



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes Finance and Personnel Committee

*Chairman Q.A. Shakoor, II*  
*Vice Chairman Terry McCarthy*  
*Ronald D. Hart*  
*Dennis Wiser*  
*O. Keith Fair*

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Monday, December 10, 2012

5:00 PM

City Hall, Room 301

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### Call To Order and Roll Call

**PRESENT:** 4 - Chairman Shakoor, II, Vice Chairman McCarthy, Dennis Wiser and O. Keith Fair  
**EXCUSED:** 1 - Ronald D. Hart

### Approval of Minutes for the November 26, 2012 Meeting.

to Approve the Minutes

1. [12-8396](#) **Subject:** Communication from the Purchasing Agent, submitting bids for Official Notice #16, 21 Safariland MR01-Titan Assault Tactical Vests, recommending to award the bid to the low responsive responsible bidder, Keepsrs, at their bid price of \$35,595.00.

**Recommendation of the Finance & Personnel Committee on 12-10-12:** Official Notice #16, 21 Safariland MR01-Titan Assault Tactical Vests, be awarded to Keepsrs as the low responsive responsible bidder at their price of \$35,595.00.

**Fiscal Note:** Funds for this expense are available in account 241.000.5770, Asset Forfeiture account, Machinery & Equipment.

**Attachments:** [LEGISTAR 12-8396\\_001](#)

*Kathy Kasper, representative of the Racine Police Department, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

2. [12-8422](#) **Subject:** (Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice #15, Request for Proposal, Cable Access Racine (Car 25) Operation and Management.

**Recommendation of the Finance & Personnel Committee on 12-10-12:** Defer the item to the next scheduled Finance & Personnel

Committee meeting

**Fiscal Note:** Funds are available in Fund 203 Car 25

**Attachments:** [cabel access bid](#)

*Kathy Kasper, Purchasing Agent; Scott Letteney, Deputy City Attorney; Paul Ancona, Director of Information Systems; Michael Shields, Alderman District 3; Keith Fair, Alderman District 1; appeared to speak on the item*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Deferred. The motion PASSED by a Voice Vote.**

3. [12-8361](#)

**Subject:** Communication from the Executive Director of the Racine County Economic Development Corporation (RCEDC) requesting approval of the 2013 general contract for economic development services.

**Recommendation of the Finance & Personnel Committee on 11-26-12:** Defer the item to the next scheduled Finance & Personnel Committee meeting.

**Recommendation of the Finance & Personnel Committee on 12-10-12:** Approve the 2013 general contract for economic development services from Racine County Economic Development Corporation (RCEDC).

**Fiscal Note:** \$69,000 is budgeted in account 101.150.5630, City Development, Economic Development in fiscal year 2013 to fund the contract.

**Attachments:** [110112 CITY OF RACINE General 2013 CONTRACT Draft-2 12-8361 rcedc](#)

*Laura Million, Business Resource Manager, Racine County Economic Development Corporation appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

4. [12-8392](#)

**Subject:** Communication from the Interim Assistant Director of City Development submitting a request from Business Improvement District No. 1, Downtown Racine, for approval of its proposed 2013 operating plan.

**Recommendation of the Finance & Personnel Committee on 12-10-12:** Approve the 2013 Operating Plan for Downtown Business Improvement District No. 1, dated October 4, 2012, and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.

**Fiscal Note:** It is estimated \$211,659.00 will be raised through B.I.D. assessments to be disbursed to the Downtown B.I.D.

**Attachments:** [Downtown BID Communicati\\_001](#)  
[Downtown BID Plan 2013\\_001](#)

*Matthew G. Sadowski, Principal Planner/Interim Assistant Director of City Development appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

5. [12-8282](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer requesting permission to apply for a Fund for Lake Michigan grant for the Root River Stabilization and Riparian Habitat Restoration Project - Grant Control No. 2012-036.

**Recommendation of the Finance & Personnel Committee on 11-12-12:** Defer the item due to non-representation of staff to speak on the item.

**Recommendation of the Finance & Personnel Committee on 11-26-12:** Defer the item due to non-representation of staff to speak on the item.

**Recommendation of the Finance & Personnel Committee on 12-10-12:** Permission be granted for the Assistant Commissioner of Public Works/City Engineer to apply for the Fund for Lake Michigan grant for the Root River Stabilization and Riparian Habitat Restoration Project. (Grant Control #2012-036)

**Fiscal Note:** The total design and construction cost estimate is \$702,000. The breakdown of the funding is the City share \$224,800, WisDNR share \$252,400 and Fund for Lake Michigan share \$224,800. Funding is available in 104.992.5470-Lincoln Park Streambank and the 2013 Storm Water Utility Budget.

**Attachments:** [12-8282 Fund for Lake Michigan Grant](#)

*John Rooney, Assistant Commissioner of Public Works/City Engineer, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

6. [12-8394](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer, on behalf of the Racine Harbor Commission and the Park, Recreation and Cultural Services Department, requesting authorization to accept a State of Wisconsin DNR Waterways

Commission Financial Grant for a boat washdown station at the 5th Street Boat Launch (Grant Control #2012-033).

**Recommendation of the Finance & Personnel Committee on 12-10-12:** Authorization be given to the Assistant Commissioner of Public Works/City Engineer, on behalf of the Racine Harbor Commission and the Park, Recreation and Cultural Services Department, to accept a State of Wisconsin DNR Waterways Commission Financial Grant for a boat washdown station at the 5th Street Boat Launch. (Grant Control #2012-033)

**Fiscal Note:** The total project cost is \$34,400.00 with 45% of the grant funding available in the amount of \$15,480.00 and 55% local share in the amount of \$18,920.00. The local share for this project will be budgeted by the Park, Recreation and Cultural Services Department in the 2013 Capital Improvement Program.

**Attachments:** [12-8394](#)

*John Rooney, Assistant Commissioner of Public Works/City Engineer, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.**

7. [12-8264](#)

**Subject:** Communication from the Alderman of the 1st District requesting to know the amount of the settlement to William Bielefeldt from the Mayor and the City of Racine.

**Recommendation of the Finance & Personnel Committee on 10-22-12:** Defer the item to the next scheduled Finance & Personnel Committee meeting.

**Recommendation of the Finance & Personnel Committee on 11-12-12:** Defer the item to the next scheduled Finance & Personnel Committee meeting.

**Recommendation of the Finance & Personnel Committee on 11-26-12:** Defer the item to the next scheduled Finance & Personnel Committee meeting.

**Recommendation of the Finance & Personnel Committee on 12-10-12:** To Receive and file

**Fiscal Note:** N/A

*Keith Fair, Alderman District 1, appeared before the Committee to speak on the item.*

**A motion was made by O. Keith Fair, seconded by Vice Chairman Terry**

McCarthy, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

8. [12-8449](#)

**Subject:** Ordinance 14-12

To repeal and recreate Section 90-28 of the Municipal Code of the City of Racine, Wisconsin relating to special assessments and special charges.

**Recommendation of the Finance & Personnel Committee on 12-10-12:** That Ordinance 14-12 be adopted.

**Fiscal Note:** The interest rate charged on special assessments and charges will be reviewed every five years. It will be based on the average bank prime loan interest rate for the proceeding 10 years plus a 0.50% administrative charge; the sum rounded up to the nearest 0.5 percent. The change will be limited to two percentage points. Currently, the rate for 2012-2016 assessments will drop from 8.0% to 6.0%.

*David L. Brown, Director of Finance, appeared before the Committee to speak on the item.*

A motion was made by Vice Chairman Terry McCarthy, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

### Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:11 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, January 7, 2013 at City Hall, Room 301.

Respectfully submitted,

Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee