



City of Racine Meeting Minutes

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Public Works and Services Committee

*Chairman Ronald D. Hart, Vice Chair Thomas M. Sollman
Alderman Robert Anderson, Alderman Raymond DeHahn
Alderman Keith Fair*

Tuesday, April 10, 2007

5:30 PM

City Hall, Room 205

PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS

April 10, 2007

5:30 P.M.

Room 205, Council Chambers

PUBLIC WORKS AND SERVICES COMMITTEE AGENDA

6:00 P.M.

Call To Order

The meeting was called to order at 6:05 p.m.

Members Present: Ald. Thomas Sollman, 15th District, Vice-Chairman; Ald. Robert Anderson, 2nd District; Ald. Ray DeHahn, 7th District; Ald. Keith Fair, 1st District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner of Public Works/Operations; John Rooney, Asst. Commissioner of Public Works/Engineering

Excused: Alderman Ron Hart, 14th District, Chairman

Aldermen: Ald. Jim Kaplan, 4th District; Ald. David Maack, 5th District; Ald. Greg Holding, 11th District

Staff: Helen Fowler, Engineering

Others: Robert Mozol, Alderman elect, 15th District; Jim Spodick; Adam Smith, RCCVB; Residents for Public Hearings

Approval of Minutes for the March 27, 2007 Meeting.

On a motion by Anderson, seconded by DeHahn, the minutes were approved as printed.

1. [07-0283](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a proposal from HNTB Corporation for an engineering feasibility study including cost estimates for the heating of sidewalks for the Sixth Street project.

Recommendation: The communication be received and filed.

Further recommend that the proposal to provide heated sidewalks be eliminated from the Sixth Street Reconstruction project.

Fiscal Note: Current state law prohibits the heating of sidewalks for the purpose of clearing snow. Although there are efforts to change this state statute, the Committee was not willing to expend property taxpayer dollars toward this item.

Alderman Fair questioned why the Mayor referred this item back to Committee. He asked Rick Jones if the status of the state law prohibiting heated sidewalks has changed. As far as Rick knows, there is a bill in committee to repeal the existing state law. He passed out a decision tree that needs to be considered for this item. He noted the options are to either receive and file the request or to approve it and send it to Finance Committee for funding, or authorize the Commissioner of Public Works to hold public hearings for the cost. Alderman Fair asked if the Commissioner was not being truthful and forthright with the Committee on this issue. Rick explained the decisions necessary to be made for the different options available. Alderman Anderson commented the decision at the last meeting to receive and file the request was based in part on the fact heated sidewalks are illegal in Wisconsin at this time. Alderman DeHahn noted Jim Spodick is in attendance and asked if he should address. Acting Chairman Sollman indicated unless Mr. Spodick has funding for the project, the question for the Committee still stands; whether to receive and file, have the taxpayers pay for the study; or, to fund the cost of the study through public hearing.

On a motion by Anderson, seconded by DeHahn, the Committee received and filed the communication.

Recommended to be Received and Filed

2. [07-0386](#) **Subject:** Communication from Michael Signs requesting permission to place a projecting sign at 1200 S. Memorial Drive.

Recommendation: The property owner of 1200 S. Memorial Drive be granted permission to install a stationary, projecting sign, as requested, with the stipulation that a hold harmless agreement be executed, in accordance with State Statute 66.0425, Privileges in Streets.

Further recommends that the property owner be charged a \$50.00 fee to cover administrative costs associated with filing this item with the Register of Deeds office.

Fiscal Note: There will be no cost to the City of Racine.

Rick Jones noted there were no objections from the Chief Building Inspector and requested permission be authorized.

On a motion by Fair, seconded by DeHahn, the Committee approved the request subject to the usual stipulations.

Recommended For Approval

3. [07-0388](#) **Subject:** Communication from the Racine County Convention and Visitors Bureau, in conjunction with The Promotion Company of Indianapolis, IN, requesting to use city right-of-way on Monday, June 4, 2007, for the Hot Rod Magazine Power Tour.

Also referred to the Board of Parks, Recreation and Cultural Services.

Recommendation of the Public Works and Services Committee

(4-10-07): Permission be granted to The Promotion Company of Indianapolis, IN to close the following streets on Monday, June 4, 2007, from 10:00 a.m. to 8:00 p.m., for the Hot Rod Magazine Power Tour:

Main Street from State Street to 11th Street
Wisconsin Avenue from 4th Street to 7th Street
3rd Street from Wisconsin Avenue to Lake Avenue
4th Street from Wisconsin Avenue to Lake Avenue
5th Street from Wisconsin Avenue to Lake Avenue
5th Street from Lake Avenue to Festival Park Drive
Sam Johnson Parkway from Main Street to Lake Avenue
Sam Johnson Parkway from Lake Avenue to Festival Park Drive
6th Street from Wisconsin Avenue to Lake Avenue
6th Street from Lake Avenue to Pershing Park Drive
Pershing Park Drive from 6th Street to 11th Street
11th Street from Main Street to Pershing Park Drive
Festival Park Drive from 5th Street to Sam Johnson Parkway

Further recommend that they be granted permission to use the Gateway Parking Lot.

Further recommend that permission be granted with the the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to this event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. Sponsor shall notify all abutting property occupants 72 hours in advance of the event.
- E. The sponsor shall be responsible for the signing of the necessary detours for the State Highway route.
- F. The sponsor shall pay a \$1,550 special event fee.

Further recommend that the Commissioner of Public Works/City Engineer and Chief of Police provide any necessary assistance, in the interest of

public safety, to implement this event.

Fiscal Note: There will be nominal costs incurred on a regular shift basis to provide limited assistance to implement this event.

Adam Smith appeared before the Committee and noted this request would necessitate a road closure on Main Street from State to 11th Street. Rick noted the charge for the street closing would be \$1,550. Rooney commented if the hot rods were to be angle parked along Main Street, RCCVB would need to bag all the meters and pay for the cost in advance of the event, and would need to provide a detour and the signage for the detour. John noted the detour should be supplied to the City Engineering office in advance of the event for review.

On a motion by Fair, seconded by DeHahn, the Committee approved the request subject to the usual stipulations.

Recommended For Approval

4. [07-0327](#)

Subject: Communication from the Aldermen of the 5th District and 11th District wishing to discuss the possibility of installing and leasing of conduit to carry fiber optic cable for other companies.

Recommendation: The item be referred to the Water and Wastewater Utility for their consideration to install duct work along with their projects both within and outside the City of Racine.

Further recommend that the item be referred to the City Attorney's office for review of the City of Milwaukee's ordinance pertaining to the installation of ducts and its adaptability to the City of Racine. The City Attorney's office is to report their findings back to the Public Works and Services Committee.

Fiscal Note: Not applicable at this time.

Ald. Maack and Holding appeared before the Committee and Ald. Maack noted the desire to place conduit on public works road projects for leasing space to telecommunication companies. He noted this could be a potential revenue stream for the City and he would like to see some language developed in an ordinance to require installing conduit on appropriate street projects, being able to lease the existing space in those conduits, and, as a condition of the street opening permits, to have contractors also install communication ducts where applicable. Ald. Holding noted the City of Milwaukee ordinance which requires similar demands for installing conduits for future communication lines. Both aldermen asked this be forwarded to the City Attorney's Office and Water and Wastewater Commission for consideration.

On a motion by Fair, seconded by Anderson the Committee referred the item to the City Attorney and the Water and Wastewater Commission.

Recommended For Further Consideration

5. [07-0435](#)

Subject: Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a proposal for migration of infra/pave to SQL.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Earth Tech, Inc. for the migration of the Infra/Pave Pavement Management Software from Oracle to Microsoft SQL at a price not-to-exceed \$78,518.00.

Further recommends that funds to defray the cost of these professional services are available in the following accounts:

\$24,636.00 - Account 101.130.5610, Professional Services
\$25,000.00 - Account 104.000.5610, Professional Services
\$28,882.00 - Account 987.908.5130, Asphalt Resurfacing
\$78,518.00 - Total

Fiscal Note: Funds are available as herein delineated.

Rick submitted the proposal from Earth Tech and noted this is for the migration of the infra/pave software from Oracle to Microsoft. It is necessitated by the IS Departments request to replace an existing server, which is nearing the end of its useful life and to consolidate the City's database applications of the SQL server platform. It is in the not-to-exceed amount of \$78,518 and funding is available.

On a motion by Fair, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

6. [07-0416](#)

Subject: Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 11-07 (K7-011), Traffic Signal Renovations HES (HISP).

Recommendation: Contract 11-07 (K7-011), Traffic Signal Renovations HES (HISP), be awarded to Traffic & Parking Control Co., Inc., Elm Grove, WI, at their bid price of \$110,213.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from Account 930.047.5810, WisDOT Hazard Elimination Safety Grant.

Fiscal Note: 90% of the cost of this project will be reimbursed by the State of Wisconsin.

Rick submitted bid results and recommended a contract be awarded to TAPCO, they being the lowest responsible bidder with a bid price of \$110,213.

On a motion by Fair, seconded by DeHahn, the Committee approved awarding a contract TAPCO and authorized the Mayor and City Clerk to enter into the contract.

Recommended For Award of Bid

7. [07-0417](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 12-07 (K7-012), Asphalt Paving (C.D.B.G.).

Recommendation: Contract 12-07 (K7-012), Asphalt Paving (C.D.B.G.), be awarded to Payne & Dolan, Inc., Kenosha, WI, at their bid price of \$184,493.20, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$147,000.00 - Account 919.000.5910, CDBG Asphalt Resurfacing.
\$ 15,400.00 - Account 986.908.5130, Asphalt Resurfacing
\$ 22,093.20 - Account 104.984.5400, Maiden Lane Detention
\$184,493.20 - Total

Fiscal Note: Funds are available as herein delineated.

Rick submitted bid results and recommended a contract be awarded to Payne & Dolan, Inc., they being the lowest responsible bidder with a bid price of \$184,493.20.

On a motion by Fair, seconded by DeHahn, the Committee approved awarding a contract to Payne & Dolan and authorized the Mayor and City Clerk to enter into it.

Recommended For Award of Bid

8. [07-0418](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 17-07 (K7-020), Sidewalk Replacement - Phase I (R1).

Recommendation: Contract 17-07 (K7-020), Sidewalk Replacement - Phase I (R1), be awarded to D.C. Burbach, Inc., Waukesha, WI, at their bid price of \$236,608.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$231,608.00 - Account 906.000.5520, Sidewalk Replacement
\$ 5,000.00 - Account 987.908.5520, Sidewalk Replacement
\$236,608.00 - Total

Fiscal Note: Funds are available as herein delineated.

Rick submitted bid results and recommended entering into a contract with D.C. Burbach, Inc., they being the lowest responsible bidder with a bid of \$236,608.

On a motion by Fair, seconded by DeHahn, the Committee approved awarding a contract to D.C. Burbach and authorized the Mayor and City Clerk to enter into it.

Recommended For Award of Bid

9. [07-0419](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 18-07 (K7-021), Marino Park Storm Sewer Replacement and Manhole Repair (R1).

Recommendation: Contract 18-07 (K7-021), Marino Park Storm Sewer Replacement and Manhole Repair (R1), be awarded to Mann Brothers, Inc., Elkhorn, WI, at their bid price of \$228,918.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from Account 104.984.5400, Maiden Lane Detention Pond.

Fiscal Note: Funds are available as herein delineated.

Rick submitted bid results and recommended a contract be awarded to Mann Brothers, Inc., they being the lowest responsible bidder with a bid price of \$228,918.

On a motion by Fair, seconded by DeHahn, the Committee approved awarding a contract to Mann Brothers and authorized the Mayor and City Clerk to enter into it.

Recommended For Award of Bid

10. [07-0420](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 28-07 (K7-032), Street Paving - Assessed.

Recommendation: Contract 28-07 (K7-032), Street Paving - Assessed, be awarded to Mann Brothers, Inc., Elkhorn, WI, at their bid price of \$181,936.25, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$ 7,425.00 - Account 104.984.5400, Maiden Lane Retention Pond
\$ 9,000.00 - Account 986.987.5310, Sanitary Sewers - Various Locations
\$ 1,800.00 - Account 987.907.5310, Sanitary Sewers - Various Locations
\$135,711.25 - Account 986.000.5010, Concrete Street Paving - Assessed
\$ 28,000.00 - Water Department
\$181,936.25 - Total

Fiscal Note: Funds are available as herein delineated.

Rick submitted bid results and recommended awarding a contract to Mann Brothers, Inc.,

they being the lowest responsible bidder with a bid price of \$181,936.25.

On a motion by Fair, seconded by DeHahn, the Committee approved awarding a contract to Mann Brothers and authorized the Mayor and City Clerk to enter into it.

Recommended For Award of Bid

11. [07-0345](#) **Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 15-07 (K7-018), Racine Public Library Interior Remodeling.

Tom Eeg requested this item be deferred until the Library could find funding for the bid.

On a motion by Fair, seconded by DeHahn, the Committee deferred the item.

Deferred

12. [07-0426](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal for professional services on Contract 35-07 (K7-041), Tuckpoint Renovations at City Hall.

Tom Eeg requested this item be deferred.

On a motion by DeHahn, seconded by Anderson, the Committee deferred the item.

Deferred

13. [07-0428](#) **Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal for professional services on Contract 36-07 (K7-042), City Hall Renovations - Phase II.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with ARC Architectural Group, LLC to provide professional services for City Hall Renovations - Phase II at a price not-to-exceed \$72,460.00.

Further recommends that funds to defray the cost of these professional services are available in Account 987.100.5010, City Hall - Facilities Plan Implementation.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg noted this proposal is in the not-to-exceed amount of \$72,460 and is for the second phase of the City Hall renovations. The phase covers the renovating of Finance to accommodate the City Attorney's office; IS and City Development, and relocating Human Resources to the City Clerk's and the Health Dept. to Human Resources and the City Assessor's to the Health Department area. He noted funding is available.

On a motion by Anderson, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

14. [3045](#)

Subject: Communication from the Alderman of the 15th District requesting a policy be implemented relating to requests for street name changes.

Recommendation of the Committee of the Whole: the Item be referred to Public Works & Services with the recommendation that the Item be received and filed.

Recommendation of the Public Works and Services Committee (4-10-07): That requests to change city street names be considered on a case-by-case basis.

Further recommends that the following factors be considered in reviewing proposals to change the name of a street:

1. Historical context of existing street and street name.
2. Similarity to existing street names.
3. Continuity of street names.
4. Number of properties involved.
5. Number of property owners. A minimum of 90% of property owners must be in agreement.
6. Number of residents involved. A minimum of 75% of all residents must be in agreement.
7. If the street is to be named in honor of a person, that individual should be someone of national importance who had a profound, positive impact on the country.
8. If the street is part of a redevelopment, the impact of the development on the city shall be considered.
9. If the street is part of a redevelopment, the impact of exterior improvements shall be considered.
10. If the street is part of a redevelopment, the impact of streetscape improvements shall be considered.

Further recommend that any request to change the name of a city street shall require a non-refundable fee of \$500.00 to cover the costs to research the issue and to conduct any public hearings including the publishing of a Class 1 Notice.

Further recommend that the petitioner pay all costs incurred by the City to change its records and any street name sign changes which are necessary, which are estimated at \$1,500.00 but could be significantly higher depending upon the exact nature of the street name change.

Fiscal Note: The proposed fees will cover the actual costs which the City will incur to research and to administer the request for any proposed changes.

Rick explained the policy and guidelines for street name changes. Alderman Sollman thanked Public Works for coming up with the policy and guidelines, which really deters request for street name changes that are not serious.

On a motion by Anderson, seconded by DeHahn, the Committee approved the policy.

Recommended For Approval

Miscellaneous Business

[07-0440](#)

Subject: Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting Amendment No. 1 to Contract 22-07 (K7-026), Professional Services for Digital Color Orthophotographs, Aero-Metric, Inc., consultant.

Recommendation: Amendment No. 1 on Contract 22-07 (K7-026), Professional Services for Digital Color Orthophotographs, Aero-Metric, Inc., consultant, as submitted, be approved in the not-to-exceed amount of \$5,000.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 987.908.5130, Asphalt Resurfacing.

Fiscal Note: Funds are available as herein delineated.

Rick noted the amendment is in the amount of \$5,000 and is for updating street segments that have changed over the last five years. He noted the changes include change in road alignment that needs to be modified to match the aerial photography performed this spring.

On a motion by Fair, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

[07-0441](#)

Subject: Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a proposal from Earth Tech, Inc. for Stormwater Utility Professional Services.

Recommendation: The Mayor and City Clerk be authorized and directed to enter into an agreement with Earth Tech, Inc. for Stormwater Utility Professional Services at a price not-to-exceed \$25,000.00.

Further recommends that funds to defray the cost of these professional services are available in Account 104.000.5610, Professional Services.

Fiscal Note: Funds are available as herein delineated.

Rick noted the proposal is in the not-to-exceed amount of \$25,000 and is for on-call services for the stormwater utility.

On a motion by Fair, seconded by DeHahn, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Acceptance as a Professional Services Agreement

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.