



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Civic Centre Commission

*Alderman Jeff Coe
Gary Anderson
James DeMatthew
Anna LeGath
Frank Jarosz
Yumi Skow
Dave Blank
Eric Hillery*

Wednesday, April 26, 2017

6:30 PM

Festival Hall-Green Room

Call To Order

PRESENT: 4 - James DeMatthew, Frank Jarosz, Yumi Skow and Eric Hillery

EXCUSED: 4 - Jeff Coe, Gary Anderson, Anna LeGath and Dave Blank

Approval of Minutes for the December 31, 2016 Meeting

to Approve the Minutes

New Business

[371-17](#)

Subject: (Direct Referral) Financial Report - 2016 Year End, January & February 2017

Executive Director Amanda Gain presented the 2016 Year End Financials as well as January and February 2017. The Civic Centre came in under budget by just over \$48,000 for 2016. 2016 marked the best financial year in Civic Centre history.

RCC came in under budget by \$6k in January and just over \$6,500 in February 2017. Despite being down some private events from 2016, the annual events held in these months were strong.

Received and Filed

[372-17](#)

Subject: (Direct Referral) Attendance Report - 2016 Year End, January & February 2017

Amanda Gain presented attendance numbers for 2016 Year end and January & February 2017.

90,110 was the reported attendance for 2016. There were 225 event days and 280 total days of usage.

1,880 was attendance in January 2017 with seven event days and 11 days of usage. This was down from 2016 due to the decrease in events.

February reported an attendance of 3,730 with 16 event days and 17 days of usage.

Received and Filed

[373-17](#)

Subject: (Direct Referral) CIP Projects - Update on Current Projects & Upcoming Projects

Several CIP projects are out to bid for either Festival Hall or Memorial Hall. The Festival Hall projects include a bathroom upgrade, a lighting system for the hall, and upper window treatments. Going out to bid will be the carpet.

The Memorial Hall project out to bid is a permanent sound system.

For Paul P Harris Rotary Park - the tent span top has been completed. A new ATV for grounds and snow removal will be out to bid soon and the staff will continue working on painting the fence black.

Also the Civic Centre will be putting out to bid a digital marquee to replace the existing broken marquee.

Received and Filed

[374-17](#)

Subject: (Direct Referral) Event Report

- a) First Quarter 2017
- b) Upcoming

Programming highlights for the beginning of 2017 were presented as well as upcoming events.

The Racine Rotary Vegas Night was another successful event in February as well the first ever sold out Belle City Brewfest in March!

The Civic Centre once again hosted the RAMAC Annual Dinner and the Lincoln Day dinner featuring Speaker of the House Paul Ryan.

Halo's Empty Bowls event was very successful as was a new fundraiser event for CASE Eagles.

The Civic Centre held their 2nd Annual Belle City Bridal Show, which saw a decrease in attendance but was still well received by vendors.

A number of Rotary events were held in celebration of 100 years in existence as well as for the dedication of Festival Park. The Rotary's 80's concert event was a success and a fun time was had by all.

Rock for Vets also took place at Memorial Hall and was another successful fundraiser for the Veteran's Outreach Motorcycle Club.

Upcoming events include: 63rd Annual Pancake Day, LuLaRoe shopping extravaganza, Dancing with Our Stars, Post Prom, A Night to Remember Prom, and save the date for the 2nd Annual Belle City Bloody Fest!

Received and Filed

[375-17](#)

Subject: (Direct Referral) 2016 VenuWorks Year End Review

The annual VenuWorks Year End Review was discussed. Amanda Gain will provide the commission with the scoring worksheet previously used by the Commission. She will also send out copies of any surveys received from clients on performance.

Received and Filed

[376-17](#)

Subject: (Direct Referral) Update on Bandshell, Park, and Arena projects

Amanda Gain gave an update on the outdoor stage, Park, and Arena projects.

The outdoor stage bid had come in and construction would be started soon with an estimated mid-July completion date.

The park was officially dedicate and renamed Paul P Harris Rotary Park in honor of the founder of Rotary International - Paul P Harris.

No updates on the arena other than phase one of the project had been approved and was moving forward.

Received and Filed

377-17

Subject: (Direct Referral) Discussion on Commission expectations

Discussion was held on the authority and role of the Civic Centre Commission. James DeMatthew was going to speak with City Administration and will discuss at next meeting.

Deferred

Next Meeting Date

June 28th 6:30pm was proposed

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact 262-636-9229 at least 48 hours prior to this meeting.