



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Cemetery Commissioners

*Sharon Baldukas
Margo Drummond
Alderman Sandy Weidner
Arthur Petersen*

Monday, February 21, 2011

4:30 PM

City Hall Annex, Rm 130

1. Call To Order

Meeting Called To Order at 4:30 p.m.

Staff Present: Jack Schumann, Steve Bedard, Dawn Lackey

2. Roll Call

PRESENT: 5 - Sharon Baldukas, Margo Drummond, Sandy Weidner, Arthur Petersen
and Kristine Reisdorf

3. Approval of Minutes for January 17, 2011 Meeting

*Art Petersen Moves to Approve the Minutes from the January 17, 2011 Meeting
Ald. Sandy Weidner - 2nd
Passed Unan.
Approved
to Approve the Minutes*

4. Public Comment

*Mr. Jerry Ruud was present and stated that he is interested in serving on the
Cemetery Commission. Ald. Weidner told Mr. Ruud to be sure and inform the
Mayor's office.*

5. Reports

A. Cemetery Supervisor Report

*A car hit the fence at the corner of Lathrop & Graceland and once the weather is
better, the fence will be repaired.*

*Ald. Sandy Weidner Moved to Receive and File
Arthur Petersen - 2nd
Pass Unan.
Received and Filed*

The Report was Received and Filed

I. Burial and Revenue Report

The Burial and Revenue Report was handed out to the Commission. In January the chapel was used twice (once with a burial and another without a burial). There were two Saturday burials (one at each cemetery). There were three resident graves sold and one non-resident grave sold in January.

Ald. Sandy Weidner Moves to Receive and File Report

Arthur Petersen - 2nd

Pass Unan.

Received and Filed

The Report was Received and Filed

II. Data Entry (CIMS)

The CIMS project is in the DUM section and cards are being entered five days a week at about 20 hours per week.

Ald. Sandy Weidner Moves to Receive and File Report

Arthur Petersen - 2nd

Pass Unan.

Received and Filed

should be considered separately from the other items of the Report

[10-5650](#)

Subject: Review Wis. Stats. §157.07

**Recommendation of Board of Cemetery Commissioners on
October 18, 2010:** That this matter be deferred.

Fiscal Note: N/A

**Recommendation of Board of Cemetery Commissioners on
November 15, 2010:** That this matter be deferred.

Fiscal Note: N/A

**Recommendation of Board of Cemetery Commissioners on
January 17, 2011:** That this matter be deferred.

Fiscal Note: N/A

**Recommendation of the Board of Cemetery Commissioners on
February 21, 2011:** That this matter be deferred.

Fiscal Note: N/A

Ald. Sandy Weidner Moves to Defer

Kristine Reisdorf - 2nd

4 Yes

1 Abstain

Passed

Deferred

6. Update on Cemetery Projects

No Cemetery Projects ongoing at this time.

[10-5651](#)

Subject: Discuss Fee Increases

Recommendation of the Board of Cemetery Commissioners on October 18, 2010: That this matter be Deferred.

Fiscal Note: N/A

Recommendation of the Board of Cemetery Commissioners on November 15, 2010: That this matter be Deferred.

Fiscal Note: N/A

Recommendation of the Board of Cemetery Commissioners on January 17, 2011: That this matter be Deferred.

Fiscal Note: N/A

Recommendation of the Board of Cemetery Commissioners on February 21, 2011: That this matter be Deferred.

Fiscal Note: N/A

*Ald. Sandy Weidner Moves to Defer
Sharon Baldukas - 2nd
Passed Unan.*

Deferred

[11-6066](#)

Subject: Communication from the Parks Manager requesting to exercise the 3 year option to extend the contract for Grounds Maintenance and Burial Operations at Mound and Graceland Cemeteries.

Recommendation of the Board of Cemetery Commissioners on February 21, 2011: That the 3 year option to extend the contract for Grounds Maintenance and Burial Operations at Mound and Graceland Cemeteries be approved.

Fiscal Note: \$374,000.00 per year.

Bruce Company three year contract will be done at the end of August and they are asking that it be extended for an additional three years with no increase in price.

*Kris Reisdorf Moves to Approve the Extension of the Bruce Company Contract
Art Petersen - 2nd*

4 Yes

1 No

Passed

Recommended For Approval

10. Adjournment

Meeting Adjourned at 5:05 p.m.