




Department of City Development
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MEMORANDUM

DATE: April 3, 2014

TO: Commissioners, Redevelopment Authority

FROM: Brian O'Connell, Executive Director 

SUBJECT: Requesting authorization for administrative approval of temporary use of RDA property.

As you know, the Authority receives requests for temporary use of its properties. In the past, there have been requests for church-sponsored picnics and for special events in commercial areas. Past practice has been to bring each request to the Authority for approval. However, the conditions for such limited duration use are now standardized and could be handled administratively.

I ask that you authorize me to approve administratively the temporary use of Authority-owned property in circumstances in which the duration of the use is five or fewer consecutive days and standard conditions (listed on the attached draft resolution) can be met.

It will be helpful to have this authorization in place in advance of milder weather and seasonal special events.

Attachment – draft resolution