



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Public Works and Services Committee

*Chairman John Tate II*  
*Vice Chair Mollie Jones*  
*Aldersperson Melissa Lemke*  
*Aldersperson James Morgenroth*  
*Aldersperson Henry Perez*

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Tuesday, May 29, 2018

5:30 PM

City Hall, Room 205

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#### PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS

May 29, 2018

5:30 P.M.

Room 205, Council Chambers

#### PUBLIC WORKS and SERVICES COMMITTEE AGENDA

##### Call To Order

*The meeting was called to order at 5:30 P.M.*

**PRESENT:** 5 - John Tate II, Mollie Jones, Melissa Lemke, James Morgenroth and Henry Perez

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Mayor Mason, Alderman DeHahn, Jim Palenick, Rep. Barca, Tom Karkow

##### Approval of Minutes for the May 8, 2018 Meeting.

*The minutes of the May 8, 2018 meeting were approved as printed. Passed unanimously.*

[0472-18](#)

**Subject:** Communication from Dean Paros, on behalf of Coasters Bar - 1301 N. Main St., requesting permission to close Hubbard Street, from Main Street to Chatham Street, on June 10, 2018 from 7:00 A.M. to 3:00 P.M. for a car show.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That Coasters Bar be granted permission to close Hubbard Street, from Main Street to Chatham Street, on June 10, 2018 from 7:00 A.M. to 3:00 P.M. for a car show, with the following stipulations:

A. A hold harmless agreement be executed and a \$75.00 processing

fee paid.

B. A liability insurance certificate be filed prior to this event.

C. Any overtime costs incurred by any City department be charged to the sponsor.

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

E. The sponsor shall pay a \$250.00 special event fee.

F. No alcoholic beverages will be sold and/or dispensed within the street right-of-way.

G. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

H. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.

I. If required, sponsor is responsible for cleaning the streets.

J. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg outlined the details of the request.*

*Motion made by Lemke, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

[0520-18](#)

**Subject:** (Direct Referral) Communication from Pentecost Lutheran Church requesting permission to close Jerome Boulevard, from Coolidge Avenue to Case Avenue, from 7:00 A.M. to 7:00 P.M. on Saturday, July 28, 2018, for their annual church block party.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That permission be granted to the Pentecost Lutheran Church to close Jerome Boulevard, from Coolidge Avenue to Case Avenue, from 7:00 A.M. to 7:00 P.M. on Saturday, July 28, 2018, for their annual church block party, with the following stipulations:

A. A hold harmless agreement be executed and a \$75.00 processing fee

paid.

B. A liability insurance certificate be filed prior to this event.

C. Any overtime costs incurred by any City department be charged to the sponsor.

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

E. The sponsor shall pay a \$250.00 special event fee.

F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.

H. If required, sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

*Tom Eeg outlined the details of the request.*

*Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

[0501-18](#)

**Subject:** Communication from the Mayor, requesting a resolution be created to approve participation in the Green Tier Legacy Community Program.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That a resolution be created to approve participation in the Green Tier Legacy Community Program.

**Fiscal Note:** N/A

*Mayor Mason outlined the details of this request. This allows us to obtain resources to assist Racine in participating in the Green Tier Legacy Community Program.*

*Rep. Barca stated he is in favor of this program. He stated this is a bipartisan program that assists in getting assistance from the DNR and EPA. This will put the*

*City at the cutting edge of this program.*

*Alderman Perez asked how does this impact our City provision of water to Foxconn.*

*Rep. Barca doesn't believe this program would be impacted by the provision of water service to Foxconn.*

*Motion made by Perez, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

[0548-18](#)

**Subject:** (Direct Referral) Communication from the Mayor submitting the revision of the Racine First ordinance to be renamed and amended as the Racine Works ordinance.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That the Racine First ordinance be renamed and amended as the Racine Works Ordinance.

**Fiscal Note:** N/A

*Mayor Mason discussed the revisions to the Racine First Program.*

*Alderman Perez explained his concerns regarding the fining amount changes and change in percentage of local employment required.*

*Mayor Mason responded to these questions.*

*Alderman Perez questioned the legality of this policy.*

*Jim Palenick stated the City Attorney reviewed it based upon this State policy.*

*Alderwoman Lemke questioned who is involved in the due process.*

*Mayor Mason stated the new board was created last year.*

*Motion made by Perez, seconded by Lemke to approve. Passed unanimously.*

**Recommended For Approval**

[0539-18](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to discuss a 'Free' Pearl Street Facility Drop-Off Event.

**Recommendation of the Public Works and Services Committee on 05-29-18:** Recommend a 'Free' Pearl Street Facility Drop-Off Event on June 30, 2018, from 10:00 A.M. to 5:45 P.M., for tires, microwaves, televisions, computer monitors, freon appliances and non-freon white goods.

**Fiscal Note:** N/A

*Tom Eeg outlined the details of the request.*

*Motion made by Lemke, seconded by Perez to approve. Passed unanimously.*

**Recommended For Approval**

[0553-18](#)

**Subject:** (Direct Referral) Change Order No. 3 on Contract 20170505, Replace Elevator - City Hall Annex, Our Tardis Investments, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That Change Order No. 3 on Contract 20170505, Replace Elevator - City Hall Annex, Our Tardis Investments, Inc., contractor, be approved in the amount of \$1,240.00.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 45040-57200, Annex-Upgrade N. Elevator.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the change order.*

*Motion made by Morgenroth, seconded by Lemke to approve. Passed unanimously.*

**Recommended For Approval**

[0554-18](#)

**Subject:** Final Payment on Contract 20170505, Replace Elevator - City Hall Annex, Our Tardis Investments, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That the work done by Our Tardis Investments, Inc., under contract 20170505, Replace Elevator - City Hall Annex, be accepted and final payment authorized for a total contract amount of \$123,450.00. Final Payment to include retainage.

**Fiscal Note:** Contract was authorized under Resolution 0119-17 of April 5, 2017.

*Tom Eeg stated the work was complete and recommended final payment.*

*Motion made by Jones, seconded by Morgenroth to approve. Passed unanimously.*

**Recommended For Approval**

[0555-18](#)

**Subject:** (Direct Referral) Change Order No. 1 on Contract 20170049, MLK Center - Roof & HVAC Replacement, Carlson Racine Roofing, contractor.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That Change Order No. 1 on Contract 20170049, MLK Center - Roof & HVAC Replacement, Carlson Racine Roofing, contractor, be approved in the amount of \$14,900.00.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 45050-57200, Parks-Building Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the change order.*

*Motion made by Morgenroth, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

[0546-18](#)

**Subject:** (Direct Referral) Communication from Racine County submitting bid results for salt for ice control for the 2018-2019 winter season.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That the bid of Morton Salt for the purchase of 6,000 tons (more or less) of salt for ice control for the 2018-2019 year be accepted at their bid price of \$72.30 per ton delivered, they being the lowest responsible bidder.

**Fiscal Note:** The City of Racine's allotment of salt will be based upon 6,000 tons and funds to make this purchase are budgeted in Org-Object 14009-53200, St. Maint-Work Supplies.

*Tom Eeg outlined the details of the bid results.*

*Motion made by Lemke, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

[0510-18](#)

**Subject:** Bid Results on Contract 20180038, Wayfinding Signage.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That bids for Contract 20180038, Wayfinding Signage, be awarded to Michaels Signs, at their bid price of \$298,990.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from Org-Objects 45040-57110, DPW Land Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Mark Yehlen outlined the details of the bid results.*

*Motion made by Lemke, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

[0511-18](#)

**Subject:** Bid results on Contract 20180046, Library - Carpet Replacement.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That bids for Contract 20180046, Library - Carpet Replacement, be awarded to VAK Flooring, at their bid price of \$84,630.00, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from Org-Objects 22055-57200, Library Building Improvement.

**Fiscal Note:** Funds are available as herein delineated.

*Tom Eeg outlined the details of the bid results.*

*Motion made by Morgenroth, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

[0512-18](#)

**Subject:** Bid results on Contract 20180051, 2018 CCTV & Manhole Inspection.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That bids for Contract 20180051, 2018 CCTV & Manhole Inspection, be awarded to Green Bay Pipe & TV, LLC., at their bid price of \$128,370.82, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this Public Works Department project be appropriated from the below Org-Objects:

\$ 78,084.28 - Org-Object 60484-57570, Storm Sewer, Misc. Locations  
\$ 50,286.54 - Org-Object 22640-54560, Sanitary Sewer, Various Locations  
\$128,370.82 - Total

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney outlined the details of the bid results.*

*Motion made by Lemke, seconded by Jones to approve. Passed unanimously.*

**Recommended For Approval**

[0489-18](#)

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer submitting a Three-Party Engineering Services Contract between the City of Racine, WisDOT and Strand Associates, Inc. for State Project ID: 2990-14-00, State Street (STH 38) - Intersection with N. Memorial Drive.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That the Mayor and City Clerk be authorized and directed to enter into a three-party engineering services agreement between the City of Racine, WisDOT and Strand Associates, Inc., for State Project ID: 2990-14-00, State Street (STH 38) - Intersection with N. Memorial Drive in the not-to-exceed amount of \$81,063.74, with the City's share being \$8,106.37 (10%) and the State's share being \$72,957.37 (90%).

**Fiscal Note:** Funding is available in Org-Object 45040-57500-40003, Paving-State Contracts DPW.

*John Rooney outlined the details of the request.*

*Motion made by Perez, seconded by Lemke to approve. Passed unanimously.*

**Recommended For Approval**

[0540-18](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal for Contract 20180065, PS - 2018 Sewer Asset Management Services, AECOM, consultant.

**Recommendation of the Public Works and Services Committee on 05-29-18:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM on Contract 20180065, PS - 2018 Sewer Asset Management Services, for the not-to-exceed amount of \$76,130.00.

Further recommends that funding to defray the costs of these professional services are available in the below Org-Objects:

\$38,065.00 - Org-Object 22640-52100, PS - Sanitary Sewer  
\$38,065.00 - Org-Object 60484-52100, PS - Storm Water Utility  
\$76,130.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*John Rooney outlined the details of the proposal.*

*Motion made by Jones, seconded by Lemke to approve. Passed unanimously.*



**Recommended For Approval**

[0384-18](#)

**Subject:** Communication from the Mayor proposing an ordinance change effecting the consolidation of the Traffic Commission and the Transit and Parking Commission. (Ord. 0005-18)

**Recommendation of the Finance & Personnel Committee on**

**4/23/2018:** To approve an ordinance change effecting the consolidation of the Traffic Commission and the Transit and Parking Commission. The City Attorney will draft a revised ordinance and present it to the Finance and Personnel Committee for review.

**Recommendation of the Public Works and Services Committee on**

**05-08-18:** Defer

**Recommendation of the Public Works and Services Committee on**

**05-29-18:** Approve the consolidation of the the Traffic Commission and the Transit and Parking Commission.

**Fiscal Note:** N/A

*Mayor Mason outlined the reasoning for this commission modification.*

*Alderman DeHahn expressed his concerns with the expansion of transit service that accomodates Caledonia and Mt. Pleasant and how it will be impacted by Foxconn.*

*Alderwoman Lemke feels the merge and consolidation of these activities are appropriate.*

*Alderwoman Jones questioned the number of people on each committee.*

*Mark Yehlen stated 5 are on Transit and Parking and Traffic has 7.*

*Alderman Perez questioned how the mandate would change with the merge.*

*Mayor Mason stated there should be no impact on the operation of the committees and would provide a more efficient means to address the items.*

*Alderwoman Lemke supports the merge. This allows the committee to look at more topics from the same source. This interacts parking, transit and traffic.*

*Motion made by Jones, seconded by Lemke to approve consolidating the Traffic Commission and Transit and Parking Commission. Passed unanimously.*

**Recommended For Approval**

**Public Comment**

**Adjournment**

*The meeting adjourned at 7:25 P.M.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.**