



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Alder Mary Land*  
*Alder Tracey Larrin*  
*Alder Jason Meekma*  
*Alder Natalia Taft*

---

Monday, May 13, 2019

5:00 PM

City Hall, Room 307

---

#### Call To Order

**PRESENT:** 4 - Q.A. Shakoor II, Tracey Larrin, Jason Meekma and Natalia Taft

**EXCUSED:** 1 - Mary Land

#### Chairman Comments

*Also Present: Mayor Mason, David Brown, Finance Director, Felicia Nitsch, Human Resources Clerk and Marisa Roubik, Assistant City Attorney*

#### Approval of Minutes for the April 22, 2019 Meeting

**A motion was made by Alder Larrin, seconded by Alder Meekma, that this file be to Approve the Minutes**

[0495-19](#)

**Subject:** Communication from Chief Howell requesting approval to reimburse the MIS Department for the temporary transfer of a Technology Support position.

#### **Recommendation of the Finance & Personnel Committee on**

**05-13-2019:** The 2019 Operating budget be amended to facilitate a transfer of \$60,000 from the Police Department to the IT Department as reimbursement for a temporary transfer of a Technology Support Position as follows:

Account 13100-50100 Police Department Salaries decreased by \$60,000

Account 13100-59700 Police Department Transfer to Internal Service be increased by \$60,000

Account 70113-49210 Information Systems Transfer from General Fund be increased by \$60,000

Account 70113-52100 Information Systems Professional Services be increased by \$60,000

Further recommend that \$60,000 be transfer from the General Fund to

the Information Systems Fund

**Fiscal Note:** The transfer and Budget Amendment are neutral and will not be of any cost to the City.

*Paul Ancona, Director of MIS, appeared before the Committee to speak on the item.*

**A motion was made by Alder Larrin, seconded by Alder Meekma, that this file be Recommended For Approval**

[0534-19](#)

**Subject:** A request to approve Resolution #19-10, adopting the Redevelopment Authority (RDA) Executive Director's report on the terms, conditions and material provisions of the sale of property at 1825 DeKoven Avenue/1811 Phillips Avenue to Global Signal Acquisition IV, LLC (Crown Castle/Verizon).

**Recommendation of the Finance & Personnel Committee on 05-13-2019:** That the Report of the Executive Director of the Redevelopment Authority, approved by the RDA on May 2, 2019, pertaining to the terms, conditions, and other material provisions of the proposed sale of Parcel 3 of CSM 2781 be approved. Further that the findings of fact and conclusions of the report also be adopted.

**Fiscal Note:** This \$458,000 in sale proceeds will provide the Redevelopment Authority access to funds to further leverage and support quality private-sector investment in economic development and redevelopment in the City of Racine. The City will expend a small amount of money drafting and recording new covenants and restrictions for the Southside Industrial Park.

*James Palenick, City Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Alder Larrin, seconded by Alder Meekma, that this file be Recommended For Approval**

[0486-19](#)

**Subject:** A communication from the Purchasing Agent requesting to discuss the bid results for Official Notice #4-2019 - Request for Bids for Real Estate Title Services.

**Recommendation of the Finance & Personnel Committee on 05-13-2019:** To award this bid to Ambassador Title at their bid price of \$300/property, they being the lowest, responsive, responsible bidder.

**Fiscal Note:** Funds for this purchase are available in account 20615 52200 60020. It is estimated that the value of this contract will be \$60,000.

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Alder Larrin, seconded by Alder Taft, that this file be Recommended For Approval**

[0487-19](#)

**Subject:** A communication from the Purchasing Agent requesting to discuss the bid results for Official Notice #5-2019 - Request for Bids for Raze and Removal of 1045 Grand Ave.

**Recommendation of the Finance & Personnel Committee on 05-13-2019:** To award this bid to Azarian Wrecking at their bid price of \$34,995.00, they being the lowest, responsive, responsible bidder.

**Fiscal Note:** Funds for this purchase are available in account 22540 52390.

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Alder Larrin, seconded by Alder Meekma, that this file be Recommended For Approval**

[0488-19](#)

**Subject:** A communication from the Purchasing Agent requesting to discuss the bid results for Official Notice #6-2019 - Request for Bids for Lockwood Park Shelter Addition.

**Recommendation of the Finance & Personnel Committee on 05-13-2019:** To award this bid to Tiger Restoration Tuckpointing LLC at their bid price of \$38,900.00, they being the lowest, responsive, responsible bidder.

**Fiscal Note:** Funds for this purchase are available in account 45050 57200

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Alder Larrin, seconded by Alder Meekma, that this file be Recommended For Approval**

[0536-19](#)

**Subject:** A communication from the Purchasing Agent requesting to discuss the bid results for Official Notice #3-2019 - Request for Qualifications for Downtown Public Realm and Parking Plan to include traffic calming and Monument Square Redesign.

**Recommendation of the Finance & Personnel Committee on 05-13-2019:** To negotiate and contract with Toole Design for the provision of Public Realm and Parking Plan.

**Fiscal Note:** Funds for this service are available in 45260-52100. The cost for this service is estimated to be \$200,000.00

*Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.*

**A motion was made by Alder Larrin, seconded by Alder Taft, that this file be Recommended For Approval**

[0540-19](#)

**Subject:** Communication from Alder Tate II recommending the development and adoption of a Social Responsibility Ordinance.

**Recommendation of the Finance & Personnel Committee on 05-13-2019:** That this item be deferred.

**Fiscal Note:** N/A

**Recommendation of the Public Works and Services Committee on 05-14-19:** Defer

*Chairman Q.A. Shakoor II, appeared before the Committee to speak on the item.*

**A motion was made by Alder Larrin, seconded by Alder Meekma, that this file be Deferred**

[Ord.0012-19](#)

**Ordinance 0012-19 - Sec. 62-29 Affirmative Action and Human Rights Commission**

An ordinance to amend Section 62-29 of the Municipal Code of the City of Racine, Wisconsin.

The Common Council of the City of Racine do ordain as follows:

Part 1: Amend Section 62-29 of the Municipal Code of the City of Racine, Wisconsin, as follows:

Amend subsection (a) as follows:

Delete the word "nine" in two places and substitute the word "eleven" therefor.

Amend subsection (d) as follows:

Delete the word "five" and substitute the word "six" therefor.

Part 2: This ordinance shall take effect upon passage by a majority vote of the Common Council and publication or posting as required by law.

**Recommendation of the Finance & Personnel Committee on 05-13-2019:** That Ordinance 0012-19 - Sec. 62-29 Affirmative Action and Human Rights Commission to amend Section 62-29 of the Municipal

Code of the City of Racine, Wisconsin be approved.

**Fiscal Note:** N/A

*Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Alder Larrin, seconded by Alder Meekma, that this file be Recommended For Approval**

[0530-19](#)

**Subject:** Communication from the City Clerk submitting the bid received for printing the Common Council Proceedings and legal notices for the period of June 1, 2019 through May 31, 2020.

**Recommendation of the Finance & Personnel Committee on**

**05-13-2019:** Award the bid to The Journal Times, they being the sole and lowest responsible bidder.

**Fiscal Note:** Prices have increased for published advertisements to \$.44 per line for the first insertion, \$.43 per line for each subsequent insertion, affidavit fee \$1.00, 3 copies of each session of the Common Council for \$14.50 per page, and bound books \$66.90 per book.

*David Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Alder Larrin, seconded by Alder Taft, that this file be Recommended For Approval**

**Adjournment**

There being no further business to come before the Committee, the meeting adjourned at 5:26 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Tuesday, May 28, 2019 at City Hall, Room 307.

Respectfully submitted,

Ald. Q.A. Shakoor II., Chairman  
Finance & Personnel Committee