



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Transit and Parking Commission

*Chairperson Deborah Ganaway
Alderman Raymond DeHahn
Kristin Niemiec
John Heckenlively
Mark Kowbel*

Wednesday, May 26, 2010

4:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 4:33 P.M.

PRESENT: 3 - Deborah Ganaway, Raymond DeHahn and John Heckenlively

EXCUSED: 1 - Kristin Niemiec

Also Present: Tom Eeg, Steve Rogstad, John Magee, Laurie Kell, Debi Bose, Joseph Bronch Jr., Darin Bedford, David Wesley, Chris Reuwer, Ann Wirte, John Eisenbart, Delfina Bueno

Approval of Minutes for the April 28, 2010 Meeting

The minutes were approved as printed.

New Business

Parking System Business

1. [10-4900](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Hartmann Design, Inc., for the design of new signs for the parking ramps.

Recommendation of the Transit and Parking Commission on 03-31-10: Defer

Recommendation of the Transit and Parking Commission on 04-28-10: Defer

Recommendation of the Transit and Parking Commission on 05-26-10: Approve the proposal from Hartmann Design, Inc. for the design of a new sign for the Lake Avenue Parking Ramp.

Fiscal Note: The contract is in the amount of \$3,950.00 and funding

is available in Account 106.990.5750, Parking System Land Improvements.

Tom Eeg explained that Hartmann Design, Inc. designed the original signs in the Lake Avenue Parking Ramp. These signs have been in place for 20 years and need to be updated. This contract will design the new level of signage for this ramp.

Recommended For Approval

Transit System Business

2. [10-4792](#) **Subject:** Communication from David Wesley requesting to discuss bus stops at Prospect Heights. **David Wesley invited to the meeting.**

Recommendation of the Transit and Parking Commission on 03-31-10: Defer

Recommendation of the Transit and Parking Commission on 04-28-10: Defer

Recommendation of the Transit and Parking Commission on 05-26-10: Defer

David Wesley appeared before the Commission and indicated he wants to see buses in the Prospect Heights area more often. He would like changes to be made with the number of bus stops to better handle the citizens.

Steve Rogstad explained if the times are changed, he would prefer to see the same or more people using this service. The new ride guides do show the current times on these streets and would now be wrong if the times are changed. He would prefer to keep same times and then later in the year, they could see if they have funding that can handle this request.

Motion made by DeHahn, seconded by Kowbel to defer the item until budget time to determine if funding is available to handle more services.

Deferred

3. [10-5065](#) **Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 38-10 (K0-046) PS - Future Operating & Planning Alternatives.

Recommendation of the Transit and Parking Commission on 04-28-10: Defer

Recommendation of the Transit and Parking Commission on 05-126-10: Approve Amendment No. 1 on Contract 38-10 (K0-046) PS - Future Operating & Planning.

Fiscal Note: The amendment is in the amount of \$7,400.00 and funding is available in Account 105.600.5610, Professional Services.

Tom Eeg explained this contract handles the review and negotiation of the new agreements with RUSD and adjacent municipalities for the 2011 calendar year.

Recommended For Approval

4. [10-5177](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a proposal with AECOM for professional services for assistance for the submittal of a grant for the purchase of six transit buses.

Recommendation of the Transit and Parking Commission on 05-26-10: Approve the proposal with AECOM for professional services for assistance for the submittal of a grant for the purchase of six transit buses.

Fiscal Note: The amount of the proposal is in the not-to-exceed amount of \$11,500.00 and funding is available in Account 105.600.5610.

Tom Eeg explained the State no longer submits the grants to the Federal Government for the purchase of replacement buses and that we need to perform these services to get our Federal Grant money. Since we have no one in-house to handle these services, this is the only available option for this service.

Recommended For Approval

5. [10-5144](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting funding to install a handicap entrance device at the Racine Transit Center.

Staff Recommendation of the Finance & Personnel Committee on 05-24-10: \$3,780 be appropriated from Account 105.900.5010, Bus Capital Projects to fund the installation of a handicap entrance device at the Racine Transit Center.

Fiscal Note: There are sufficient funds available for the appropriation. The project will be federally funded at 80%.

Recommendation of the Transit and Parking Commission on 05-26-10: \$3,780.00 be appropriated from Account 105.900.5010, Bus Capital Projects to fund the installation of a handicap entrance device at the Racine Transit Center.

Fiscal Note: There are sufficient funds available for the appropriation. The project will be federally funded at 80%.

The Transit Center does not currently have handicap access, so this project will provide this service.

Motion made by DeHahn, seconded by Heckinlively to approve.

Recommended For Approval

6. [10-5086](#) **Subject:** Communication from the BUS General Manager requesting formal approval of the Professional Transit Management of Racine, Inc. Substance Abuse Policy.

Recommendation of the Transit and Parking Commission on 05-26-10: Approve the Professional Transit Management of Racine, Inc. Substance Abuse Policy.

Fiscal Note: N/A

Steve Rogstad indicated they need approval for the Substance Abuse Policy.

Recommended For Approval

7. [10-5087](#) **Subject:** Communication from the BUS General Manager requesting permission to have one (1) fixed-route bus, one (1) para-transit DART bus, and one (1) trolley driven in the 2010 Fourth of July Parade.

Recommendation of the Transit and Parking Commission on 05-26-10: Approve the use of one fixed-bus, one para-transit DART bus, and one trolley to be driven in the 2010 Fourth of July Parade.

Fiscal Note: N/A

Steve Rogstad explained this will help advertise the new equipment and services by being in the parade.

Recommended For Approval

Next Meeting Date

The meeting adjourned at 5:20 P.M.

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Engineering Department, 636-9166, at least 48 hours prior to this meeting.