



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Cemetery Commissioners

Sharon Baldukas
Alderman Sandy Weidner
Arthur Petersen
Kristine Reisdorf
Jerry Ruud

Monday, June 18, 2012

4:30 PM

Graceland Cemetery, 1147 West Blvd.

Call To Order

Chairman Baldukas called the meeting to order at 4:27 p.m.

Roll Call

Staff present: Tom Molbeck, Steve Bedard, Becky Spika
Alderman Weidner arrived 4:35 p.m.

PRESENT: 5 - Sharon Baldukas, Sandy Weidner, Arthur Petersen, Kristine Reisdorf and Jerry Ruud

Approval of Minutes for May 21, 2012 Meeting

Jerry Ruud moved and Kristine Reisdorf seconded to Approve the Minutes.
The motion passed.

Public Comment

No Public Comment

Cemetery Supervisor Report

Supervisor Bedard reported that the total from cemetery receipts is \$65,000 over those of 2011. He attributes this to a change in pricing levels. It was reported that a new crypt was sold at Mound Cemetery in May.

A discussion of Saturday operating hours ensued. Interim Director Molbeck indicated that, in the hiring of a part-time secretary, he informed the Board of Cemetery Commissioners that the Cemetery office would be open on Saturdays by appointment only. Chairman Baldukas and Alderman Weidner believed the decision had been made to open every Saturday. Ideas allowing for Saturday hours were discussed including possibly closing during a weekday. Supervisor Bedard indicated there has been no more than two walk-ins on the Saturdays the office has been open.

Alderman Weidner made a motion directing the PRCS Administration to provide the Board of Cemetery Commissioners with a written policy and procedure concerning Saturday hours at the next meeting. The motion was seconded by Arthur Peterson. The motion passed unanimously.

There was discussion of the upcoming movie screening and possible tours in Mound Cemetery. It was suggested that tours be conducted by Preservation Racine docents and that revenue may be generated through selling Preservation Racine's Mound Cemetery books, as well as concessions at movies. Interim Director Molbeck indicated that if the first event goes well, those will be considered.

Sandy Weidner moved and Kristine Reisdorf seconded to receive and file the Cemetery Supervisor's Report. The Report was Received and Filed

Update on Cemetery Projects

Sub-committee updates:

1. Pet Burials - Jerry Ruud reported that he had gathered some ideas and information from Pet Burial publications. It was decided that further research into State statutes and the legalities of creating a pet burial policy be examined before going forth. Supervisor Bedard indicated he will speak with the attorney's office and will contact Wisconsin cemeteries to gather information about their policy process.

Alderman Weidner left the meeting at 5:15 p.m.

2. Cremation Burials - Supervisor Bedard gave the commissioners a tour of a proposed cremation burial site. Interim Director Molbeck was asked to provide costs of removing the asphalt in that area. Supervisor Bedard was asked to gather information about the legality of package pricing and of requiring the purchase of urn vaults from the cemetery. The development of a premiere cremation burial site will begin after the proposed initial site is developed and they gain operating experience.

CIMS Software Update:

Supervisor Bedard distributed information about the cost of upgrading the CIMS software. Interim Director Molbeck will know more about the viability of upgrading as the budget process moves forward.

Adjournment

Chairman Baldukas adjourned the meeting at 5:36 p.m.

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