



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Cemetery Commissioners

*Sharon Baldukas
Sandy Weidner
Kristine Reisdorf
Jerry Ruud*

Monday, August 19, 2013

4:30 PM

City Hall Annex, Room 127

Call To Order

Chairman Baldukas called the meeting to order at 4:39 p.m.

Staff Present (3): Director Tom Molbeck, Park Superintendent Mike Willis, Secretary Becky Spika

PRESENT: 3 - Sharon Baldukas, Kristine Reisdorf and Jerry Ruud

EXCUSED: 1 - Sandy Weidner

Approval of Minutes for June 17, 2013 Meeting

A motion was made by Jerry Ruud and seconded by Kristine Reisdorf to Approve the Minutes. The motion PASSED by a voice vote.

Public Comment

No Public Comment

Cemetery Supervisor Report

Director Molbeck distributed a new Yearly Cemetery Comparison financial report.

Cemetery planting and decoration guidelines will be discussed as an agenda item at the September 16, 2013 meeting.

The CIMS upgrade has been identified as a CIP project.

A meeting with funeral directors will be scheduled for September.

Director Molbeck distributed, for committee review, the expense reports from services provided by Meyers Racine Monument Works and Bruce Company/Reliable Property Services.

Abandoned grave recovery has been identified as a project for 2014 and will be added to the agenda again at a later date.

A motion was made by Kristine Reisdorf and seconded by Jerry Ruud to Receive and File the report. The motion PASSED by a voice vote.

Burial Site Approval

This item was deferred to the September 16, 2013 meeting.

Cemetery Project Updates

All plans have been approved by the Cemetery Commission and work is under way on the following projects:

Mound Cemetery Chapel Restroom ADA renovation; Graceland Cemetery Section 23; Graceland Cemetery Fence replacement.

Maintenance Contract

A separate Maintenance Contract discussion will be scheduled for the October 21, 2013 meeting.

Adjournment

There being no further business, Chairman Baldukas adjourned the meeting at 5:37 p.m.

If you are disabled and have accessibility needs or need information interpreted for you, please call the Parks, Recreation and Cultural Services Department at (262)636-9453 at least 48 hours prior to this meeting.