

**BOARD OF HEALTH MEETING
JUNE 8TH, 2007
DEPARTMENTAL REPORTS**

DEPARTMENT: Public Health Administrator

REPORT FOR THE MONTH OF: May, 2007

Highlights:

- A team building seminar was held at Gateway which included all staff
- Attended the annual WPHA/WALHDAB Annual Conference in Appleton

Productivity Measures

Productivity Measures	Monthly	YTD
Prepare for and attend Board of Health meetings	1	5
Attend Common Council/Committee of the Whole meetings (includes budget hearings)	2	7
Attend Finance and Personnel meetings	1	7
Attend Community Development Block Grant meetings	0	2
Attend Healthcare Project Team Committee meetings	1	4
Attend Mayor's Safety Committee meetings	0	1
Attend Mayor/City Administrator meetings	1	8
Conduct Health Department Management Team meetings	1	8
Conduct Quarterly Staff Meetings	0	0
Meet with Communication Committee	1	2
Meet with Health Department's 2008 focus group	0	0
Meet with Health Department's grants group	1	1
Meet with professional union quarterly/union negotiation	0	0
Meet with PHN union quarterly/union negotiation	1	2
Meet with Racine County Community Health Providers	1	6
Meet with Safety Net Collaboration	1	4
Meet with Tri-County Bioterrorism Coalition (KRW)	1	5
Meet with southeast regional (WALHDAB)	1	4
Meet with Key Communicator's RUSD	1	1
Meet with family practice resident	1	5
Prepare for and attend EP/WP Board of Health meetings	1	2

CONFERENCES/TRAINING

Date	Conference/Training	Place	Purpose
5/01	Common Council		City meeting
5/02	Safety Net Collaboration meeting		Access to health care
5/02	Management Team meeting		Departmental continuity
5/03	PHP conference		Public health preparedness
5/07	Marilyn Benson meeting (Countryside)		Personnel
5/07	Administrative Manager's meeting		City of Racine business
5/08	Pandemic meeting		Public health preparedness
5/08	BOH		Departmental business
5/09	WALHDAB – SE region		Health Officer's meeting
5/10	SHP meeting		Departmental business
5/10	Special Common Council		Mayor's artist project
5/15	Healthcare Work Team		Racine employee's insurance
5/18	Key Communicator's meeting		RUSD meeting
5/21	Tri County Consortium meeting		Emergency response
5/21	RCCHP meeting		County care collaboration
5/22-5/24	WPHA/WALHDAB annual meeting		Public health exchange
5/30	Union/management meeting with PHNs		Union/management discussion
5/31	Team Building training		Team building