



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Alderman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Ronald D. Hart
O. Keith Fair

Monday, March 26, 2012

5:00 PM

City Hall, Room 301

Call to Order

PRESENT: 5 - Q.A. Shakoor, II, Terry McCarthy, Dennis Wiser, Ronald D. Hart and O. Keith Fair

Approval of Minutes for the March 12, 2012 Meeting.

to Approve the Minutes

1. [12-7470](#) **Subject:** Communication from the Assistant Commissioner of Public Works/Engineering requesting authorization to accept a Wisconsin DNR Grant for Lincoln Park Streambank Stabilization - Grant Control No. 2011-013.

Recommendation of the Finance & Personnel Committee on 3-26-12: Permission be granted for the Assistant Commissioner of Public Works/Engineering to accept the \$100,000 Wisconsin DNR Grant for Lincoln Park Streambank Stabilization - Grant Control No. 2011-013.

Fiscal Note: The total amount of the study to update the project will be \$200,000, with 50% of the grant funding available in the amount of \$100,000, and a 50% local share of \$100,000. Funding for the local share is available in Account No. 104.992.5470-Lincoln Park Streambank.

Attachments: [12-7470 - Lincoln Park Streambank Stabilization](#)

John Rooney, Assistant Commissioner of Public Works/Engineering appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [12-7471](#) **Subject:** Communication from the Assistant Commissioner of Public Works/Engineering requesting authorization to accept a Wisconsin DNR Grant for Water Quality Planning (Non-Point Source Pollutant

Modeling) - Grant Control No. 2011-014.

Recommendation of the Finance & Personnel Committee on

3-26-12: Permission be granted for the Assistant Commissioner of Public Works/Engineering to accept a \$31,500 Wisconsin DNR Grant for Water Quality Planning (Non-Point Source Pollutant Modeling) - Grant Control No. 2011-014.

Fiscal Note: The total amount of the project is \$45,000, with 70% of the grant funding available in the amount of \$31,500 and a 30% local share of \$13,500. Funding for the local share is available in Account No. 104.992.5450-SLAMM Model (\$45,000).

Attachments: [12-7471 Water Quality Planning](#)

John Rooney, Assistant Commissioner of Public Works/Engineering appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [12-7472](#)

Subject: Communication from the Assistant Commissioner of Public Works/Engineering requesting authorization to accept a Wisconsin DNR Grant for Streambank Erosion Condition Report Update - Grant Control No. 2011-015.

Recommendation of the Finance & Personnel Committee on

3-26-12: Permission be granted for the Assistant Commissioner of Public Works/Engineering to accept a \$70,000 Wisconsin DNR Grant for Streambank Erosion Condition Report Update - Grant Control No. 2011-015.

Fiscal Note: The total amount of the study to update the report will be \$100,000, with 70% of the grant funding available in the amount of \$70,000, and a 30% local share of \$30,000. Funding for the local share is available in Account No. 104.992.5460 - Root River Assessment.

Attachments: [12-7472 Streambank Erosion Condition Report Update](#)

John Rooney, Assistant Commissioner of Public Works/Engineering appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [12-7473](#)

Subject: Communication from the Grants Facilitator to apply for a grant with the Racine Rotary Foundation to support the Racine AfterZones initiative. (Grant Control #2012-0006)

Recommendation of the Finance & Personnel Committee on

3-26-12:Permission be granted for the Grants Facilitator to apply for a \$2,000 grant with the Racine Rotary Foundation to support the Racine AfterZones initiative. (Grant Control #2012-0006)

Fiscal Note: The grant amount is \$2,000 and will support branding and marketing materials. There is no match requirement.

Attachments: [2012rotaryfdn](#)

Deborah Embry, Grant Facilitator appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [12-7474](#)

Subject: Communication from the Grants Facilitator requesting to apply for the Second Chance Act Adult Offender Reentry Program for Planning and Demonstration 2012 Grant Announcement through the US Department of Justice.(Grant Control No. 2012-007).

Recommendation of the Finance & Personnel Committee on

3-26-12: Permission be granted for the Grants Facilitator to apply for the \$750,000 Second Chance Act Adult Offender Reentry Program for Planning and Demonstration 2012 Grant Announcement through the US Department of Justice conditioned on the waiving of the 25% cash match by the DOJ (Grant Control No. 2012-007).

Fiscal Note: There is a 50% cash and in-kind match for this grant (25% cash of \$187,500 and 25% in-kind of \$187,500), however, the cash requirement can be waived by the Attorney General for municipalities that are facing hardship. It is anticipated that the City and its several partners will be able to provide the 25% in-kind services.

Attachments: [2012secondchanceimplementationcre](#)

Deborah Embry, Grant Facilitator appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [12-7475](#)

Subject: Communication from the Grants Facilitator to apply for the Title V Community Prevention Grant for Truancy Prevention Programs through the Wisconsin Office of Justice Assistance. (Grant Control No. 2012-008)

Recommendation of the Finance & Personnel Committee on

3-26-12: Permission be granted for the Grants Facilitator to apply for the \$49,000 Title V Community Prevention Grant for Truancy Prevention Programs through the Wisconsin Office of Justice Assistance. (Grant Control No. 2012-008)

Fiscal Note: The grant amount is \$49,000 and requires a 50% in-kind match to be provided primarily by Unified School District.

Attachments: [2012TitleVtruancy](#)

Deborah Embry, Grant Facilitator appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [12-7500](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting the transfer of funds and waiving of formal bidding for a brine making system.

Recommendation of the Finance & Personnel Committee on

3-26-12: Transfer the \$224,200 remaining balance from account 289.991.5010 Recycling Transfer Building to account 991.540.5010 Brine System.

Fiscal Note: Alternatives to building a Recycling Transfer Station will be implemented. The remaining funding of \$224,200 for this project is available for the Salt Brine System. Total cost of the Salt Brine System is approximately \$360,000. The remaining funding for the Brine System will be provided for in the 2013 Capital Projects by reallocated \$135,800 from the projected 2013 Recycling Transfer Station amount of \$750,000 as provided for in the 2012-2016 Adopted Capital Improvement Plan.

Recommendation of the Public Works and Services Committee

on 3-27-12: That formal bidding procedures be waived and that the Purchasing Agent be authorized and directed to negotiate the furnishing and installation of the BrineXtreme Brine Production and Blending Equipment System, that being in the best interest of the City.

Fiscal Note: The estimated cost of this equipment of \$125,000.00 and funding is available in Account 991.540.5010, Salt Brine System.

Attachments: [Brine System](#)

Thomas Eeg, Assistant Commissioner of Public Works/Operations appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D.

Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

8. [12-7520](#)

Subject: (Direct Referral) Communication from Fair Housing Director requesting permission to formally accept a donation from SC Johnson, A Family Company, for the annual Fair Housing Updates & Awards/Conference Program and Luncheon Event to be held on April 13, 2012.

Recommendation of the Finance & Personnel Committee on 3-26-12: Permission be granted for the Fair Housing Director to formally accept a \$1,000 donation from SC Johnson, A Family Company, for the annual Fair Housing Updates & Awards/Conference Program and Luncheon Event to be held on April 13, 2012.

Fiscal Note: The donation is for \$1,000.

Attachments: [SC Johnson Donation](#)

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Alderman Fair was excused by Chairman at 5:35 p.m.

9. [12-7511](#)

Subject: (Direct Referral) The Common Council referred Ordinance No. 4-12 to change the organizational structure of the City's Management team regarding the positions of City Engineer, City Assessor, and the Building Complex Facilities Manager.

Recommendation of the Finance & Personnel Committee on 3-26-12: Adopt Ordinance No. 4-12

Fiscal Note: N/A

Thomas Friedel, City Administrator appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

10. [Ord.4-12](#)

Ordinance 4-12

To amend Chapter 2 - Administration - Article V. - Officers and Employees, Division 1 - Generally (Sec. 2-437(a)) and Division 4 - Finance Director/City Treasurer (Sec. 2-482); and Part 1 - charter Ordinances - Article II - Officers and Employees, Division 3 - City Assessor (Sec. 2-51) of the Municipal code of the City of Racine, Wisconsin.

The Common Council of the City of Racine do ordain as follows:

Part 1:

To amend Chapter 2 - Administration, Article V. - Officers and Employees, Division 1 - Generally, Sec. 2-437(a) - Administrative managers, residency requirement as follows: Remove the words "city assessor."

Part 2:

To amend Chapter 2 - Administration, Article V - Officers and Employees, Division 4 - Finance Director/City Treasurer, Sec. 2-482 - Duties as follows: Add (6) to read, "Be the administrative head of the Assessor and shall supervise the work of the office of the Assessor."

Part 3:

To amend Part 1 Charter Ordinances - Article II - Officers and Employees - Division 3 - City Assessor, Sec. 2-52 - Appointment, term, as follows: Delete the words "submit to the common council" and replace with the word "prepare."

Part 4:

This ordinance shall take effect upon passage and the day after publication.

Passed by the Common Council:

Approved:

Mayor

Attest:

City Clerk

Fiscal Note: N/A

Sponsors: Q.A. Shakoor, II

11. [12-7512](#) **Subject:** (Direct Referral) The Common Council referred Ordinance No. 5-12 to repeal Article II, Division 9, Sec. 2-186 of the Municipal Code of the City of Racine, Wisconsin and to amend Sec. 2-531 (b) and (c) of the Municipal Code of the City of Racine, Wisconsin relating to Article IV., Departments, Division 8. Commissioner of Public Works.

Recommendation of the Finance & Personnel Committee on 3-26-12: Adopt Ordinance No. 5-12

Fiscal Note: N/A

Thomas Friedel, City Administrator appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

12. [Ord.5-12](#) Ordinance 5-12

To repeal Article II, Division 9, Sec. 2-186 of the Municipal Code of the City of Racine, Wisconsin.

To amend Sec. 2-531 (b) and (c) of the Municipal Code of the City of Racine, Wisconsin relating to Article IV, Departments, Division 8. Commissioner of Public Works.

The Common Council of the city of Racine do ordain as follows:

Part 1:

To repeal Article II, Division 9, Sec. 2-186 of the Municipal Code of the City of Racine, Wisconsin

Part 2:

Sec. 2-531 (b) of the Municipal Code of the City of Racine is hereby amended as follows:

(b) The commissioner of public works is hereby given and shall have general control, supervision and direction of the following offices and departments: Building inspection department, electrical inspection department plumbing inspection department, engineering department, transportation department, equipment maintenance division, solid waste collection and disposal division, bridges and all public buildings.

Part 3:

Sec. 2-531 (c) of the Municipal Code of the city of Racine is hereby amended as follows:

(c) The assistant commissioner of public works/city engineer, assistant commissioner of public works/operations, facilities manager, chief building inspector, chief electrical inspector and chief plumbing inspector shall perform their duties under the direction of the commissioner of public works.

Part 4:

This ordinance shall take effect upon passage and the day after publication.

Passed by the Common Council:

Approved:

Mayor

Attest:

City Clerk

Fiscal Note: N/A

Sponsors: Q.A. Shakoor, II

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:38 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, April 9, 2012 at City Hall, Room 301.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**