

**Sec. 2-64. - Order of business.**

- (a) At each regular meeting of the common council, the order of business shall be as follows:
- (1) Call to order by presiding officer.
  - (2) Roll call. If a quorum is not present, the meeting shall thereupon adjourn, which may be to a specific date and hour.
  - (3) Pledge of allegiance to the flag.
  - (4) Reading and correcting the journal of the last preceding meeting.
  - (5) Public hearings, if any.
  - (6) Public comment, if any.
  - (7) Presentation of memorials, petitions, remonstrances and other communications.
  - (8) Reports of committees may be made and considered; first from standing committees, and next from special committees.
  - (9) Consent agenda.
  - (10) Resolutions may be introduced and considered.
  - (11) Ordinances may be introduced and referred.
  - (12) Miscellaneous business.
- (b) The following rules of decorum shall apply to the public comment period of the common council meeting:
- (1) Proper decorum must be observed by speakers in providing testimony and remarks during the public comment period. Speakers are expected to conduct themselves with civility and to accord a measure of dignity and respect.
  - (2) The Mayor or presiding officer shall keep control of the meeting and require speakers and audience to refrain from abusive or profane remarks, disruptive outbursts, applause, protest, or other conduct which disrupts or interferes with the orderly conduct of the business of the meeting.
  - (3) Personal attacks on alderpersons, City staff, other City officials or members of the public are not allowed.
  - (4) Engaging in such conduct will be grounds for ending a speaker's time at the podium or for removal from the meeting room at the discretion of the Mayor or presiding officer.
  - (5) Each speaker shall be allotted a maximum of three (3) minutes to speak on any item.