



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft Board of Cemetery Commissioners

*Sharon Baldukas
Jim Fiene
Kristine Reisdorf
Sandy Weidner*

Monday, January 19, 2015

4:30 PM

City Hall Annex, Room 130

Call To Order

The meeting was called to order at 4:34 p.m.

Staff Present: Tom Molbeck, Becky Spika

PRESENT: 3 - Sharon Baldukas, Jim Fiene and Kristine Reisdorf

ABSENT: 1 - Sandy Weidner

Approval of Minutes for November 17, 2014 Meeting

A motion was made by Jim Fiene, seconded by Kristine Reisdorf, to Approve the Minutes. The motion PASSED by a Voice Vote.

Public Comment

There was no Public Comment.

Cemetery Supervisor Report

Director Molbeck distributed a Yearly Comparison of Cemetery Revenue. The report indicates a second year of declining revenues. 2014 was reported \$27,240 lower than 2013.

Director Molbeck distributed the 2015 Cemetery Budget.

Director Molbeck indicated staff will provide monthly accountability in the form of expenditure and revenue reports, and detailed invoices from contracted maintenance services.

Director Molbeck provided an update on cemetery projects. The Graceland Pond project has started earlier than expected. Input from the Cemetery Commission was requested concerning projects at the Mound Cemetery Chapel and Office.

Director Molbeck distributed landscaping maps for the entrances to Mound Cemetery and Graceland Cemetery.

Director Molbeck reported that the CIMS map update is progressing in phases. Graceland Cemetery Phase One is complete and Phase Two is in progress. He expects the Graceland Cemetery map to be completed by the February meeting.

A motion was made by Jim Fiene, seconded by Kristine Reisdorf, to Receive

and File the Cemetery Supervisor Report. The motion PASSED with a Voice Vote.

2015 Goals

Director Molbeck distributed a list of 2015 goals requested by the Cemetery Commission. The commission was asked to prioritize the list for the February meeting.

Old Business

Director Molbeck met with a representative from Landmark Credit Union who will facilitate a meeting with representatives from the Potawatomi Nation. More information will follow in the future.

New Business

There was a discussion concerning the restructure of Cemetery Administration positions. The Board of Cemetery Commissioners expressed their full support of the proposed changes by PRCS Administration.

Adjournment

The meeting was adjourned at 5:37 p.m.

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