



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft

### Finance and Personnel Committee

*Chair Natalia Taft*  
*Vice Chair Marcus West*  
*Alder Sam Peete*  
*Alder Jason Meekma*  
*Alder John Tate II*

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Monday, April 26, 2021

5:30 PM

Virtual

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#### Call To Order

**PRESENT:** 5 - Chair Taft, Vice Chair West, Alder Peete, Alder Meekma and Alder Tate II

#### Approval of Minutes for the April 12, 2021 Meeting.

*A motion was made by Vice Chair West, seconded by Alder Meekma, that this be to Approve the Minutes.*  
**to Approve the Minutes**

#### [0324-21](#)

Subject: Communication sponsored by Alder Taft requesting that the Finance and Personnel Committee determine the day of the week and the hour at which it will meet for the 2021-2022 Aldermanic year.

Recommendation of the Finance and Personnel Committee on 04-26-2021: That Finance and Personnel Committee be scheduled for 5:30PM on Mondays prior to Common Council, any meetings landing on a holiday be moved to the following Wednesday.

Fiscal Note: N/A  
**Recommended For Approval**

#### [0322-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Clerk, requesting to waive formal bidding and purchase forty (40) Franklin 4-station Voting Booths from Inclusion Solutions.

Recommendation of the Finance and Personnel Committee on 04-26-2021: To authorize the purchasing agent to procure from Inclusion Solutions 40 4 station voting booths.

Fiscal Note: Total cost of \$34,753.40 would be fully funded through the CTCL grant.

*Tara Coolidge, City Clerk, appeared before the Committee to speak on the item.*  
**Recommended For Approval**

[0323-21](#)

Subject: Communication sponsored by Mayor Mason, on behalf of the Director of City Development, requesting approval of Environmental Consultants (as solicited by Official Notice 17-2020 - Request for Qualification, Environmental and Engineering Services related to Brownfield Initiatives) and the permission to enter into professional services contracts.

Recommendation of the Finance and Personnel Committee on 04-26-2021: That the request for approval of Environmental Consultants as solicited by Official Notice 17-2020 and the permission to enter into professional services contracts be approved. Further, that the Mayor, City Clerk, and Executive Director of the Community Development Authority/Director of City Development, or their designees, and authorized representatives be authorized to negotiate and execute a professional services contract with Terracon Consultants, Inc. and negotiate and execute a professional services contract with LF Green Development, LLC for environmental consulting services as related to brownfield initiatives, on the City's behalf.

Fiscal Note: In the past, the vast majority (70%) of funding for the environmental consultant has come from grant funding either from the US EPA or WI DNR. Other funding has been obtained from Tax Increments District administrative and environmental funds, general professional service accounts of the Department of City Development and the CDA, project specific line items in the City's Capital Improvement Budget, and cost sharing with the property owner or developer. While being highly project and/or grant driven, estimated annual brownfield environmental consultant expenditures average \$200,000.

*Matt Sadowski, City Development Department, appeared before the Committee to speak on this item.*

**Recommended For Approval**

[0293-21](#)

Subject: Communication sponsored by Alder Taft requesting to extend the City's contract with Racine Raiders for one year, for a contract ending date of December 31, 2021.

Recommendation of the Finance and Personnel Committee on 04-26-2021: To approve the extension agreement with the Racine Raiders at Horlick Field Concession Stand through December 31, 2021.

Fiscal Note: Racine Raiders will pay the sum of \$6,000 for 2021.

*Tom Molbeck, Director of PRCS, appeared before the Committee to speak on this item.*

**Recommended For Approval**

[0294-21](#)

Subject: Communication sponsored by Alder Taft submitting Bid Results

of Invitation for Bid (IFB) Contract #2021022 for North Beach Oasis Concession

Recommendation of the Finance and Personnel Committee on 04-26-2021: To approve the Contract #2021022 for North Beach Oasis Concession be awarded to Jose Felix from May 1, 2021 through December 31, 2023, with an option to extend for two (2) additional one (1) year terms if mutually agreed to in writing by both the concessionaire and the City.

Fiscal Note: Jose Felix will remit 16% of the gross sales for the first year, 16% for the second year and 16% for the third year.

*Tom Molbeck, Director of PRCS, appeared before the Committee to speak on this item.*

**Recommended For Approval**

[0304-21](#)

Subject: Communication sponsored by Alder Taft submitting Bid Results of Official Notice #2-2021 Razing

Recommendation of the Finance and Personnel Committee on 04-26-2021: To approve the Contract for Official Notice #2-2021 for 1124 Villa St. be awarded to RLP Diversified Inc. at their bid price of \$65,000.00 they being the lowest responsive, responsible bidder.

Fiscal Note: Funding for this project is available in account 22560 52390 - Raze Board Remove Buildings for the amount of \$65,000.00.

*Ken Plaski, Chief Building Inspector, appeared before the Committee to speak on this item.*

**Recommended For Approval**

[0305-21](#)

Subject: Communication sponsored by Alder Taft, on behalf Interim Chief Macemon, is requesting to appear before the F&P Committee on April 26, 2021 to discuss applying for and accepting the Wisconsin DOT / Bureau of Transportation Safety Grant (#00366).

Recommendation of the Finance and Personnel Committee on 04-26-2021: To authorize the Police Department to apply for and accept the Transportation Safety Grant (#00366) from the Wisconsin DOT for 2021, be Deferred to next Finance and Personnel meeting on 05-10-2021.

Fiscal Note: The grant amount is \$13,000 and there is no city match required.

*William Macemon, Interim Police Chief, appeared before the Committee to speak on this item. The Committee asked that Interim Police Chief Macemon provide the following: 1.) Specifics of the break down of stops, pedestrian, bicycles, and vehicles*

2.) Demographics of those stops broken down by age, race, and location -10 patrol areas with map 3.) Grant guidelines

**Deferred**

## **Adjournment**

*There being no further business to come before the Committee, the meeting adjourned at 6:45 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, May 10, 2021 at City Hall, virtual.*

*Respectfully submitted,*

*Ald. Taft, Chairman*

*Finance & Personnel Committee*