



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes

Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair James T. Spangenberg, Alderman David L. Maack,
Alderman Robert Anderson, Alderman Michael Shields*

Monday, October 13, 2008

5:00 PM

City Hall, Room 301

Call to Order and Roll Call

PRESENT: 5 - James T. Spangenberg, Thomas Friedel, David L. Maack, Robert Anderson and Michael Shields

Approval of Minutes for the September 22, 2008 meeting. to Approve the Minutes

1. [08-2695](#) **Subject:** Communication from Mayor Becker requesting to accept the Racine Safe Neighborhood Alliance, Weed and Seed grant in the amount of \$150,000.

Recommendation of the Finance & Personnel Committee on

10-13-08: The Mayor and City Clerk be authorized and directed to enter into an agreement for the Racine Safe Neighborhood Alliance, Weed and Seed grant (Grant Control No. 2007-043) in the amount of \$150,000.

Fiscal Note: There is a soft match required on the part of the City.

Attachments: [weed seed grant.pdf](#)

No one appeared before the Committee regarding this item.

Recommended For Approval

2. [08-2688](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 53-08 (K8-061), City Hall Renovations - Phase II (R1).

Recommendation of the Public Works and Services Committee on

9-30-08: Contract 53-08 (K8-061), City Hall Renovations - Phase II (R1), be awarded to Absolute Construction Enterprises, Inc., Racine, WI, at their bid price of \$1,045,000.00, they being the lowest responsible bidder.

Further recommends that this item be referred to the Finance and Personnel Committee for appropriate funding.

Recommendation of the Finance & Personnel Committee on

10-13-08: Recommend that \$650,000 be included in the 2009 Capital

Improvement Budget and 2009 Bond Issue for City Hall Renovations - Phase II (R1) and that contract 53-08 (K8-061) be awarded.

Fiscal Note: The lowest responsible bidder bid \$1,045,000 on the project. \$395,000 is available in account 988.100.5010, 2008 City Hall - Facilities Plan, and \$35,000 is available in account 986.300.5040, Fire Dept. - Female Locker room.

Attachments: [53-08 Bid Tab.xls](#)
[53-08 Bid Results.doc](#)
[Renovation.pdf](#)

Tom Eeg, Assistant Commissioner of Public Works/Engineering Operations, appeared before the Committee requesting additional funds for City Hall Renovations - Phase II. The project expanded because of additional employee positions added and different departments merging required more space in Phase II.

Recommended For Approval

3. [08-2723](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting to apply for a \$29,000 grant with the Wisconsin Coastal Management .

Recommendation of the Finance & Personnel Committee on

10-13-08: Permission granted for the Director of Parks Recreation & Cultural Services apply for the Wisconsin Coastal Management grant (Grant Control No. 2008-033) in the amount of \$29,000 to be utilized for the North Beach bathhouse roof replacement.

Fiscal Note: There is a 50% match on the part of the city that is in the 2008 budget.

Attachments: [wi coastal mgm. n beach bathhouse roof](#)

Kathleen Fischer, Assistant Finance Director, spoke on behalf of Donnie Snow, Director of Parks & Recreation and Cultural Services, requesting permission to apply for the Wisconsin Coastal Management grant.

Recommended For Approval

4. [08-2712](#)

Subject: The Director of City Development submitting the proposed 2009 operating plan and special assessments for the Downtown Business Improvement District No. 1.

Recommendation of the Finance & Personnel Committee on

10-13-08: Approval of the 2009 operating plan and special assessments for the Downtown Business Improvement District No. 1.

Fiscal Note: It is estimated \$214,087 will be raised through bid assessments to be placed into the Downtown Bid's revenue account.

Attachments: [\(08-2712\) BID No. 1 Request](#)
[Downtown BID Assessments](#)
[Downtown BID Budget](#)
[Downtown BID Map](#)
[BID PLAN 2009](#)

Brian O'Connell, Director of City Development and Devin Sutherland, Director of Downtown Racine Corporation, appeared before the Committee requesting approval of the 2009 operating plan and special assessments for the Downtown Business Improvement District No. 1.

Recommended For Approval

5. [08-2713](#)

Subject: The Director of City Development submitting the proposed 2009 operating plan and special assessments for the West Racine Business Improvement District No. 2.

Recommendation of the Finance & Personnel Committee on

10-13-08: Approval of the 2009 operating plan and special assessments for the West Racine Business Improvement District No. 2.

Fiscal Note: It is estimated that \$21,376.60 will be raised through bid assessments to be placed into the West Racine Business revenue account.

Attachments: [\(08-2713\) BID No. 2 Request](#)
[W Racine Final 2009 Plan](#)

Brian O'Connell, Director of City Development and Kristin Niemiec, Community Development Manager with the Racine County Economic Development Corporation, appeared before the Committee requesting approval of the 2009 Operating Plan and Special Assessments for the West Racine Business Improvement District No. 2.

Recommended For Approval

AYES: 4 - Thomas Friedel, David L. Maack, Robert Anderson and Michael Shields

ABSTENTIONS: 1 - James T. Spangenberg

6. [08-2714](#)

Subject: The Director of City Development submitting the proposed 2009 operating plan and special assessments for the Uptown Business Improvement District No. 3.

Recommendation of the Finance & Personnel Committee on

10-13-08: Approval of the 2009 operating plan and special assessments for the Uptown Business Improvement District No. 3.

Fiscal Note: It is estimated \$38,039.49 will be raised through bid assessments to be placed into the Uptown Business revenue account.

Attachments: [\(08-2714\) BID No. 3 Request](#)
[Uptown 2009 Plan](#)
[Uptown Assessments BID](#)

Brian O'Connell, Director of City Development and Kristin Niemiec, Community Development Manager with the Racine County Economic Development Corporation, appeared before the Committee requesting approval of the 2009 operating plan and special assessments for the Uptown Business Improvement District No. 3.

Recommended For Approval

7. [08-2376](#)

Subject: Communication from the Chief of Police requesting to apply for the Wisconsin Department of Transportation 2009 Alcohol Enforcement Mobilization grant.

Recommendation of the Finance & Personnel Committee on

10-13-08: Permission granted for the Chief of Police to apply for the Wisconsin Department of Transportation 2009 Alcohol Enforcement Mobilization grant (Grant Control No. 2008-035) in the amount of \$25,000.

Recommendation of the Public Safety & Licensing Committee on

10-13-08: That the Chief of Police be granted permission to apply for the Wisconsin Department of Transportation 2009 Alcohol Enforcement Mobilization grant (Grant Control No. 2008-035) in the amount of \$25,000.

Fiscal Note: A 25% soft match is required on the part of the city.

Attachments: [2009 alcohol enforcement_001](#)

Kurt Wahlen, Chief of Police, appeared before the Committee requesting to apply for the Wisconsin Department of Transportation 2009 Alcohol Enforcement Mobilization grant in the amount of \$25,000.

Recommended For Approval

8. [08-2739](#)

Subject: Communication from Police Chief requesting to apply for the Wisconsin Department of Transportation 2009 Speed Enforcement Mobilization grant.

Recommendation of the Finance & Personnel Committee on

10-13-08: Permission granted for the Chief of Police to apply for the Wisconsin Department of Transportation 2009 Speed Enforcement Mobilization grant (Grant Control No. 2008-036) in the amount of \$25,000.

Recommendation of the Public Safety & Licensing Committee on

10-13-08: That the Chief of Police be granted permission to apply for the Wisconsin Department of Transportation 2009 Speed Enforcement Mobilization grant (Grant Control No. 2008-036) in the amount of \$25,000.

Fiscal Note: A 25% soft match is required on the part of the city.

Attachments: [2009 speed enforcement_001](#)

Kurt Wahlen, Chief of Police, appeared before the Committee requesting to apply for the Wisconsin Department of Transportation 2009 Speed Enforcement Mobilization grant in the amount of \$25,000.

Recommended For Approval

9. [08-2743](#)

Subject: Communication from the Fire Chief requesting permission to accept the 2007 Urban Area Security Initiative grant in the amount of \$50,000 from the Office of Justice Assistance.

Recommendation of the Finance & Personnel Committee on

10-13-08: The Mayor and City Clerk by authorized and directed to enter into a \$50,000 agreement with the Office of Justice Assistance for the 2007 Urban Area Security Initiative grant (Grant Control No. 2008-009).

Recommendation of the Public Safety & Licensing Committee on

10-13-08: The Mayor and City Clerk be authorized and directed to enter into a \$50,000 agreement with the Office of Justice Assistance for the 2007 Urban Area Security Initiative grant (Grant Control No. 2008-009).

Fiscal Note: No match required on the part of the city. The funds will be utilized for upgrades to the Fire Department's Tactical Command Post.

Attachments: [OJA grant acceptance 9 30 08 ref resol 08 1849](#)

Steve Hansen, Fire Chief, appeared before the Committee requesting permission to apply for and accept a \$50,000 2007 Urban Area Security Initiative grant.

Recommended For Approval

AYES: 4 - James T. Spangenberg, Thomas Friedel, Robert Anderson and Michael Shields

ABSTENTIONS: 1 - David L. Maack

10. [08-2745](#)

Subject: Communication from the Fire Chief requesting permission to apply for and accept a 2008 Urban Area Security Initiative grant in the amount of \$253,000.

Recommendation of the Finance & Personnel Committee on

10-13-08: Permission granted to apply for and accept a \$253,000 2008 UASI grant (Grant Control No. 2008-034) with the Department of Homeland Security, Office of Justice Assistance.

Recommendation of the Public Safety & Licensing Committee on

10-13-08: That the Fire Chief be granted permission to apply for and accept a \$253,000 2008 UASI grant (Grant Control No. 2008-034) with

the Department of Homeland Security, Office of Justice Assistance.

Fiscal Note: No match is required on the part of the city.

Attachments: [2008 urban area security initiative grant application request 9 30 08](#)

Steve Hansen, Fire Chief, appeared before the Committee requesting permission to apply for and accept a \$253,000 2008 UASI grant with the Department of Homeland Security, Office of Justice Assistance. Funds will be utilized for upgrading the radio equipment for the City of Racine Fire and Fire Departments in Racine County.

Recommended For Approval

AYES: 4 - James T. Spangenberg, Thomas Friedel, Robert Anderson and Michael Shields

ABSTENTIONS: 1 - David L. Maack

11. [08-2756](#)

Subject: Communication from the Finance Director requesting to transfer \$25,000 from the Finance Department's Salaries account 101.191.5010 to the Finance Department Building Improvements account 101.191.5760.

Recommendation of the Finance & Personnel Committee on 10-13-08: Permission granted for the Finance Director to transfer \$25,000 from the Finance Department's Salaries account 101.191.5010 to the Finance Department Building Improvements account 101.191.5760 to be utilized for the design and installation of security upgrades.

Fiscal Note: There are sufficient funds available for the transfer.

Attachments: [Transfer \\$25,000.pdf](#)

David Brown, Finance Director, appeared before the Committee requesting permission to transfer \$25,000 from the Finance Department's Salaries account 101.191.5010 to the Finance Department Building Improvements account 101.191.5760 to be utilized for the design and installation of security. Because of vacant positions the Finance Department has had will enable the department to utilize the money for security installation.

Recommended For Approval

12. [08-2751](#)

Subject: Communication from the Finance Director presenting the 2007 City of Racine's Financial Statements.

Recommendation of the Finance & Personnel Committee on 10-13-08: The 2007 City of Racine's Financial Statements be received and filed.

Fiscal Note: N/A

Attachments: [2007 Financial Statements.pdf](#)
[Summary of Fin. Info.pdf](#)

Kathleen Fischer, Assistant Finance Director, appeared before the Committee to summarize the 2007 Audited Financial Statements.

Recommended For Approval

13. [08-2505](#)

Subject: Communication from the City Attorney submitting the claim of Robin and Patricia Jacobsen for consideration.

Recommendation of the Finance & Personnel Committee on

8-27-08: The claim of Robin and Patricia Jacobsen, 31 Sheffield for cleaning and repair expenses arising from a sewer backup into their basement on June 9, 2008 be deferred, that the City Attorney's office review the claim and conduct an analysis on the dollar amount submitted by Mr. Jacobsen and bring the item back for discussion.

Recommendation of the Finance & Personnel Committee on

09-22-08: The claim of Robin and Patricia Jacobsen, 31 Sheffield Dr., requesting reimbursement for cleaning and repair expenses arising from a sewer backup in their basement on 06-09-08 be settled in the amount of \$8,500.

Fiscal Note: There are sufficient funds available in account 101.990.5910 Judgments and Claims for the settlement.

Attachments: [Jacobson claim_001](#)

Scott R. Letteney, Deputy City Attorney, appeared before the Committee to discuss the settlement for Robin and Patricia Jacobsen, 31 Sheffield, in the amount of \$8,500.

Recommended For Approval

14. [08-2740](#)

Subject: Communication from the City Attorney submitting the claim of Shannon Figueroa for consideration.

Recommendation of the Finance & Personnel Committee on

10-13-08: The claim of Shannon Figueroa, 335 Luedtke Ave., requesting reimbursement of \$37,250 for damages from an auto accident involving a police squad car on January 22, 2006 be denied.

Fiscal Note: N/A

Attachments: [Figueroa claim_001](#)

Scott R. Letteney, Deputy City Attorney, appeared before the Committee to deny the claim of Shannon Figueroa, 335 Luedtke Ave.

Recommended For Denial

15. [08-2693](#)

Subject: Communication from the City Attorney submitting the claim of Tracy Houdek for consideration.

Recommendation of the Finance & Personnel Committee on

10-13-08: The claim of Tracy Houdek, 1518 Quincy Ave., requesting reimbursement of \$1,142.60 for repair expenses after a tree branch allegedly fell on her parked vehicle on April 26, 2008 be denied.

Fiscal Note: N/A

Attachments: [Houdek claim_001](#)

Scott R. Letteney, Deputy City Attorney, appeared before the Committee to deny the claim of Tracy Houdek, 1518 Quincy Ave.

Recommended For Denial

16. [08-2692](#)

Subject: Communication from the City Attorney submitting the claim of Nona Hiler for consideration.

Recommendation of the Finance & Personnel Committee on

10-13-08: The claim of Nona Hiler, 831 College Ave., requesting reimbursement of \$2,138.15 for repair expenses after a tree branch allegedly fell on her vehicle on June 15, 2008 be denied.

Fiscal Note: N//A

Attachments: [Hiler claim_001](#)

Scott R. Letteney, Deputy City Attorney, appeared before the Committee to deny the claim of Nona Hiler, 831 College Ave.

Recommended For Denial

A motion was made by Alderman Spangenberg and seconded by Alderman Maack that the Committee be convened into closed session pursuant to Sec. 19.85(1)(g) of the Wisconsin Statutes to confer with legal counsel regarding the claim of Jamie Garner.

Roll call taken: Ayes: Aldermen Spangenberg, Maack, Anderson, Shields and Friedel.

Noes: None

Abstain: None

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin statute 19.85(1)(g).

Also present: David Brown, Terry Parker and Scott Letteney

17. [08-2720](#)

Subject: (Direct Referral) Communication from the City Attorney requesting a closed session strategy conference to consider the claim of Jamie Garner.

Recommendation of the Finance & Personnel Committee on

10-13-08: The claim of Jamie Garner be settled in the amount of \$80,000. Further recommends the City Attorney be required to attempt recovery of the settled amount from the former officer Frank Williams

civilly.

Fiscal Note: There are sufficient funds available in account 101.990.5910 Judgments and Claims for the settlement.

Attachments: [Garner Memorandum.doc](#)

Scott R. Letteney, Deputy City Attorney, appeared before the Committee to discuss the settlement for the claim of Jamie Garner.

Recommended For Approval

AYES: 5 - James T. Spangenberg, Thomas Friedel, David L. Maack, Robert Anderson and Michael Shields

Miscellaneous Business

None

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:28 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday October 27, 2008.