



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Loan Board of Review

*Alderman Mary Land
Marcia Fernholz
David Brown
Ken Plaski
Nicole Larsen
Amy Connolly*

Thursday, September 1, 2016

10:00 AM

City Hall, Room 303

Special Meeting

PRESENT: 3 - Mary Land, David Brown and Amy Connolly

EXCUSED: 3 - Marcia Fernholz, Ken Plaski and Nicole Larsen

Others Present:

Laura Detert, Manager of Housing and Community Development

Dora Garcia, Consumer Lending Specialist

Mike Lechner, Housing Technician

Ben Lehner, Community Development Program Specialist

Brendan Saunders, Community Development Compliance Specialist

Maricela Tellez, Administrative Assistant

Meeting was called to order at 10:06 a.m. by Director Amy Connolly.

Reports

Old Business

New Business

[0663-16](#)

Subject: Request of staff to hire **Designs Touch, LLC**, to design a website to market the Homeowner Rehab Loan program. Designs Touch, LLC, was chosen after reviewing responses to a Request for Qualifications (RFQ) for a Website Development was sent out by City of Racine Purchasing Department.

Fiscal Note: Housing Department funds (account #815) are available to cover this expenditure, not to exceed \$5,000.

Attachments: [Housing Website RFP response summary](#)

A motion was made by Dave Brown, seconded by Alderman Mary Land, to approve the request to hire Designs Touch, LLC. The motion passed by a voice vote.

Meeting Adjourned at 10:10 a.m.