

0181-19 Communication from Alder McCarthy on behalf of Jamie Racine, with United Way of Racine county, requesting to use city right-of-way for the Knapp elementary run/walk on May 17, 2019 and all fees be waived.

Recommendation: Permission be granted to the sponsor of the Knapp Elementary Run/Walk to use City right-of-way on Friday, May 17, 2019, for the period from 2:30 P.M. to 5:30 P.M. and to close the following streets:

17th Street from Quincy Avenue to Flett Avenue
Flett Avenue from 17th Street to 19th Street
19th Street from Flett Avenue to Thurston Avenue
Thurston Avenue from 19th Street to 17th Street
Quincy Avenue from 17th Street south to the dead end by Knapp parking lot

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- F. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.
- G. If required, sponsor is responsible for cleaning the streets.
- H. If required, sponsor shall install parking meter hoods or temporary parking signs at least 24 hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

Fiscal Note: There will be nominal costs to various City Departments, on a regular shift basis, to assist in implementing this event.