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City of Racine, Wisconsin  
**COMMON COUNCIL**

**AGENDA BRIEFING MEMORADUM (ABM)**

**COMMITTEE:** Finance & Personnel    **LEGISLATION ITEM #:**

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**AGENDA DATE:** May 26, 2020 Finance & Personnel Committee  
June 2, 2020 Common Council

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**DEPARTMENT:**

Prepared By: James M. (Jim) Palenick, City Administrator

Reviewed By: Cory Mason, Mayor

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**SUBJECT:**

A Request by Mayor Mason to authorize and enter into an Agreement between the City of Racine and the Racine Wastewater Commission for the joint evaluation of alternatives, design, construction and operation of a Lift station, force main, and related infrastructure to serve the planned destination Hotel and Convention Center, redeveloped Festival Hall, and Lakeshore Towers along Lake Avenue in the City of Racine. The total cost of the engineering services shall be \$165,000 to be paid for by the Racine Wastewater Utility and reimbursed by the City of Racine.

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**EXECUTIVE SUMMARY:**

With the planned commencement of construction on the destination Hotel, Integrated Convention Center, and redeveloped Festival Hall set to begin in late Fall, this year (2020), the City, in cooperation with the Wastewater Commission and the Racine Wastewater utility, needs to begin the review, evaluation, and engineering design of the necessary upgrades to the sanitary sewer system to serve these new developments. Specifically, it is anticipated that in order to properly serve the planned, 172-room, multi-story Hotel and integrated and expansive Convention Center, in close proximity to the 10-story, Lakeshore Towers, will require a new, increased capacity Lift station and associated force main within and across the redevelopment site along Lake Avenue. These new system improvements need to be evaluated, engineered, designed, and constructed consistent with specifications and requirements of the Racine Wastewater Utility since they will, upon completion, be

31 dedicated to the Utility who will then own and operate such improvements moving forward.  
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33 **BACKGROUND & ANALYSIS:**

34 The attached Agreement has been prepared to outline the relationship between the City and the  
35 Wastewater Utility in pursuing the evaluation, engineering, design, and construction of the new  
36 sanitary sewer improvements along with the long-term ownership and operation. Specifically, it  
37 requires all the work to evaluate, design, engineer and construct the improvements be contracted for  
38 and overseen by the Wastewater Utility, with input and collaboration by the City Engineers office. In  
39 turn, the City will reimburse the Utility for the costs as part of the budgeted funding for the  
40 Hotel/Convention Center project. The Agreement was patterned after similar agreements the City and  
41 Wastewater Utility have entered into in the past when the City was constructing an element of  
42 wastewater infrastructure in support of a City project which, in turn was to be dedicated to the Utility.  
43 The total cost of this agreement, including expenses, as submitted by Short, Elliott, Hendrickson Inc.,  
44 of Sheboygan, WI, whom the Wastewater Utility has selected to complete the work, is set at \$165,000  
45 through project completion and acceptance.

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47 **BUDGETARY IMPACT:**

48 Total cost to the project is expected to be \$165,000; divided as: \$30,000 for Study and evaluation;  
49 \$70,000 for project engineering and design; \$15,000 for Bidding the project; and, \$50,000 for  
50 construction oversight and inspection. These figures include any expenses and necessary equipment.

51 It is expected that \$115,000 of this total will be expended in FY2020 and the remaining \$50,000 in  
52 FY2021. Ultimately funding will come from the overall \$21 Million adopted cost for the Convention  
53 center project, but prior to the actual bond issuance will be advanced from either T.I.D. #9 increment  
54 capture and share; or from Intergovernmental revenues; each of which source is providing portions of  
55 the debt service on the \$21 Million Bond. Funds from these sources are authorized and available, so  
56 no budget amendments are necessary.

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58 **OPTIONS/ALTERNATIVES:**

- 59 1.) To Approve the Request by Mayor Mason to authorize and enter into an Agreement between  
60 the City of Racine and the Racine Wastewater Commission for the joint evaluation of  
61 alternatives, design, construction and operation of a Lift station, force main, and related  
62 infrastructure to serve the planned destination Hotel and Convention Center, redeveloped  
63 Festival Hall, and Lakeshore Towers along Lake Avenue in the City of Racine. The total cost  
64 shall be \$165,000 to be paid for by the Racine Wastewater Utility and reimbursed by the City  
65 of Racine.  
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- 67 2.) To Reject or defer the Request by Mayor Mason to authorize and enter into an Agreement  
68 between the City of Racine and the Racine Wastewater Commission for the joint evaluation of  
69 alternatives, design, construction and operation of a Lift station, force main, and related

70 infrastructure to serve the planned destination Hotel and Convention Center, redeveloped  
71 Festival Hall, and Lakeshore Towers along Lake Avenue in the City of Racine. The total cost  
72 shall be \$165,000 to be paid for by the Racine Wastewater Utility and reimbursed by the City  
73 of Racine.

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75 **RECOMMENDED ACTION:**

76 **To Approve the Request by Mayor Mason to authorize and enter into an Agreement between the City**  
77 **of Racine and the Racine Wastewater Commission for the joint design, construction and operation of**  
78 **a Lift station, force main, and related infrastructure to serve the planned destination Hotel and**  
79 **Convention Center, redeveloped Festival Hall, and Lakeshore Towers along Lake Avenue in the City of**  
80 **Racine. The total cost shall be \$165,000 to be paid for by the Racine Wastewater Utility and**  
81 **reimbursed by the City of Racine.**

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83 **ATTACHMENT(S):**

- 84 1.) **Agreement between Racine Wastewater commission and City of Racine**  
85 2.) **Supplemental Letter Agreement with Short, Elliott, Hendrickson**