

Purchasing Department

Sam J. Aiello, C.P.M.
Purchasing Agent



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To: Honorable Members of Public Safety and Licensing Committee

From: Sam J. Aiello
Purchasing Agent

Date: November 16, 2010

Subject: Recommendation for Award, Official Notice #17
Emergency Medical Supplies for the Racine Fire Department

Official Notice #17, Emergency Medical Supplies for the Racine Fire Department, was opened in the Office of the Purchasing Agent on November 11, 2010 at 10:00 A.M. local time. The four (4) responsive bidders were Emergency Medical Products, Inc., Moore Medical Products, and Progressive Medical International, and Airgas.


The recommendation for award for the period starting January 1, 2011 through December 31, 2011 is by individual line item (shaded cells on spreadsheet attached) based on the following criteria:

1. Low bid per line item.
2. Lowest bid for a specific product if specified as no substitution allowed. No substitution items were specified because of the quality needed for certain items.
3. Some products are sole source; i.e., CPAP (continuous positive airway pressure) supplies are distributed only through Bound Tree Medical.

I was again greatly assisted in making this award recommendation by Paramedic Lieutenant Tim Lehner of the Racine Fire Department. His effort and expertise were invaluable to me in bringing this project to a successful conclusion.

Funding for this expense in FY2011 is \$96,000 in account 101.300.5690. The Fire Department has consistently stayed within budget regarding this account.

Respectfully Submitted,


Sam J. Aiello
Purchasing Agent

Cc: Chief Hansen
Lieutenant Lehner