

**Office of the City Clerk**

**Tara McMenamin**

City Clerk

**Sam Williams**

Assistant Clerk



**City of Racine, Wisconsin**

City Hall  
730 Washington Avenue, #103  
Racine, Wisconsin 53403  
(262) 636-9171  
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Email: [clerks@cityofracine.org](mailto:clerks@cityofracine.org)

March 24, 2026

Douglas Tobacco  
1615 Douglas Ave.  
Racine, WI 53404

Khalid Assad  
3611 Monica Dr.  
Franksville, WI 53126

This is to confirm that your application for a new Cigarette, Tobacco, and Electronic Vaping Device Retail License, located at 1615 Douglas Ave. will be presented to the Public Safety and Licensing Committee on April 15, 2026, at 5:00P.M. at City Hall, Room 303.

Please be informed that the **AGENTS APPEARANCE IS MANDATORY** and failure to appear may result in a suspension or revocation of your license.

If you have any questions, please call our office at 636-9171.

Thank you,

Noemi Zavala  
Customer Service Specialist II