



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Park, Recreation and Cultural Services

Chair Terry McCarthy, Vice Chair Kristen Kaprelian, Joey LeGath, Ken Lumpkin, Pamala Handrow, Michael Frontier, Keith Hemmig, Melissa Kaprelian-Becker, Amy Schaal, Tom Rosholt

Wednesday, December 14, 2011

5:15 PM

City Hall Annex, Room 130

Call To Order

Vice Chair Kristen Kaprelian called the meeting to order at 5:18 PM.

Staff present: Donnie Snow, Tom Molbeck, Bob Rafel, Becky Spika

Guests: Scott Letteney, Deputy City Attorney

PRESENT: 8 - Michael Frontier, Ken Lumpkin, Joey LeGath, Pamala Handrow, Kristen Kaprelian, Melissa Kaprelian-Becker, Amy Schaal and Tom Rosholt

EXCUSED: 2 - Terry McCarthy and Keith Hemmig

Approval of Minutes for November 14, 2011 Meeting

A motion was made by Melissa Kaprelian-Becker, seconded by Michael Frontier, to Approve the Minutes. The motion PASSED by a Voice Vote.

Public Input

No public input.

Director's Report

Ken Lumpkin arrived at 5:20 PM

Amy Schaal arrived at 5:25 PM

The Report was distributed.

Director Snow included an informational packet about the Parks, Recreation and Cultural Services' (PRCS) tree planting plans and goals developed by the City Forester. City Forester Matt Koepnick will be invited to answer questions/concerns at the January meeting of the PRCS Board.

Director Snow distributed a draft of a Legislative Forum agenda. The forum was requested at the November 14th meeting of the PRCS Board to address the impact of budget cuts on the community. Alderman Kaprelian-Becker stated that the agenda items, while important topics of discussion, do not hold relevancy to the PRCS board. Director Snow advised that, before an agenda is finalized, decisions should be made about who will convene and pay for the forum, and information gathered to ensure that this isn't already being done. He suggested that the Mayor's office may want to recommend the forum. He also advised that a small committee be formed to

determine how to move forward. The item was tabled for later discussion.

Director Snow distributed a Pershing Park Field Lights Report. He advised that the estimate for installation of field lights at Pershing Park would cost \$574,600, an amount that is in addition to the \$620,000 stated as a needed donation amount in the 2016 CIP budget. He indicated the city would not budget for such a project and that funding would need to come from donations.

The Report was Received and Filed

Discussion of Concealed Carry of Weapons in Racine Parks

Deputy City Attorney Scott Letteney gave an overview of the law concerning concealed carry of weapons and the Mayor's directive. He advised the PRCS Board that, except where special event criteria are met and in shelter bathrooms, the city cannot prohibit/prevent the concealed carry of weapons/firearms in parks. Director Snow will follow up with the City Administrator and, at the directive of the Mayor, will see that signage prohibiting weapons/firearms is posted on park shelters.

Minutes of the Board of Cemetery Commissioners

A motion was made by Amy Schaal, seconded by Pamala Handrow, to Approve the Minutes. The motion PASSED by a Voice Vote.

Zoological Society Report

Director Snow explained the city's role in the Zoological Society Budget and agreed to send out another copy of its 2012 budget. Vice Chair Kaprelian asked whether the scooters donated by the DiMarco family and friends will be rented out. Director Snow indicated he will report back on this.

A motion was made by Amy Schaal, seconded by Tom Rosholt, that the Report be Received and Filed. The motion PASSED by a Voice Vote.

11-7014

Subject: Request of the Alderman of the 9th District to Discuss Pershing Park Lights.

Recommendation of the Board of Parks, Recreation and Cultural Services on 11-14-11: That this matter be deferred.

Fiscal note: To be determined.

Recommendation of the Board of Parks, Recreation and Cultural Services on 12-14-11: That this communication be received and filed.

Fiscal note: N/A

Based on the Director's Report and discussion about whether there are enough events at Pershing Park to justify the cost of light installation, the Board moved to receive and file this item.

A motion was made by Michael Frontier, seconded by Melissa Kaprelian-Becker, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

[11-7015](#)

Subject: [Direct Referral] Discussion of 2012 PRCS Budget

Recommendation of the Board of Parks, Recreation and Cultural Services on 11-14-11: That this matter be deferred.

Fiscal note: To be determined.

Recommendation of the Board of Parks, Recreation and Cultural Services on 12-14-11: That this matter be received and filed.

Fiscal note: N/A.

A motion was made by Michael Frontier, seconded by Pamala Handrow, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

[11-7081](#)

Request to use Monument Square and city sidewalks for the "Big Chill" snow and ice carving event on January 13-15, 2012. (Res. 11-2845)

Resolved, that the Mayor and City Clerk be authorized and directed to enter into an agreement with the Downtown Racine Corporation granting permission to place ice sculptures on city sidewalks along Sixth Street and Main Street from State Street to 7th Street, from January 14, 2012 until they melt, with the following stipulations:

- A. That a clear area be established along the building line of a minimum of five feet in order to meet ADA requirements.
- B. That any ice sculptures be set back a minimum of two feet from the back of the curb in order to meet Wisconsin Department of Transportation requirements.
- C. That a hold harmless agreement be filed with the City Attorney's office.
- D. That a Certificate of Liability Insurance be filed with the City Attorney's office.

Fiscal Note: N/A

Recommendation of the Board of Parks, Recreation and Cultural Services on 12-14-11: That this request be received and filed.

Fiscal Note: N/A

Attachments: [Ice Carving Event.pdf](#)

A motion was made by Pamala Handrow, seconded by Amy Schaal, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

[11-7165](#)

Subject: Communication from the Race Director of the Ragnar Relay Chicago 2012 race requesting permission to use city right-of-way on Sunday, June 8, 2012.

Recommendation of the Public Works and Services Committee on 12-13-11: That the communication be received and filed.

Fiscal Note: N/A

Recommendation of the Board of Parks, Recreation and Cultural Service on 12-15-11: That the communication be approved.

Fiscal Note: Any overtime costs incurred by any City Department assisting with this project will be charged to the sponsor.

Attachments: [Ragnar Relay 2012.pdf](#)

A motion was made by Pamala Handrow, seconded by Melissa Kaprelian-Becker, that this be Approved. The motion PASSED by a Voice Vote.

Adjournment

There being no further business, the meeting adjourned at 6:30 PM

Next Meeting: Wednesday, January 11, 2012

If you are disabled and have accessibility needs or need information interpreted for you, please call the Parks, Recreation and Cultural Services Department at 262-636-9453 at least 48 hours prior to this meeting.