

**CITY OF RACINE BOARD OF HEALTH
OCTOBER 14, 2014**

DEPARTMENT: Administrative Division

PREPARED BY: *Dottie-Kay Bowersox, MSA – Public Health Administrator*

MONTH: *September 2014*

Highlights

Date	Meeting	Purpose	Outcome
May 2011 through 2014	HD Budget	Develop Individual Budgets for Every HD Program / Service	Endeavor that will enable HD Personnel to enhance their current facilitation of finances / programs and will be phased into the HD's organizational plan. All formats have been developed and approved.
July 2011 through 2014	Committee of the Whole	Presentation for Proposed Tobacco Ordinance	The Public Health Administrator will meet with the City Attorney to discuss alternatives.
November 2010 through 2014	Animal Control	Continued Partnerships	Communications continue with City Police Department and Wisconsin Humane Society to fine tune / assist.
April 2012 through 2014	Urban Chickens	City Ordinance Recommendation	Early last year several community members contacted the HD for direction.
January 2012 through 2014	Update / Revise HD Job Descriptions	Continuation of this Process	Research / review / update all HD positions.
January 2011 through 2014	Animal Licensing and Regulations	Discuss Opportunities as a County on the Reporting of Rabies Vaccinations	Develop a plan to process animal licenses, potential collaboration of rabies vaccination notification, revision of the City of Racine's Animal Control Ordinances, and integration of County wide reporting.
July 2012 through 2014	Child Death Review (CDR) / Fetal Infant Mortality Review (FIMR)	Determine Parameter / Sustainability	The three Racine County Health Departments, County Representatives, and the Children's Alliance meet to discuss the framework for the development of a FIMR / CDR hybrid model.

Administration Highlights Continued

Date	Meeting	Purpose	Outcome
February 2013 through 2014	Racine Public Health Nursing Personnel	Review and Discuss Current / Potential Community Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize, and alter STD, HIV, TB, Communicable Disease, and Emergency protocols. The Immunization and Lead Manuals are complete.
February 2013 through 2014	Racine Environmental Health Personnel	Review and Discuss Current / Potential Environmental Health Standing Orders, Policies, and Procedures	This process will comprehensively review, organize and alter Lead, Nuisance, Animal, and Housing Protocols.
May 2013 through 2014	City Housing Integration Team	Discuss Integrated Approach to Housing / Structure Inspections	Collaborative efforts with City Building, Police / Fire Departments, County Housing Authority, and HD on the inspection of structures.
January 2014 through 2014	City Beach Team	Discuss Integrated Approach to Beach Maintenance and Facilitation	Collaborative efforts with Department of Public Works and Parks, Recreation, and Cultural Services regarding all City of Racine Coastal Beaches.
May 2013 through 2014	WALHDAB	Meeting	Continued discussions with the State of Wisconsin on the impact of Federal Act 317 and the continued reduction of Immunization clients throughout the Nation.
August 27, 2014 through 2016	Mayor / Wisconsin Bike Federation	Discuss / Develop a Master Bike Plan	This Department will assist and engage the members of the Master Bike Plan Committee.

Administration Highlights Continued

Date	Meeting	Purpose	Outcome
May 29 – August, 2014	Vicious / Dangerous / Prohibited Animals	Modify existing City Ordinance	Submitted third draft to City Attorney's Office, Chief of City Police, Mayor / City Administrator and WHS for consideration.
February 13, 2014 through 2014	2015 Budget	Personnel Salary Schedule / Budget	Completed / forwarded schedule to City Finance and completed budgets for both the Health Department and Laboratory Services for consideration / implementation.
Nov. 2012 through 2014	Downtown Design Development Authority	Finalize City Hall Outside Signage	Provided design concepts to the committee and received approval for the placement of signage to identify City Hall at the back / parking lot entrances.
January 2014 through 2014	Dialogue on the Transition / Expansion of Clinic Services and Renovation	Determine Status	Increase responsibilities for HD Nursing / Clerical Personnel through training and practical experience. Phase I renovation funding will be submitted within the 2015 Capital Improvement request.

PROGRAM: Emergency Preparedness

PREPARED BY: *Cody Pearce, Public Health Educator I*

Highlights

Date	Meeting	Purpose	Outcome
September 1 – 30, 2014	Monthly Preparedness Training	Review Incident Notification Procedures and Guidelines	Personnel reviewed a PowerPoint covering guidelines and procedures for notification of the appropriate individuals and agencies during public health emergencies. A short quiz was completed to demonstrate knowledge. Quiz Submission Compliance: 100%
September 12, 2014	2014 Racine County Medical Reserve Corps (MRC) Conference	Educate members of the MRC, other organizations, and the public on preparedness and medical topics	Fifty-on (51) individuals from around the area participated in sessions regarding active shooter situations, social media, SALT Triage, wound closure, and river safety and rescue. It was a great event to increase awareness of the MRC and provide publicity for both the MRC and the Health Department.

PROGRAMS: Wisconsin Well Woman Program of Racine County (WWWP), Greater Racine County Mammogram Coalition (Susan G. Komen Grant), Racine County Breast and Cervical Health Fund (Scholarship Program), Racine on the Move (Weight Watchers Grant)

PREPARED BY: *Sarah Clemons, CHES, Public Health Educator II & Rosalyn Smith, Public Health Educator I*

Highlights

Date	Meeting	Purpose	Outcome
On-going	Registration	Register City of Racine residents to participate in the Racine on the Move (Weight Watchers) Program	Thirteen (13) people registered in September five hundred thirty-two (532) people have registered for the program since December 2013.
September 21, 2014	Racine County Mammogram Coalition (RCMC) at the Southeast Wisconsin Susan G. Komen Race for the Cure	Highlight the efforts of the RCMC and Susan G. Komen funds.	Thousands of people attended the Susan G. Komen Race for the Cure in Milwaukee. The RCMC partners facilitated an informational display to demonstrate how the money raised is being used to help women in Racine County receive life saving breast cancer screenings
September 25, 2014	Wisconsin Well Woman Program Statewide Teleconference	Receive information about the future of WWWP	Data was shared regarding the statewide caseload and recommendations were made to ensure that the Center for Disease Control and Prevention's goals are met.

PROGRAM: City Wellness Initiative

PREPARED BY: *Debbie Herz-Mazius, RN*

Highlights

Date	Meeting	Purpose	Outcome
September 3,10, 17,24, 2014	Eat Right for Life Webinar	Gain additional information for implementation through the City of Racine Employee Wellness Program	Attended 4 webinars presented by Dr. Ann Kulz to increase knowledge about physiology, behavior, and motivation in regard to food choices.
September 15, 2014	Beat the Mayor: Healthy Lifestyle Challenge	City Wellness Challenge	Eighty-two (82) employees representing most departments as teams or as individuals.