



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, September 24, 2012

5:00 PM

City Hall, Rom 301

Call To Order & Roll Call

PRESENT: 3 - Chairman Shakoor, II, Vice Chairman McCarthy and O. Keith Fair

EXCUSED: 2 - Ronald D. Hart and Dennis Wiser

Approval of Minutes for the September 10, 2012 Meeting.

to Approve the Minutes

1. [12-8163](#) **Subject:** Communication from the Alderman of the Thirteenth District requesting to discuss revising the interest rate for home owners to finance alley and sidewalk improvements. (RES No. 12-3338)

Recommendation of the Finance & Personnel Committee on 9-24-12: To approve in concept revising the interest rate for home owners to finance street and sidewalk improvement assessments as presented with a cap on the rate change either way and to direct the attorney's office to draft the appropriate resolution and ordinance.

Fiscal Note: The rate would be based on the average prime rate over the last 10 years plus an additional .5% administrative charge, total rate rounded to the nearest .5%. The rate will be reviewed every 5 years but there will be a cap on the rate change either way.

Attachments: [interest rate](#)

Alderman Jim Morgenroth appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [12-8144](#) **Subject:** Communication from the Interim Assistant Director of City Development submitting a request from the Board of Business Improvement District No. 4 - Douglas Avenue for approval of its 2013 Operating Plan. . (RES No. 12-3339)

Recommendation of the Finance & Personnel Committee on

9-24-12: That the 2013 Operating Plan for the Board of Business Improvement District No. 4 - Douglas Avenue dated September 6, 2012, be approved and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.

Fiscal Note: It is estimated \$58,000 will be raised through B.I.D. assessments to be disbursed to the Douglas Avenue B.I.D.

Attachments: [Douglas Ave BID Operating Plan 2013](#)

David Namowitz, President of the Douglas Avenue Bid Board, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [12-8145](#)

Subject: Communication from the Interim Assistant Director of City Development submitting a request from the Board of Business Improvement District No. 3 - Uptown for approval of its 2013 Operating Plan. . (RES No. 12-3340)

Recommendation of the Finance & Personnel Committee on

9-24-12: That the 2013 Operating Plan for the Board of Business Improvement District No. 3 - Uptown dated September 7, 2012, be approved and the Finance Director be authorized and directed to place the special assessments listed in the plan on the property tax bills of the parcels within the District.

Fiscal Note: It is estimated \$38,000 will be raised through B.I.D. assessments to be disbursed to the Uptown B.I.D.

Attachments: [Uptown BID Operating Plan 2013](#)

Kristin Niemiec, Community Development Manager, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [12-8130](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting permission to accept a Focus on Energy Grant for upgrades to boiler burners that feed City Hall and the Safety Building (Grant Control No. 2012-025). (RES No. 12-3341)

Recommendation of the Finance & Personnel Committee on

9-24-12: Permission be granted for the Assistant Commissioner of Public Works/Operations to accept a Focus on Energy Grant for

upgrades to boiler burners that feed City Hall and the Safety Building (Grant Control #2012-025).

Fiscal Note: The estimated project cost is \$154,000 and will result in an estimated annual energy cost savings of \$3,745. The grant is in the amount of \$1,617.60 which will fund future projects.

Attachments: [FOE Boiler Burner Grant.pdf](#)

Tom Eeg, Assistant Commissioner of Public Works/Operations, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [12-8169](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer, on behalf of the Racine Harbor Commission and the Park, Recreation and Cultural Services Department, requesting authorization to apply for a State of Wisconsin DNR Waterways Commission Financial Grant for a boat washdown station at the 5th Street Boat Launch. (Grant Control #2012-033) (RES No. 12-3342)

Recommendation of the Finance & Personnel Committee on

9-24-12: Permission be granted for the Assistant Commissioner of Public Works/City Engineer to apply for a State of Wisconsin DNR Waterways Commission Financial Grant for a boat washdown station at the 5th Street Boat Launch. (Grant Control #2012-033)

Fiscal Note: The estimated cost is \$34,400. The grant provides matching funds up to 50% of the project cost with an additional 10% for municipalities that conduct a boating safety and enforcement and education program approved by WisDNR. The local share for this project will be budgeted jointly by the Racine Harbor Commission and the Park, Recreation and Cultural Services Department in the 2013 Capital Improvement Program.

Attachments: [12-8169 WisDNR Grant Boat Washdown Station](#)

Tom Eeg, Assistant Commissioner of Public Works/Operations, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [12-8138](#)

Subject: Communication from the Public Health Administrator requesting permission to apply and accept \$64,991 from the Wisconsin Department of Health Services for Public Health Emergency Preparedness and Response (PHEP). (Grant Control #2012-029) (RES No. 12-3343)

Recommendation of the Finance & Personnel Committee on

9-24-12: Permission be granted for the Public Health Administrator to apply for and accept \$64,991 from the Wisconsin Department of Health Services for Public Health Emergency Preparedness and Response (PHEP) and that the Mayor and City Clerk be authorized and directed to enter into a contract agreement with the Wisconsin Department of Health Services for Public Health Emergency Preparedness and Response (PHEP). (Grant Control #2012-025).

Fiscal Note: There is no City match required.

Attachments: [2012 PHEP](#)

Dr. Julie Kinzelman, Research Scientist, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [12-8142](#)

Subject: Communication from the Public Health Administrator requesting permission to apply for and accept \$26,748 from the State of Wisconsin represented by its Division of Public Health of the Department of Health Services for Public Health Emergency Preparedness and Response - CRI. (Grant Control #2012-028) (RES No. 12-3344)

Recommendation of the Finance & Personnel Committee on

9-24-12: Permission be granted for the Public Health Administrator to apply for and accept \$26,748 from the State of Wisconsin represented by its Division of Public Health of the Department of Health Services for Public Health Emergency Preparedness and Response - CRI and that the Mayor and City Clerk be authorized and directed to enter into a contract agreement with the State of Wisconsin represented by its Division of Public Health of the Department of Health Services for Public Health Emergency Preparedness and Response - CRI. (Grant Control #2012-028).

Fiscal Note: There is no City match required.

Attachments: [2012 CRI](#)

Dr. Julie Kinzelman, Research Scientist, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

8. [12-8143](#)

Subject: Communication from the Public Health Administrator

requesting permission to apply for and accept \$99,034.53 from the Root-Pike Watershed Initiative Network for water quality monitoring at 16 sites in the watershed. (RES No. 12-3345)

Recommendation of the Finance & Personnel Committee on

9-24-12: That the Mayor and City Clerk be authorized and directed to enter into a contract with the Root-Pike Watershed Initiative Network to accept \$99,034.53 for water quality monitoring at 16 sites in the watershed.

Fiscal Note: There is no City match required.

Attachments: [2012 Root-Pike](#)

Dr. Julie Kinzelman, Research Scientist, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

9. [12-8147](#)

Subject: Communication from the Public Health Administrator requesting permission to apply for and accept \$4,250 from the Bay Lake Regional Planning Commission to complete a beach sanitary survey project. (RES No. 12-3346)

Recommendation of the Finance & Personnel Committee on

9-24-12: That the Mayor and City Clerk be authorized and directed to enter into a contract agreement with the Bay Lake Regional Planning Commission to accept \$4,250 to complete a beach sanitary survey project.

Fiscal Note: There is no City match required.

Attachments: [2012 BLRPC](#)

Dr. Julie Kinzelman, Research Scientist, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

10. [12-8160](#)

Subject: Communication from the Public Health Administrator requesting permission to accept \$1,000 from the Kenosha-Racine Bicycle Club for the Health Department's "Be Seen in Racine" public safety program. (RES No. 12-3347)

Recommendation of the Finance & Personnel Committee on

9-24-12: Permission be granted for the Public Health Administrator to accept \$1,000 from the Kenosha-Racine Bicycle Club for the Health

Department's "Be Seen in Racine" public safety program and that an appropriate letter of thanks be sent.

Fiscal Note: There is no City match required.

Attachments: [K-R Bike Club Donation Letter](#)

Dr. Julie Kinzelman, Research Scientist, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

11. [12-8192](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works requesting permission to apply for a \$2,000 grant from the Root-Pike Watershed Initiative Network to purchase/install rain garden informational/Educational signs. (Grant Control #2012-034) (RES No. 12-3348)

Recommendation of the Finance & Personnel Committee on 9-24-12: Permission be granted for the Commissioner of Public Works to apply for a \$2,000 grant from the Root-Pike Watershed Initiative Network to purchase/install rain garden informational/Educational signs. (Grant Control #2012-034)

Fiscal Note: There is an in-kind \$1,000 match that can/will be met through the efforts of city employees installing the signs in rain gardens along Sixth Street. There will be no financial impact to the City.

Attachments: [Root-Pike Watershed Initiative Network Grant](#)

Tom Eeg, Assistant Commissioner of Public Works/Operations, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

CLOSED SESSION

A motion was made by Alderman Terry McCarthy and seconded by Alderman O. Keith Fair that the Committee be convened in closed session pursuant to Sec. 19.85 (1)(c) of the Wisconsin Statutes to discuss strategy regarding upcoming contract negotiations with the City's labor unions.

Roll Call taken: Ayes: Aldermen Shakoor, II, McCarthy, and Fair

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statute 19.85 (1)(c).

12. [12-8186](#) **Subject:** (Direct Referral) Communication from the Deputy City Attorney and the Human Resources Manager requesting to meet in closed session pursuant to sec. 19.85(1)(c), to discuss strategy regarding upcoming contract negotiations with the City's labor unions without contracts after December 31, 2012.

Recommendation of the Finance & Personnel Committee on 9-24-12: To receive and file the item.

Fiscal Note: N/A

A motion was made by Vice Chairman Terry McCarthy, seconded by O. Keith Fair, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:01 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, October 8, 2012 at City Hall, Room 301.

Respectfully submitted,

Ald. Q.A. Shakoor, II, Chairman
Finance & Personnel Committee