

Department of Public Works

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Racine, Wisconsin 53403
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John C. Rooney, P.E.
Commissioner of Public Works/City Engineer

Thomas M. Eeg, P.E.
Asst. Comm. of Public Works/Operations

November 18, 2020

Legistar Item:

Alder Mollie Jones, Chair
Public Works and Services Committee
Racine, WI

Re: Waive Formal Bidding for the Purchase of Chemicals for our HVAC System

I am requesting that formal bidding procedures be waived for the purchase of chemical products from HOH Water Technology, Inc. The City currently utilizes HOH proprietary labeled products in our mechanical systems. Since uniformity is critical for a building's chemical program and to avoid asset damage or loss, I would recommend that formal bidding procedures be waived on the purchase of products and services provided by this current chemical vendor.

Funding to defray the estimated \$25,000 annual cost of these materials is available in Org-Object 70240-54100, Building Repairs and Maintenance, which has a \$350,000 budgeted amount for next year.

Sincerely,

A handwritten signature in blue ink that reads "Thomas M. Eeg".

Thomas M. Eeg
Assistant Commissioner of Public Works/Operations

Cc: Bill Miller
Monica Santos
John Rooney