



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Transit and Parking Commission

*Chairperson Deborah Ganaway
Vice Chair Timothy Craft
Alderman Raymond DeHahn
Kristin Niemiec*

Wednesday, January 27, 2010

4:30 PM

City Hall, Room 301

1. Call To Order

PRESENT: 4 - Deborah Ganaway, Raymond DeHahn, Kristin Niemiec and Timothy Craft

Also Present: Rick Jones; Tom Eeg; Curtis Garner, PTMR; Tom Friedel;
Patrick Starken, RUSD; Mary Pierce; Chris Reuwer

2. Approval of Minutes for the December 9, 2009 Meeting

3. Parking System Business

4. [09-4335](#)

Subject: Communication from Kristin Niemiec, on behalf of the Uptown Improvement Organization Board of Directors, requesting the City of Racine consider constructing a stairway from the lower parking lot at 13th Street and Washington Avenue to Maiden Lane.

Recommendation (12/09/09): Defer

Recommendation (01-27-10): Receive and file.

Fiscal Note: N/A

Kristin Niemiec informed the Commission the construction of the stairway was discussed at the board meeting. The board wanted to assist new businesses in the area.

Tom Eeg indicated there is no sidewalk at the bottom of the hill, so no logical place to put the stairway, and it's better to use the existing sidewalk. He also stated if stairs were installed, we would need to install a handicap ramp to handle their needs as well, and this wasn't a good location for this either.

Motion made by Craft, seconded by DeHahn to receive and file.

Recommended to be Received and Filed

5. [09-4629](#)

Subject: Communication from Rita Lewis, Racine Montessori School, wishing to rent Lakefront Lot No. 5 from 5:30 A.M. to 5:00 P.M. for the Lakefront Artist Fair on Saturday, May 1, 2010.

Recommendation: The Lakefront Artist Fair be granted permission to lease Lakefront Parking Lot No. 5 on May 1, 2010, subject to payment of lease costs of \$1.50 per space for the parking lot in accordance with existing City policies, and subject to the execution of a hold harmless agreement with the City.

Fiscal Note: Rental will provide \$180 for the Parking System.

This request has been before the Commission every year and has been approved every year. The organization would pay the \$1.50 per space rate, generating \$180 for the Parking System.

Motion made by DeHahn, seconded by Niemiec to approve.

Recommended For Approval

6. [10-4631](#)

Subject: Communication from the City Administrator requesting to discuss parking for events at the Festival Hall parking lot.

Recommendation: Approve waiving fee for the auto show.

Fiscal Note: This will result in a loss of revenue to the parking system of \$378.

Tom Friedel appeared before the Commission and recommended they approve waiving the cost for the 2010 Auto Show at Festival Hall. He realizes the City does not generate much revenue in winter months and will look at future options regarding parking for events held at Festival Hall.

Motion made by DeHahn, seconded by Niemiec to approve.

Recommended For Approval

7. **Miscellaneous Parking System Business**

8. **Transit System Business**

9. [10-4644](#)

Subject: Communication from the Executive Director of PTMR, requesting the purchase of the RouteMatch Automatic Vehicle Location and Mobile Data Communication modules for BUS paratransit operations.

Recommendation: Approve the purchase of the RouteMatch Automatic Vehicle Location and Mobile Data Communication modules for BUS paratransit operations.

Fiscal Note: The purchase will cost \$30,000. Funds are available.

Curtis Garner explained with this purchase, the communication modules can monitor when the driver arrives to pick-up and drop-off passengers and then shows them the next stop. Currently, 10-15 hours per week are spent handling these service requests. The cost is around \$30,000 for this Nextel-based service. The phones cannot be used to make calls but can communicate via 2-way radio.

Motion made by DeHahn, seconded by Craft to approve.

Recommended For Approval

10. [10-4709](#)

Subject: Communication from the Executive Director of PTMR requesting permission to submit an FTA5309 Livable Cities Discretionary Grant for new buses in the amount of \$500,000.

Recommendation: Approve the request from the Executive Director of PTMR to apply for Grant Number 2010-007, FTA5309 Livable Cities Discretionary Grant.

Fiscal Note: The grant is in the amount of \$500,000 and there is a 20% match by the City.

Curtis Garner explained the cost is \$10,000 per shelter, not including the base and lighting.

Motion made by DeHahn, seconded by Craft to approve. Kristin Niemiec abstained from the vote.

Recommended For Approval

11. **Miscellaneous Transit Business**

A. Patrick Starken, RUSD Transportation Supervisor, gave an update on student transportation. Starken had a problem with students splitting the pass in half so others could use it. The plan is to use thicker laminate over the passes so it can't be separated. In the future, new passes with no student name will be created for others to use to enter the bus, for visitors to the school. RUSD continues to pay the City for all passes utilized. In the future, there may be swipe cards that can be disabled if lost or stolen and the usage can be better tracked.

This was just an update. No action was required.

B. As of Monday, the Director of Administration position has been removed. Mary Pierce was introduced to the Commission and she is in the new position of Road Supervisor. She will be a great coach for all drivers and will achieve peak performance of routes.

C. Chris Reuwer, Racine County Mobility Manager, gave updates on area service.

Adjournment

The meeting adjourned at 5:12 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166 at least 48 hours prior to this meeting.