



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Agenda

### Finance and Personnel Committee

*Chairman Q.A. Shakoor, II*  
*Vice Chairman Terry McCarthy*  
*Ronald D. Hart*  
*Dennis Wiser*  
*O. Keith Fair*

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Monday, December 10, 2012

5:00 PM

City Hall, Room 301

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#### Call To Order and Roll Call

#### Approval of Minutes for the November 26, 2012 Meeting.

1. [12-8396](#) **Subject:** Communication from the Purchasing Agent, submitting bids for Official Notice #16, 21 Safariland MR01-Titan Assault Tactical Vests, recommending to award the bid to the low responsive responsible bidder, Keepsrs, at their bid price of \$35,595.00.

**Staff Recommendation to the Finance & Personnel Committee on 12-10-12:** Official Notice #16, 21 Safariland MR01-Titan Assault Tactical Vests, be awarded to Keepsrs as the low responsive responsible bidder at their price of \$35,595.00.

**Fiscal Note:** Funds for this expense are available in account 241.000.5770, Asset Forfeiture account, Machinery & Equipment.

**Attachments:** [LEGISTAR 12-8396 001](#)

2. [12-8422](#) **Subject:** (Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice #15, Request for Proposal, Cable Access Racine (Car 25) Operation and Management.

**Staff Recommendation to the Finance & Personnel Committee on 12-10-12:** Official Notice #15, Request for Proposal, Cable Access Racine (Car 25) Operation and Management be awarded to Skies Fall Media Group for a one year term beginning in 2013.

**Fiscal Note:** Funds is available in Fund 203 Car 25

**Attachments:** [cabel access bid](#)

3. [12-8361](#) **Subject:** Communication from the Executive Director of the Racine County Economic Development Corporation (RCEDC) requesting approval of the 2013 general contract for economic development

services.

**Recommendation of the Finance & Personnel Committee on**

**11-26-12:** Defer the item to the next scheduled Finance & Personnel Committee meeting.

**Staff Recommendation to the Finance & Personnel Committee on**

**12-10-12:** To approve the 2013 general contract for economic development services from Racine County Economic Development Corporation (RCEDC).

**Fiscal Note:** \$69,000 is budgeted in account 101.150.5630, City Development, Economic Development in fiscal year 2013 to fund the contract.

**Attachments:** [110112 CITY OF RACINE General 2013 CONTRACT Draft-2](#)  
[12-8361 rcedc](#)

4. [12-8392](#)

**Subject:** Communication from the Interim Assistant Director of City Development submitting a request from Business Improvement District No. 1, Downtown Racine, for approval of its proposed 2013 operating plan.

**Staff Recommendation to the Finance & Personnel Committee on**

**12-10-12:** That the 2013 Operating Plan for Downtown Business Improvement District No. 1, dated October 4, 2012, be approved, and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.

**Fiscal Note:** It is estimated \$211,838.48 will be raised through B.I.D. assessments to be disbursed to the Downtown B.I.D.

**Attachments:** [Downtown BID Communicati\\_001](#)  
[Downtown BID Plan 2013\\_001](#)

5. [12-8282](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer requesting permission to apply for a Fund for Lake Michigan grant for the Root River Stabilization and Riparian Habitat Restoration Project - Grant Control No. 2012-036.

**Recommendation of the Finance & Personnel Committee on**

**11-12-12:** Defer the item due to non-representation of staff to speak on the item.

**Recommendation of the Finance & Personnel Committee on**

**11-26-12:** Defer the item due to non-representation of staff to speak on the item.

**Staff Recommendation to the Finance & Personnel Committee on 12-10-12:** Permission be granted for the Assistant Commissioner of Public Works/City Engineer to apply for the Fund for Lake Michigan grant for the Root River Stabilization and Riparian Habitat Restoration Project. (Grant Control #2012-036)

**Fiscal Note:** The total design and construction cost estimate is \$702,000. The breakdown of the funding is the City share \$224,800, WisDNR share \$252,400 and Fund for Lake Michigan share \$224,800. Funding is available in 104.992.5470-Lincoln Park Streambank and the 2013 Storm Water Utility Budget.

**Attachments:** [12-8282 Fund for Lake Michigan Grant](#)

6. [12-8394](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer, on behalf of the Racine Harbor Commission and the Park, Recreation and Cultural Services Department, requesting authorization to accept a State of Wisconsin DNR Waterways Commission Financial Grant for a boat washdown station at the 5th Street Boat Launch (Grant Control #2012-033).

**Staff Recommendation to the Finance & Personnel Committee on 12-10-12:** Authorization be given to the Assistant Commissioner of Public Works/City Engineer, on behalf of the Racine Harbor Commission and the Park, Recreation and Cultural Services Department, to accept a State of Wisconsin DNR Waterways Commission Financial Grant for a boat washdown station at the 5th Street Boat Launch. (Grant Control #2012-033)

**Fiscal Note:** The total project cost is \$34,400.00 with 45% of the grant funding available in the amount of \$15,480.00 and 55% local share in the amount of \$18,920.00. The local share for this project will be budgeted by the Park, Recreation and Cultural Services Department in the 2013 Capital Improvement Program.

**Attachments:** [12-8394](#)

7. [12-8264](#)

**Subject:** Communication from the Alderman of the 1st District requesting to know the amount of the settlement to William Bielefeldt from the Mayor and the City of Racine.

**Recommendation of the Finance & Personnel Committee on 10-22-12:** Defer the item to the next scheduled Finance & Personnel Committee meeting.

**Recommendation of the Finance & Personnel Committee on 11-12-12:** Defer the item to the next scheduled Finance & Personnel

Committee meeting.

**Recommendation of the Finance & Personnel Committee on**

**11-26-12:** Defer the item to the next scheduled Finance & Personnel Committee meeting.

**Staff Recommendation to the Finance & Personnel Committee on**

**12-10-12:** None at this time.

**Fiscal Note:** N/A

8. [Ord.14-12](#) Ordinance 14-12

To repeal and recreate Section 90-28 of the Municipal Code of the City of Racine, Wisconsin relating to special assessments and special charges.

The Common Council of the City of Racine, Wisconsin, do ordain as follows:

Part 1: Repeal and recreate Section 90-28 (b) to read as follows:

“(b) *Special assessments.* Special assessments shall be due upon determination of the amount of such assessment and may be paid without interest up to and including the due date. Any balance remaining unpaid after the due date shall be collected with interest from and after the due date at the annual interest rate specified in sub. (3), below. All unpaid balances will be collected in the following manner:”

Part 2: In Section 90-28 (b), create sub. (3) to read as follows:

“(3) The annual interest rate for all unpaid special assessment balances falling under subs. (1) and (2), above, will be adjusted every five (5) years (beginning in 2012), as follows:

a. First, the average Bank Prime Loan Interest Rate percentage for the preceding ten-year period shall be calculated. Next, a 0.5 percent administrative charge shall be added to this rate. Finally, this total interest rate percentage shall be rounded up to the nearest 0.5 percent.

*For example, if the average Bank Prime Loan Interest Rate percentage for 2002-2011 is 5.017%, then the 2012-2016 interest rate for all unpaid special assessment balances falling under subs. (1) and (2), above, are as follows:*

*5.017% (avg. 10-year Bank Prime Loan Interest Rate %)*

+ 0.500% (administrative charge)  
5.517% (which is then rounded up to 6.0%)

b. No adjustment to the special assessment interest rate shall exceed the previous rate by more than ± 2.0 percent.

c. The Bank Prime Loan Interest Rate percentage will be calculated from the annual figures released by the Federal Reserve System available at <http://www.federalreserve.gov/releases/h15/data.htm>.”

Part 3: Repeal and recreate *State law reference* to read as follows:

“*State law reference - Special assessment, Wis. Stats. §§ 66.0701; 66.0715; 74.43.*”

Part 4: This ordinance shall take effect upon passage by a majority vote of the members-elect of the City common council and publication or posting as required by law.

Passed by the Common Council:

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Approved:

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Mayor

Attest:

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City Clerk

Fiscal Note: N/A

**Adjournment**

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Finance Department at 636-9148 at least 48 hours prior to this meeting.**