

**CITY OF RACINE BOARD OF HEALTH**  
**JULY 09, 2024**

**DEPARTMENT: Administrative Division**

**PREPARED BY:** *Dottie-Kay Bowersox, MSA – Public Health Administrator*

**MONTH:** *May and June 2024*

**Highlights**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
Ongoing 2024	Committees and Board	Establishment of the Racine Community Health Center (RCHC)	Continued discussions on the Center's operational status and plans.
Ongoing 2024	Lincoln King Community Center/Clinic	Construction of the New Building/Facility	Discussions on process, timeline, expectations, stakeholder and public engagement. Anticipated presentations to City Committee and Council in August 2024.
Ongoing 2023	Healthy Babies Grant	Program Development and Submission	Position descriptions have been completed and posted. PHD personnel are developing internal and external documents and staff will begin training.
Ongoing 2024	Development of Process	PHD's Health Improvement Plan	Per State statute, every five years, the PHD's Health Improvement Plan is to be revised and 2023 marks the end of another five-year cycle. A draft layout of the plan has been initiated.
Ongoing 2024	Transfer of Technical Assistant and Assignments	Consolidation of City Payments to Office of Customer Satisfaction	Licensing and retail payments have been transferred. The PHD's clerk will be transferred in June.
Ongoing 2024	City Administrative Request	Carlson Dettmann	PHD met with consultants to answer additional questions on the internal process and materials which were submitted. Salary recommendations will be forwarded to City Administration for consideration in the 2025 City Budget.
Ongoing 2024	City Administration Request	Request For Proposals Consolidation Request	City of Racine and Racine County representatives reviewed and scored responses to the consolidation request.
Ongoing 2024	City Administration	Announcement of the City's 2025 Budget Timelines	The start of the 2025 Budget Process has begun concluding in Mid-November.
Ongoing 2024	State of Wisconsin	Budget Communications	Engaged and preparing for contract negotiations for the 24-25 budget years.

**Highlights Cont'd.**

<b>Date</b>	<b>Meeting</b>	<b>Purpose</b>	<b>Outcome</b>
Ongoing 2024	Vacancies	Hiring of Personnel	Reviewing positions descriptions and interviewing candidates for Environmental Health and Healthy Babies endeavors.
Ongoing 2024	Revisions	Dangerous / Prohibited Animals Ordinance	Interactions with City Alder, Assistant City Attorney, and PHD personnel to discuss potential revisions.