



City of Racine

Meeting Minutes - Draft

Transit and Parking Commission

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

*Chairman Deborah Ganaway
Vice Chair Timothy Craft
Alderman Raymond DeHahn
Laurie Kell, Kristin Niemiec*

Wednesday, December 12, 2007

4:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order by Chairman Ganaway at 4:35 P.M.

PRESENT: 3 - Timothy Craft, Deborah Ganaway and Raymond DeHahn

EXCUSED: 2 - Kristin Niemiec and Laurie Kell

Also Present: T. Eeg, Secretary; M. Glasheen, Staff; C. Garner, PTM; R. Lee, C. Woods, Racine County

1. Approval of Minutes for the November 28, 2007 Meeting

The minutes of the meeting held on November 28, 2007 were approved as printed.

2. Parking System Business

3. [07-1471](#)

Subject: Communication from the neighbors in the 2000 and 2001 block of Case Avenue regarding potholes in the alleys, additional alley lighting, and requesting a "No Parking" sign behind 2000 Case Avenue.

Also Refer to Transit & Parking Commission

Recommendation of the Public Works and Services Committee

(12-11-07): That a preliminary resolution be introduced to hold a public hearing for the paving of the north-south alley bounded by 21st Street, 20th Street, Case Avenue and Jay Eye See Avenue.

Further recommend that the request for a "No Parking Sign" be referred to the Traffic Commission.

Fiscal Note: Not applicable.

Recommendation of the Transit & Parking Commission (12-12-07):

Receive and file.

Fiscal Note: N/A

Members were advised that the communication had been referred to the Commission by mistake, and has already been referred to the proper body.

Alderman DeHahn moved that the communication be received and filed. Mr. Craft seconded and the motion passed.

Recommended to be Received and Filed

4. [07-1514](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations wishing to discuss the extension of the current juror parking agreement with the Racine County Clerk of Courts.

Recommendation: The current agreement for juror parking be amended to change the monthly payment to \$570.00 per month effective from January 1, 2008, through December 31, 2008; that space in the McMynn Civic Parking Ramp be added to the list of eligible locations; and that the Mayor and City Clerk be authorized and directed to execute the amendment on behalf of the City of Racine.

Fiscal Note: The agreement will generate \$6,840 for the Parking System, \$240 more than the current agreement.

Mr. Eeg distributed a memo showing an analysis of the usage for the past eleven months, which indicated a slight increase in monthly usage. He recommended the monthly rate be increased from \$550 per month to \$570.

Ms. Lee indicated that she thought the amount was fair and that the program was very helpful to the County. She noted that in a recent exchange, the jury system lost the use of the spaces at the Park/Villa lot and there was a need for additional spaces.

Mr. Eeg indicated there were about 75 metered spaces in the McMynn Parking Ramp that could be used by the County for juror parking in the program. He indicated the City has no problem with the ramp being used in the program.

Ms. Woods noted that sometimes elderly and disabled individuals have difficulty with the stairs at the ramp, but that there is no alternative and they would be happy to use the ramp for their program.

Alderman DeHahn moved that the current agreement for juror parking be amended to change the monthly payment to \$570.00 per month effective from January 1, 2008 through December 21, 2008; that space in the McMynn Parking Ramp be added to the list of eligible locations; and that the Mayor and City Clerk be authorized and directed to execute the amendment on behalf of the City of Racine. Mr. Craft seconded and the motion passed.

Recommended For Acceptance

5. **Miscellaneous Parking System Business**

There was no miscellaneous Parking System business to report.

6. **Transit System Business**

7. [07-1472](#) **Subject:** Communication from the Transit Planner wishing to discuss the

2008 contract for transit service with the Village of Caledonia.

Recommendation: The Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine.

Fiscal Note: Caledonia will pay up to \$30,300 for transit service provided in the Village.

Mr. Glasheen noted that the budget calls for payments from Caledonia in the amount of \$30,300 for transit service in the Village in 2008 and the contract would obligate the Village to pay for the service.

Mr. Craft moved that the Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine. Alderman DeHahn seconded and the motion passed.

Recommended For Acceptance

8. [07-1473](#)

Subject: Communication from the Transit Planner wishing to discuss the 2008 contract for transit service with the Village of Mt. Pleasant.

Recommendation: The Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine.

Fiscal Note: Mt. Pleasant will pay up to \$172,700 for transit service provided in the Village.

Mr. Glasheen noted that the budget calls for payments from Mt. Pleasant in the amount of \$172,700 for transit service in the Village in 2008 and the contract would obligate the Village to pay for the service.

Mr. Craft moved that the Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine. Alderman DeHahn seconded and the motion passed.

Recommended For Acceptance

9. [07-1474](#)

Subject: Communication from the Transit Planner wishing to discuss the 2008 contract for transit service with the Village of Sturtevant.

Recommendation: The Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine.

Fiscal Note: Sturtevant will pay up to \$51,400 for transit service provided in the Village.

Mr. Glasheen noted that the budget calls for payments from Sturtevant in the amount of \$51,400 for transit service in the Village in 2008 and the contract would obligate the Village to pay for the service.

Mr. Craft moved that the Mayor and City Clerk be authorized and directed to execute the agreement on behalf of the City of Racine. Alderman DeHahn seconded and the motion

passed.

Recommended For Acceptance

10. [07-1508](#) **Subject:** (Direct Referral) Communication from Curtis Garner, PTMR, wishing to discuss BUS operations on Christmas Eve 2007.

Recommendation: The Transit General Manager be authorized and directed to terminate bus service on Christmas Eve at an hour consistent with the community needs, and to provide adequate notice to the public.

Fiscal Note: N/A

Members were advised that with Christmas Eve on a Monday, it has been past practice to terminate bus service early to allow employees to spend Christmas Eve with family. Also, experience has shown that after about 7:30 P.M. on Christmas Eve, there is little or no call for bus service.

Mr. Craft moved that the Transit General Manager be authorized and directed to terminate bus service on Christmas Eve at an hour consistent with the community needs, and to provide adequate notice to the public. Alderman DeHahn seconded and the motion passed.

Recommended For Acceptance

11. [07-1509](#) **Subject:** (Direct Referral) Communication from Curtis Garner, PTMR, wishing to discuss the operations at the BUS in 2007, and our goals and strategies for 2008.

Recommendation: Receive and file.

Fiscal Note: N/A

Mr. Garner distributed a report to the members and discussed activities that management has undertaken in 2007, and goals for 2008. He talked about safety, customer service, improvements, the upcoming contract negotiations and ADA issues, among a wide range of topics.

After the report, there were several questions and discussion for clarification of the members. Mr. Craft suggested that the Commission investigate the creation of an ADA appeals committee in 2008, and asked Mr. Garner to prepare materials for the Commission to review.

Mr. Craft moved that the communication be received and filed. Alderman DeHahn seconded and the motion passed.

Recommended to be Received and Filed

12. [07-1475](#) **Subject:** Communication from the Transit Planner submitting the October 2007 operating and financial report for the Belle Urban System.

Recommendation: Receive and file.

Fiscal Note: N/A

Mr. Glasheen noted that October continued the positive trend for ridership and revenue in 2007. Overall, the BUS ridership is up 1% and revenue up 16% in 2007.

Mr. Craft moved that the communication be received and filed. Alderman DeHahn seconded and the motion passed.

Recommended to be Received and Filed13. [07-1520](#)

Subject: (Direct Referral) Communication from the Transit Planner submitting the November 2007 operating and financial report for the Wisconsin Coach Lines, Inc. Kenosha-Racine-Milwaukee intercity bus service.

Recommendation: Receive and file.

Fiscal Note: N/A

Mr. Craft moved that the communication be received and filed. Alderman DeHahn seconded and the motion passed.

Recommended to be Received and Filed**Miscellaneous Transit System Business**

There was no miscellaneous transit business to report.

Next Meeting Date

Mr. Glasheen distributed a tentative meeting schedule for 2008, continuing the practice of meeting on the last Wednesday of each month, except November and December, when holidays interfere.

The next meeting of the Commission is scheduled for Wednesday, January 30, 2008 at 4:30 P.M.

Adjournment

The meeting was adjourned at 5:33 P.M.

*Respectfully submitted,
Thomas Eeg, Secretary*

Approved: Deborah Ganaway, Chairman

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.