



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Transit and Parking Commission

*Raymond DeHahn  
John Heckenlively  
Deborah Ganaway  
Dustan Balkcom  
Mark Kowbel*

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Wednesday, February 15, 2017

4:30 PM

City Hall, Room 303

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#### Call To Order

*The meeting was called to order at 4:30 P.M.*

**PRESENT:** 5 - Raymond DeHahn, John Heckenlively, Deborah Ganaway, Dustan Balkcom and Mark Kowbel

Also Present: Michael Maierle, Willie McDonald, John Magee

#### Approval of Minutes for the January 18, 2017 Meeting

*The minutes of the January 18, 2017 meeting were approved as printed. Passed unanimously.*

#### [133-17](#)

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager requesting approval of issuing Request for Proposals for commuter bus service between Kenosha, Racine and Milwaukee.

**Recommendation of the Transit and Parking Commission on 02-15-17:** Approve route changes, extend the current contract to June 30, 2017 pending City Attorney review, and to issue the RFP.

**Fiscal Note:** N/A

*Staff proposed minor changes to the route and schedule of the commuter bus service that operates between Kenosha, Racine and Milwaukee in order to emphasize commuting trips. The changes will to be included in a request for proposals (RFP) for a contract beginning on July 1, 2017. Under the new schedule residents of Racine and Southeastern Wisconsin will be able to transfer from commuter bus to Metra heading to Northeastern Illinois for the day and to return seven days a week. Northeastern Illinois residents will be able to travel to Racine and Southeastern Wisconsin for the day transferring from Metra to commuter bus and to return on weekdays and Saturdays.*

*In Kenosha County service to UW-Parkside will be cut due to almost non-existent demand, but transfer arrangements at nearby Carthage College will improve. (UW-Parkside is also served by Kenosha's local bus system.) Some runs will not*

*serve Uptown in Kenosha to facilitate the Metra connection.*

*In the City of Racine, the route will be shifted less than one-half mile from Douglas Ave. to Dr. Martin Luther King Dr. between High St. and State St. to expedite service to Racine's transit center.*

*Motion made by DeHahn, seconded by Kowbel to make route and schedule changes, extend the current contract to June 30, 2017 pending City Attorney review, and to issue the RFP.*

**Recommended For Approval**

## **BUS General Manager's Operations Report**

*For January 2017 compared to 2016: Fixed route transit ridership was up 2%. Paratransit was up 5%; Revenue was down 11% for fixed route (fewer monthly passes) and up 5% for paratransit.*

*Overtime was up due to the holiday falling on a Sunday.*

*Motion made by Balkcom, seconded by Heckenlively to receive and file. Passed unanimously.*

## **Transit and Parking System Manager's Report**

*There was no report.*

## **Advocacy Activities**

*The City of Racine participates in an transit association. Last month the Wisconsin Urban and Rural Transit Association (WURTA) became the Wisconsin Public Transportation Association (WIPTA). The association organizes various professional meetings and a conference for transit agencies around Wisconsin. It also regularly engages in outreach and advocacy activities regarding transit public policy. The City of Racine has an opportunity to join fellow members in signing a letter to the new Federal administration regarding transit capital funding. While official actions require approval of the Common Council and Mayor, the question arose, who should sign routine letters regarding WIPTA activities?*

*Motion made by Kowbel, seconded by DeHahn that this type of letter should indicate it is approved by the Transit and Parking Commission. Passed unanimously.*

## **Adjournment**

*The meeting adjourned at 5:30 P.M.*

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