



CDBG Advisory Board | City of Racine, Wisconsin

Agenda Briefing Memorandum

AGENDA DATE:

CDBG Advisory Board – September 11, 2023

Common Council – September 19, 2023

PREPARED BY: Brittany Brown, Compliance Specialist**REVIEWED BY:** Cathy Anderson, Manager of Economic Development and Housing**SUBJECT:**

Communication sponsored by Mayor Mason requesting an amendment of the 2015-2019 Consolidated Plan to reallocate \$264,437.22 of unspent Public Services and Administration CDBG-CV (Coronavirus funds) funds (\$235,065.87 – Public Services and \$29,372.06 – Administration) to FY 2023 Public Infrastructure/Facilities.

BACKGROUND & ANALYSIS:

On October 20, 2020, via resolution 0673-20, the City of Racine accepted \$1,082,617 in CDBG-CV funds. The regulated use of these funds must prepare for, prevent, or respond to Coronavirus.

The entire allocation was directed to public services. As the need for public services slowed down, provider spending slowed preventing funds from being spent in a timely manner. To remedy the slowing use of funds and to avoid a HUD Timeliness Finding, the surplus funds were redirected to Public Infrastructure/Facilities projects that would expeditiously exhaust the funds in a timely manner, thus avoiding a HUD finding.

This funding amounted to \$264,437.22 and was redirected to public services, specifically, public infrastructure/facilities.

Note* A five-day public comment period was noticed in the Racine Journal Times for the reallocation of these funds.

BUDGETARY IMPACT:

There are sufficient CDBG-CV funds to redirect the allocation.

RECOMMENDED ACTION:

Staff recommends that the CDBG Advisory Board approve the request to amend the 2015-2019 Consolidated Plan to move \$264,437.22 from the Public Service and Administration category to fund FY 2023 Infrastructure projects.