



City of Racine

Meeting Minutes

Waterworks Commission

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

*President Michael Staeck, Vice President Thomas Friedel
Secretary Kathy DeMatthew, Mayor Gary Becker
Alderman Ronald D. Hart, Jeff Pellegrom, Brian Anderson*

Tuesday, June 26, 2007

4:00 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, C. Regalia, R. Pace, R. Gilbreath, A. Wheeler, J. Jordan, K. Wanggaard, R. King, R. Lui, R. Keland, D. Lynaugh, J. Burdick, L. Salo

PRESENT: 6 - Kathy DeMatthew, Jeff Pellegrom, Ronald D. Hart, Gary Becker, Thomas Friedel and Michael Staeck

EXCUSED: 1 - Brian Anderson

2. Approval of Minutes for the May 2007 Meeting

Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to approve the minutes of the regular meeting of the Board of Waterworks Commissioners held on Tuesday, May 29, 2007. The motion passed unanimously.

to Approve the Minutes

3. [07-0767](#)

Subject: Budget expenditures for May 2007 totaling \$1,331,077.33

Recommendation: Approve

Commissioner Pellegrom made a motion, seconded by Commissioner Hart, to approve the budget expenditures for May 2007 totaling \$1,331,077.33. The motion passed unanimously.

Approved

4. [07-0768](#)

Subject: Project Reports

- A. Consumer Confidence Report (CCR) - Keith Haas
- B. Lead Service Study - Keith Haas
- C. Public Service Commission Rate Case - Ken Scolaro
- D. Construction Projects - Chad Regalia

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

5. [07-0782](#)

Subject: Communication from the General Manager of the Water Utility presenting the 2006 audit from Clifton-Gunderson

Recommendation: (Direct Referral) Recommendation of the Waterworks Commission on June 26, 2007: Refer to the Finance and Personnel Committee for adoption

Fiscal Note: N/A

The General Manager introduced James Burdick from Clifton-Gunderson. He explained the "Auditor's Responsibility Under Generally Accepted Auditing Standards". It was also suggested that the General Manager review and approve the journal entries made by the Administrative Manager. In summary, he stated that the financial statements present fair, in all material respects, the financial position of the Racine Water Utility as of December 31, 2006 and 2005, and the results of its operations and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Commissioner Friedel made a motion, seconded by Commissioner DeMatthew, to approve the Water Utility Financial Statement from December 31, 2006 and 2005. Furthermore, refer it to the Finance and Personnel Committee for approval. The motion passed unanimously.

Recommended For Adoption

6. [07-0841](#) **Subject:** Bid Opening on Contract W-07-5, Durand Avenue Water Main Alteration

Recommendation: Approve

The General Manager submitted the bid results on Contract W-07-5 and recommended that the contract be awarded to the low bidder.

Commissioner Hart made a motion, seconded by Commissioner Becker, to approve the low bid of Underground Pipeline Construction on Contract W-07-5, Durand Avenue Water Main Alteration, in the amount of \$177,385.00. The motion passed unanimously.

Approved

7. [07-0769](#) **Subject:** Change Order No. 10 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Company, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 10 on Contract W-05-8 in the amount of \$675.17 and recommended approval.

Commissioner Becker made a motion, seconded by Commissioner Hart, to approve Change Order No. 10 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Company, Inc. (contractor), bringing the total contract amount to \$2,626,739.43. The motion passed unanimously.

Approved

8. [07-0774](#) **Subject:** Change Order No. 11 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Company, Inc. (contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 11 on Contract W-05-8 for a time extension with no cost involved. He recommended approval.

Commissioner Hart made a motion, seconded by Commissioner Friedel, to approve Change Order No. 11 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Company, Inc. (contractor), for a time extension with no cost involved. The motion passed unanimously.

Approved

9. [07-0813](#) **Subject:** Change Order No. 12 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Company, Inc. (contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 12 on Contract W-05-8 in the amount of \$17,028.90 and recommended approval.

Commissioner Hart made a motion, seconded by Commissioner Pellegrom, to approve Change Order No. 12 on Contract W-05-8, Newman Road Water Booster Station, Riley Construction Company, Inc. (contractor), bringing the total contract amount to \$2,643,768.33. The motion passed unanimously.

Approved

10. [07-0778](#) **Subject:** Request for final payment on Contract W-05-5, 2005 Cathodic Protection Installation - 16" & 24" Water Mains, Willkomm Excavating & Grading, Inc. (contractor)

Recommendation: Approve

The General Manager submitted final payment on Contract W-05-5 and recommended that the work performed by Willkomm Excavating & Grading, Inc. be accepted and final payment be authorized.

Commissioner Becker made a motion, seconded by Commissioner Friedel, to approve final payment on Contract W-05-5, 2005 Cathodic Protection Installation - 16" & 24" Water Mains, Willkomm Excavating & Grading, Inc. (contractor), for a total contract amount of \$85,414.88. The motion passed unanimously.

Approved

11. [07-0787](#) **Subject:** Professional services proposal from Electrical Systems regarding Perry Avenue transformer

Recommendation: Approve

The General Manager noted that he received a proposal from Electrical Systems and Services, Inc. for the purpose of upgrading the electrical services of the Perry Avenue Pump Station and recommended approval.

Commissioner Hart made a motion, seconded by Commissioner Pellegrom, to approve

the proposal from Electrical Systems and Services, Inc. for the design of the electrical service upgrade of the Perry Avenue Pump Station in the amount of \$8,520.00. The motion passed unanimously.

Approved

12. [07-0805](#) **Subject:** Water Main - 700 Block of Sixth Street

Recommendation: Approve

The General Manager noted that an 825-foot section of Sixth Street needed to have a water main replaced as soon as possible due to several water main breaks in the area. He requested that this project be added to Reesman's Excavating & Grading, Inc., projects for Contract W-07-2.

Commissioner Becker made a motion, seconded by Commissioner Friedel, to approve the water main replacement on Sixth Street between Stannard Street and Grand Avenue. Furthermore, that Reesman's Excavating & Grading, Inc. perform this work since they are already performing work for the Utility under Contract W-07-2, 2007 Water Main Replacements. By modifying this contract, the work can be performed in an expeditious manner. The motion passed unanimously.

Approved

13. [07-0818](#) **Subject:** Communication from the General Manager requesting use of City property for temporary spoils storage

Recommendation: (Direct Referral) Recommendation of the Waterworks Commission on June 26, 2007, requesting to use Rickeman Court as a site for temporary spoils storage. Refer to the City Plan Commission for further consideration.

Fiscal Note: N/A

The General Manager noted that the Pointe Blue Development does not want the Utility to stockpile spoils any longer on the City property south of the Water Utility because they will be needing this site for development in the near future. He explained that each time there is a water main break, the spoils have to be stockpiled so they can dry out before it can go directly to the landfill or other locations. He noted there is a city-owned site at Rickeman Court which is available for this purpose and requested that the Utility be authorized to use this site.

Commissioner Hart made a motion, seconded by Commissioner Friedel, to approve the use of the city-owned site at Rickeman Court for the purpose of stockpiling spoils from water main breaks. Furthermore recommends that this item be referred to the City Plan Commission for further consideration.

Recommended For Further Consideration

14. Other Business

The General Manager noted that the Journal Times notified him that an article should appear in the paper in the next day or two with reference to the Reconciliation Ministries Church.

15. Adjournment

There being no further business, Commissioner Hart made a motion, seconded by Commissioner DeMatthew, to adjourn the meeting at 4:43 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.