



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Wastewater Commission

*Mayor Cory Mason*  
*Vice President Robert Lui*  
*President Joseph Mandala*  
*James Spangenberg*  
*Jason Eckman*  
*Mike Rosenbaum*  
*Anthony Beyer*  
*Kathy DeMatthew*  
*Thomas Bunker*  
*James Palenick*  
*Anthony Bunkelman*  
*Secretary Terry McCarthy*  
*Thomas Friedel*  
*John Hewitt*  
*Alderman John Tate II*

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Tuesday, May 29, 2018

4:30 PM

City Hall Annex, Room 227

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#### Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, M. Klimek, W. Wemmert, A. Kaminski, J. Lenell, S. Small*

**PRESENT:** 9 - Cory Mason, Robert Lui, Joseph Mandala, James Spangenberg, Kathy DeMatthew, James Palenick, Terry McCarthy, John Hewitt and John Tate II

**EXCUSED:** 6 - Jason Eckman, Mike Rosenbaum, Anthony Beyer, Thomas Bunker, Anthony Bunkelman and Thomas Friedel

#### Approval of Minutes for the April 2018 Meeting

**A motion was made by Mayor Mason, seconded by Hewitt, that this file be to Approve the Minutes**

[0481-18](#)

**Subject:** Budget Expenditures for April 2018 totaling \$1,068,313.38

**Recommendation:** Approve

**A motion was made by Secretary McCarthy, seconded by DeMatthew, that this file be Approved**

[0483-18](#)

**Subject:** Presentation of the 2017 Audit from Clifton Larson Allen

**Recommendation:** Approve the Audit Report and forward to the City Finance Director

*Shannon Small of Clifton Larson Allen LLP summarized the year end financial statements regarding the 2017 audit. She noted that the Wastewater Utility records were in good order and there was full cooperation from Management and staff.*

**A motion was made by Hewitt, seconded by Mayor Mason, that this file be Approved**

[0482-18](#)

**Subject:** Project Reports:

- A) 4th of July Fireworks
- B) Household Hazardous Waste Event - May 19, 2018
- C) Vacancy Updates
- D) Air Permit Status
- E) CWFL #4285-22 Update
- F) Rain Event May 13-15
- G) Shore Protection
- H) Electric Blower Starter Replacement
- I) Fiberglass Tank Repair

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**

[0523-18](#)

**Subject:** Bid Opening Results on Contract C-18, Drexel Avenue  
Forcemain

**Recommendation:** Approve

*The Chief of Operations submitted the bid results on Contract C-18 in the amount of \$293,999.00 and recommended approval to the lowest responsible bidder, that being Super Excavators, Inc.*

**A motion was made by Spangenberg, seconded by Alderman Tate II, that this file be Approved**

[0484-18](#)

**Subject:** Sanitary Sewer Extension Request from Foth for International Drive in the Village of Mt. Pleasant

**Recommendation:** Approve

*The General Manager noted that he received a sewer extension request from Foth for International Drive in the Village of Mt. Pleasant and recommended approval. This project will include approximately 536 linear feet of 15-inch sanitary sewer.*

**A motion was made by Vice President Lui, seconded by Secretary McCarthy, that this file be Approved**

[0521-18](#)

**Subject:** Authorization of Relocation Costs for 1901 W. 6th Street

**Recommendation:** Approve

*The General Manager noted that the tenant located at 1901 W. 6th Street is eligible for up to \$12,750.00 for expenses due to the relocation of his business. He also noted that the previous owner who was storing his car at this location is also eligible for*

\$150.00 for expenses. The General Manager recommends authorizing payment to these two individuals in the total amount not to exceed \$12,900.00 (\$12,750.00 for relocation expenses and \$150.00 for car relocation expenses).

**A motion was made by Secretary McCarthy, seconded by DeMatthew, that this file be Approved**

[0525-18](#)

**Subject:** Communication from the General Manager of the Wastewater Utility to discuss the Financial Assistance Agreement for the Clean Water Fund Loan Program (CWFLP), Project No. 4285-19, Lift Station No. 2 Storage Project

**Recommendation of the Wastewater Commission on 5/29/18:** To approve and authorize the Mayor and City Clerk to enter into the Financial Assistance Agreement (FAA)

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE

**Fiscal Note:** The FAA will make available up to \$13,788,291 with up to \$700,000.00 in principal forgiveness for the Lift Station No. 2 Storage Project.

*The General Manager explained that the Utility has applied to the Department of Natural Resources for a Clean Water Fund Loan (CWFL) for financial assistance for the Lift Station No. 2 Storage Project. The Clean Water Fund Loan Program (CWFLP) has determined that it can provide a loan with principal forgiveness in an amount up to \$13,788,291.00 at an interest rate of 1.87%.*

**A motion was made by Mayor Mason, seconded by DeMatthew, that this file be Recommended For Approval**

[0537-18](#)

**Subject:** Suggested Revisions to the Enforcement Response Plan (ERP)

**Recommendation:** Approve

*The Chief of Operations noted that the Wastewater Utility has been having issues with receiving payments on time for pretreatment permit fees. He suggested changing net due from 30 days from the date of our invoices to 45 days. He stated that in certain cases he found that some companies pay their bills on a 45-day basis rather than a 30-day basis, thus changing the "net due" may help the situation.*

**A motion was made by Secretary McCarthy, seconded by Palenick, that this file be Approved**

## Adjournment

*There being no further business, Vice President Lui made a motion, seconded by Hewitt, to adjourn the meeting at 5:25 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**