



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Sandy Weidner
Vice Chairman Raymond DeHahn
Michael Shields
Jim Kaplan
James Morgenroth*

Tuesday, April 9, 2013

5:30 PM

City Hall, Room 205

PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS

**April 9, 2013
5:30 P.M.
Room 205, Council Chambers**

PUBLIC WORKS AND SERVICES COMMITTEE AGENDA - REVISED

6:00 P.M.

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Chairman Weidner, Vice Chairman DeHahn, Michael Shields, Jim Kaplan
and James Morgenroth

Also Present: John Rooney, Tom Eeg, Mark Yehlen, Debbie Anderson, Robert
Mason, Karl Fuller, Cara Spoto

Approval of Minutes for the March 26, 2013 Meeting.

*The minutes of the March 26, 2013 meeting were approved as printed. Passed
unanimously.*

1. [13-8791](#) **Subject:** Communication from Gethsemane Lutheran Church
requesting to close Blaine Avenue from Washington Avenue north to
the alley on Sunday, May 19, 2013, for a church carnival.

**Recommendation of the Public Works and Services Committee
on 4-9-13:** That Gethsemane Lutheran Church be granted permission
to close Blaine Avenue from Washington Avenue north to the alley, on
Sunday, May 19, 2013, from 11:30 a.m. to 4:00 p.m., for a church

carnival.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Debbie Anderson appeared before the Committee and requested a street closure for a church carnival.

Tom Eeg explained the processing fee and the fee to do a street closure.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

2. [13-8824](#)

Subject: (Direct Referral) Communication from the City Administrator submitting the request of Racine Area Veteran's, Inc. to use city right-of-way for the Memorial Day Parade on Monday, May 27, 2013.

Recommendation of the Public Works and Services Committee on 4-9-13: That permission be granted to the Racine Area Veteran's, Inc. to use certain City streets for the Memorial Day Parade, to start at the intersection of Washington Avenue and West Boulevard, then proceed north on West Boulevard to Osborne Boulevard, and Osborne Boulevard to Graceland Cemetery, on Monday, May 27, 2013, between 9:00 a.m. and 12:00 p.m. in conjunction with this City-sponsored event. The detour for STH 20 is Lathrop Avenue, 16th Street and Taylor Avenue.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police be authorized and directed to provide assistance, in the interest of public safety, to implement this event.

Fiscal Note: This event is co-sponsored by the City of Racine;

therefore, the requirement for a formal agreement, requiring hold harmless, an insurance certificate and any overtime charges for additional policemen are not needed.

Tom Eeg explained the annual request for the use of West Boulevard for the Memorial Day Parade.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

3. [13-8796](#)

Subject: Communication from Walden III requesting to paint the intersection of 10th and Center Streets.

Recommendation of the Public Works and Services Committee on 4-9-13: That Walden III be granted permission to paint the intersection of 10th and Center Streets with the following stipulations:

- A. Painting must be done with aggregate paints only.
- B. Walden III must provide a layout for approval by the Commissioner of Public Works.
- C. The painting shall be maintained on an annual basis.
- D. Students must wear orange safety vests at all times within the street right-of-way while performing this work.
- E. A Hold Harmless Agreement be executed and a \$75.00 processing fee paid.

Fiscal Note: N/A

Mark Yehlen explained the request to paint the intersection of 10th and Center Streets. He indicated concerns with painting that intersection in relation to cross walks in the area. He also noted there could be a potential slip hazard with the paint supplied. He was also concerned about any long-term maintenance of any type of mural painted on the pavement.

Several students from Walden School explained their request and were hoping to do the project on May 25, 2013, with a rain day scheduled for June 1, 2013.

Alderman Shields supported the request but indicated he would like to see a design of what was proposed to be painted at this location.

Alderman DeHahn noted the neighborhood could use some sprucing up and thought this could be a good idea.

Alderman Kaplan expressed the need for guidelines to be established by the Public Works Office for this type of activity.

Alderman Morgenroth supported the request.

After further discussion, a motion was made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

4. [13-8829](#) **Subject:** (Direct Referral) Communication from Robert Mason, 1830 Woodland Avenue, wishing to discuss the policy and procedures for notification of code violations.

Recommendation of the Public Works and Services Committee on 4-9-13: That the policies and procedures for notification of code violations be amended to include the occupant as well as the property owner in violation notifications.

Fiscal Note: Financing cannot be determined at this time.

Robert Mason appeared before the Committee and requested the policy be changed so that occupants, along with property owners or landlords, be notified of violations by the UNIT. He explained how an order was sent to the landlord but he was not aware of the violation that had occurred. He noted that DPW had a clean-up order and received a bill from his landlord for the order as well as the clean-up. He noted if he had received the order as an occupant, he could have taken care of the matter without any issue.

Mark Yehlen explained he was following policy by the UNIT to notify the owner of record of the property. He noted the document was sent first-class mail. He informed the Committee he would like to move inspection of some of these solid waste issues off right-of-way on private property to solid waste supervisors in the future to gain, what he believes, some efficiencies.

After further discussion, a motion was made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

5. [13-8784](#) **Subject:** Communication from the Alderman of the 9th District requesting a preliminary resolution for portland cement concrete paving and sewer and water on Spring Valley Drive, Spring Street to Harrington Drive.

Recommendation of the Public Works and Services Committee on 4-9-13: That a preliminary resolution be introduced for Portland cement concrete paving and sewer and water on Spring Valley Drive from Spring Street to Harrington Drive.

Fiscal Note: N/A

John Rooney noted this was a request from the Alderman of the 9th District for a public hearing on Spring Valley, from Spring St. to Harrington Dr.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

6. [13-8820](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to review the janitorial bids that were awarded under Resolution 13-0106, dated March 5, 2013.

Recommendation of the Public Works and Services Committee on 4-9-13: Defer

Tom Eeg asked that this item be deferred.

Motion made by DeHahn, seconded by Kaplan to defer. Passed unanimously.

Deferred

7. [13-8563](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a draft of the Adopt-A-Streetlight Program. (Res. No. 13-0055)

Recommendation of the Public Works and Services Committee on 1-29-13: That the Adopt-A-Streetlight Program be approved.

Fiscal Note: Residents will be required to pay the annual WE Energies lease cost for any street or alley light they are sponsoring plus a \$15 administrative fee.

Recommendation of the Public Works and Services Committee on 2-12-13 and 4-9-13: Defer

Mark Yehlen explained changes to his original proposal for the Adopt-A-Streetlight Program and also for policies for the placement of City street lights, as well as WE Energies leased lights.

Alderman Shields wanted a map of the street lights being proposed to be removed. He didn't feel this item was ready for Committee discussion at this time.

Mark Yehlen explained some of the policy changes as it related input from the Chief of Police, as well as other aldermen that contacted him on these issues.

After further discussion, a motion was made by DeHahn, seconded by Shields to defer the item.

*On a roll call vote: Members voting aye: DeHahn, Shields, Morgenroth
Members voting naye: Kaplan
Motion passed 3:1*

Deferred

8. [13-8828](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting two policies for the placement of street lights for WE Energies and the City of Racine.

**Recommendation of the Public Works and Services Committee
on 4-9-13: Defer**

Mark Yehlen explained changes to his original proposal for the Adopt-A-Streetlight Program and also for policies for the placement of City street lights, as well as WE Energies leased lights.

Alderman Shields wanted a map of the street lights being proposed to be removed. He didn't feel this item was ready for Committee discussion at this time.

Mark Yehlen explained some of the policy changes as it related input from the Chief of Police, as well as other aldermen that contacted him on these issues.

After further discussion, a motion was made by DeHahn, seconded by Shields to defer the item.

*On a roll call vote: Members voting aye: DeHahn, Shields, Morgenroth
Members voting naye: Kaplan
Motion passed 3:1*

Deferred

9. [13-8817](#)

Subject: Resolution 13-0152, created April 3, 2013, being a final resolution relating to street improvements on:

PORTLAND CEMENT CONCRETE PAVING

DeKoven Avenue - Clark Street to Holborn Street
Foxwood Road - City Limits (E) to City Limits (W)
Kentucky Street - Taylor Avenue to the Cul-de-sac (N)
Monarch Drive - Emstan Hills Road to Biscayne Avenue
Monarch Drive - Maryland Avenue to Regal Court
Oakwood Drive - Maryland Avenue to Kings Circle
Oakwood Drive - Kings Circle to Emstan Hills Road
Princess Place - Admiralty Avenue to Biscayne Avenue

CURB & GUTTER

Monarch Drive - Emstan Hills Road to Biscayne Avenue
Monarch Drive - Maryland Avenue to Regal Court
Oakwood Drive - Maryland Avenue to Kings Circle
Oakwood Drive - Kings Circle to Emstan Hills Road
Princess Place - Admiralty Avenue to Biscayne Avenue

**Recommendation of the Public Works and Services Committee
on 4-9-13:** That Resolution No. 13-0152, of April 3, 2013, be amended to delete:

PORTLAND CEMENT CONCRETE PAVING

DeKoven Avenue - Clark Street to Holborn Street
Foxwood Road - City Limits (E) to City Limits (W)
Kentucky Street - Taylor Avenue to the Cul-de-sac (N)
Monarch Drive - Maryland Avenue to Regal Court
Oakwood Drive - Maryland Avenue to Kings Circle
Princess Place - Admiralty Avenue to Biscayne Avenue

CURB & GUTTER

Monarch Drive - Maryland Avenue to Regal Court
Oakwood Drive - Maryland Avenue to Kings Circle
Princess Place - Admiralty Avenue to Biscayne Avenue

and, as amended, Resolution No. 13-0152, of April 3, 2013, be adopted.

Fiscal Note: Funds will be appropriated in the 2014 C.I.P. for these street improvements, and special assessments will be paid by the abutting property owners for the street improvements.

John Rooney went through the individual streets of the Public Hearing on March 26, 2013.

DeKoven Avenue - Clark St. to Holborn St.

Motion made by DeHahn, seconded by Shields to delete DeKoven Avenue. Passed unanimously

Foxwood Road - City Limits (E) to City Limits (W)

Motion made by DeHahn, seconded by Shields to delete Foxwood Road. Passed unanimously.

Kentucky Street - Taylor Avenue to the Cul-de-sac

Motion made by DeHahn, seconded by Kaplan to delete Kentucky Street. Passed unanimously.

Monarch Drive - Emstan Hills Road to Biscayne Avenue

Motion made by DeHahn, seconded by Shields to approve PCCP and curb and gutter - Monarch Dr - Emstan Hills Road to Biscayne Ave.

On a roll call vote, members voting aye: Shields, DeHahn, Morgenroth

Members voting naye: Kaplan

Motion passed 3:1

Monarch Drive - Maryland Avenue to Regal Court

Motion made by DeHahn, seconded by Kaplan to delete Monarch Drive - Maryland Ave. to Regal Ct. Passed unanimously.

Oakwood Drive - Maryland Avenue to Kings Circle

Motion made by DeHahn, seconded by Kaplan to delete Oakwood Dr. - Maryland Ave. to Kings Circle. Passed unanimously.

Oakwood Drive - Kings Circle to Emstan Hills Road

Motion made by DeHahn, seconded by Shields to approve PCCP and curb and gutter - Oakwood Dr. - Kings Circle to Emstan Hills Rd.

On a roll call vote, members voting aye: Shields, DeHahn, Morgenroth

Members voting naye: Kaplan

Motion passed 3:1

Princess Place - Admiralty Avenue to Biscayne Avenue

Motion made by Kaplan, seconded by Shields to delete. Passed unanimously.

Motion made DeHahn, seconded by Shields to approve this resolution as amended.

Passed unanimously.

Recommended For Approval

10. [13-8804](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 9-13 (K3-009), 2013 Concrete Street Paving Assessable (R1).

Recommendation of the Public Works and Services Committee on 4-9-13: That Contract 9-13 (K3-009), 2013 Concrete Street Paving Assessable (R1), be awarded to Cornerstone Pavers, LLC, Racine, WI, at their bid price of \$656,588.17, they being the lowest responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 362,823.26 - Account 906.000.5010, Concrete Street Paving
\$ 10,319.18 - Account 906.000.5310, New Curb & Gutter
\$ 10,800.00 - Account 906.000.5410, Sanitary Sewers (Laterals)
\$ 10,575.00 - Account 287.993.5310, Sanitary Sewers, Var. Loc.
\$ 26,979.00 - Account 104.993.5420, Storm Sewers, Misc. Loc.
\$ 88,538.66 - Account 992.590.5010, Replace City Circuits
\$ 106,553.07 - Account 993.908.5010, Concrete Street Paving, Misc. Loc.
\$ 40,000.00 - Account 992.908.5220, Asphalt Resurfacing
\$ 656,588.17 - Total

Mark Yehlen submitted bid results on Contract 9-13 and recommended award to the lowest responsible bidder.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Award of Bid

11. [13-8805](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 15-13 (K3-015), 2013 Alley Paving Assessable, Phase II (South) (R1).

Recommendation of the Public Works and Services Committee on 4-9-13: That Contract 15-13 (K3-015), 2013 Alley Paving

Assessable, Phase II (South) (R1), be awarded to LaLonde Contractors, Inc., Milwaukee, WI, at their bid price of \$389,217.75, they being the lowest responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 73,945.50 - Account 104.993.5420, Storm Sewer, Misc. Loc. (2013)
\$ 36,050.00 - Account 993.908.5030, Concrete Alley Paving (2013)
\$ 279,222.25 - Account 906.000.5030, Concrete Alley Paving (2013)
\$ 389,217.75 - Total

Mark Yehlen submitted bid results on Contract 15-13 and recommended award to the lowest responsible bidder.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Award of Bid

12. [13-8806](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works submitting bid results on Contract 20-13 (K3-020), 2013 Traffic Signal Replacement-6th & Marquette.

Recommendation of the Public Works and Services Committee on 4-9-13: That Contract 20-13 (K3-020), Traffic Signal Replacement-6th & Marquette, be awarded to Outdoor Lighting Construction Company, Milwaukee, WI, at their bid price of \$131,831.70, they being the lowest responsible bidder.

Fiscal Note: Funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 102,831.70 - Account 993.600.5010, Traffic Signals
\$ 10,000.00 - Account 992.590.5010, Street Lighting (2012)
\$ 10,000.00 - Account 993.590.5010, Street Lighting (2013)
\$ 9,000.00 - Account 993.590.5010, Replacement Curb & Gutter
\$ 131,831.70 - Total

Mark Yehlen submitted bid results on Contract 20-13 and recommended award to the lowest responsible bidder.

Motion made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Award of Bid

13. [13-8810](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a professional services agreement from Ayres Associates - Contract 29-13 (K3-032) - PS - 2013 Underwater Bridge Inspection Services.

Recommendation of the Public Works and Services Committee

on 4-9-13: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Ayres Associates for Contract 29-13 (K3-032), 2013 Underwater Bridge Inspection Services, in the not-to-exceed amount of \$11,750.00.

Fiscal Note: Funds to defray the cost of these professional services be appropriated from the following accounts:

\$ 6,500.00 - Account 943.520.5020, Bridges Underwater Inspection
\$ 5,250.00 - Account 930.993.5030, Underwater Inspection Lift
Bridges
\$ 11,750.00 - Total

John Rooney submitted a professional services agreement from Ayres for the underwater bridge inspections. He noted that 5 bridges in the City required underwater bridge inspections every 5 years. 2 of those 5 bridges are the lift bridges on the connecting highway routes, and the fees associated with those 2 bridges are 100% reimbursable by WisDOT.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Acceptance as a Professional Services Agreement

14. [13-8819](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 to Contract 46-12 (K2-057), Festival Hall Roof Replacement (R1), Carlson Racine Roofing & Sheet Metal, Inc., contractor.

Recommendation of the Public Works and Services Committee on 4-9-13: Defer

Tom Eeg asked that this item be deferred.

Motion made by DeHahn, seconded by Kaplan to defer. Passed unanimously.

Deferred

15. [13-8818](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 to Contract 55-12 (K2-066), HVAC Upgrades at Library, Johnson Controls, Inc., contractor.

Recommendation of the Public Works and Services Committee

on 4-9-13: That Change Order No. 2 on Contract 55-12 (K2-066), HVAC Upgrade at Library, Johnson Controls, Inc., contractor, be approved in the amount of \$26,200.00.

Fiscal Note: Funding to defray the cost of this change order be

appropriated from Account 992.255.5010, Library HVAC Replacement.

Tom Eeg explained Change Order No. 2 for HVAC upgrades in the Metasys system for the Library.

After further discussion, a motion was made by DeHahn, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

16. [13-8821](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer and the Director of Park, Recreation and Cultural Services, submitting Change Order No. 1 on Contract 06-13 (K3-006) - 2013 Concrete Street Reconstruction (R1), regarding the 5th Street boat launch.

Recommendation of the Public Works and Services Committee on 4-9-13: That Change Order No. 1 on Contract 6-13 (K3-006), 2013 Concrete Street Reconstruction (R1), A.W. Oakes & Son, Inc., contractor, be approved in the amount of \$58,600.00.

Fiscal Note: Funding to defray the cost of this change order be transferred from Account 993.700.5040, Pershing Park Boat Launch Lot Replacement, to Account 993.700.5110, Pershing Boat Launch Emergency Repair.

John Rooney submitted Change Order No. 1 on Contract 06-13. He noted this change order was for repairs of 4 lanes at the 5th Street Boat Launch Ramp. He noted he has put in the appropriate application materials to the DNR to get a permit to do the work in May. He hopes to have the 4 lanes rebuilt on a temporary basis by Memorial Day. He noted this would be pending DNR and Corp of Engineer approval. He also noted that a turbidity barrier may be required by the DNR for construction and that extra cost may be coming in as another change order. He noted if the ramp is functioning and usable, the Parks Dept. would be able to collect revenues, which have historically ranged between \$40,000 and \$50,000 over the last several years. He noted those revenues would help offset the cost of the repairs.

After further discussion, a motion was made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

17. [13-8783](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Amendment No. 2 to State Project ID: 2290-17-00, Northwestern Avenue (STH 38) - Memorial Drive to Golf Avenue, Strand Associates, Inc., consultant.

Recommendation of the Public Works and Services Committee on 4-9-13: That Amendment No. 2 to the three-party contract between the State of Wisconsin, City of Racine and Strand Associates, Inc., State Contract ID: 2290-17-00, Northwestern Avenue (STH38) -

Memorial Drive to Golf Avenue, be approved in the amount of \$7,957.89, with the City's share being \$1,989.47 (25%) and the State share being \$5,968.42 (75%).

Fiscal Note: Funding to defray the cost of the City's share of these professional services be appropriated from Account 992.908.5060, Northwestern-Memorial to Golf.

John Rooney submitted Amendment No. 2 and noted it was for work required for the design study report and preparation of the determination of eligibility for historic properties and determination of no adverse effect on three other historic properties. He noted the cost of the amendment and that there was a 25% local share match for the amendment.

Motion made by Shields, seconded by Kaplan to approve. Passed unanimously.

Recommended For Approval

Public Comment Period

Karl Fuller appeared before the Committee and noted the street light topic is a hot button issue with lots of uncertainty by citizens. He noted he has heard negative feedback from citizens but understands the City budget issue and he is pleased to see the Chief of Police and Neighborhood Watch involved in the decision making process for the policies.

Adjournment

The meeting adjourned at 7:59 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.