that is needed for the storm water utility.

On a motion by Sollman, seconded by Fair, the Committee approved the agreement and authorized the Mayor and City Clerk to enter into a contract.

Recommended For Acceptance as a Professional Services Agreement

15. [07-0273](#)

Subject: Direct Referral. Communication from the Assistant Commissioner of Public Works/Engineering submitting a request from K. Singh & Associates, Inc., to install a monitoring well at 620 Stannard Street.

Recommendation: Permission be granted to K. Singh & Associates, Inc. to install one (1) monitoring well within the Stannard Street right-of-way near 620 Stannard Street, provided that a permit is secured through the Engineering Department and an agreement executed in accordance with Sec. 66.0425, Wis. Stats., Privileges in Streets, and further provided that this construction will be performed so as not to create a hazard for pedestrian or vehicular traffic, and that any monitoring wells will be

abandoned in accordance with Wisconsin Administrative Code NR 112 and NR 141.25.

Further recommends that K. Singh & Associates, Inc. be charged a \$50.00 fee to cover administrative costs and costs associated with filing this item with the Register of Deeds office.

Further recommends that the property owner provide the City Attorney's office with a legal description of the location of the monitoring well within the street right-of-way.

Fiscal Note: In addition, the required Street Opening Permit will generate an additional \$125.00 in revenue.

John Rooney noted K. Singh requested a street opening permit to install a monitoring well at the noted address. Monitoring wells placed in the public right-of-way need to be approved by this Committee.

On a motion by Sollman, seconded by DeHahn, the Committee approved the request.

Recommended For Approval

Miscellaneous Business

16. [07-0328](#) **Subject:** Communication from the Commissioner of Public Works/City Engineer regarding Resolution 06-7361.

Recommendation: That Resolution 06-7361 be received and filed.

Fiscal Note: Not applicable.

Rick indicated the City Clerk created two resolutions for the same item and one needs to be rescinded.

On a motion by Sollman, seconded by DeHahn, the Committee approved rescinding Resolution No. 06-7361.

Recommended to be Received and Filed

17. [07-0316](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 61-05 (K5-070), Professional Services - 2006 Racine CCTV and Manhole Repairs, Earth Tech, Inc., consultant.

Recommendation: The professional services provided by Earth Tech, Inc. under Contract 61-05 (K5-070), Professional Services - 2006 Racine CCTV and Manhole Repairs, be accepted and final payment authorized for a total contract amount of \$126,575.00, from funds heretofore appropriated.

Fiscal Note: This contract was approved by Resolution 6717, dated October 18, 2005.

John Rooney noted the consultant has satisfactorily completed the contract and is requesting final payment in the amount of \$126,575.

On a motion by Sollman, seconded by DeHahn, the Committee approved the work and authorized final payment.

Recommended For Approval

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.