



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chairman Melissa Lemke
Alderman Henry Perez
Alderman Mollie Jones
Alderman Jason Meekma

Monday, August 29, 2016

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Terry McCarthy, Melissa Lemke, Henry Perez, Mollie Jones and Jason Meekma

Also Present: Mark Yehlen, John Rooney, Devin Sutherland, Tom Karkow

Excused: Tom Eeg

Approval of Minutes for the August 9, 2016 Meeting.

The minutes of the August 9, 2016 meeting were approved as printed. Passed unanimously.

1. [0713-16](#)

Subject: (Direct Referral) Communication from Grace Church requesting permission to close Center Street from 8th Street to 11th Street on Saturday, September 17, 2016, for the Convoy of Hope Event. (1st District)

Recommendation of the Public Works and Services Committee on 08-29-16: Grace Church be granted permission to close Center Street from 8th Street to 11th Street on Saturday, September 17, 2016, for the Convoy of Hope Event, with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$400 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.

H. Sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least 24 hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City Departments, on a regular shift basis, to assist in implementing this event.

Mark Yehlen outlined the request and conditions.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

2. [0721-16](#)

Subject: (Direct Referral) Communication from the Downtown Racine Corporation requesting permission to close Main Street from State Street to 7th Street, 6th Street from Lake Avenue to Grand Avenue and Wisconsin Avenue from 4th Street to 7th Street for Party on the Pavement on September 24, 2016, from 12:00 P.M. to 7:00 P.M. (1st District)

Recommendation of the Public Works and Services Committee on 08-29-16: That permission be granted to the Downtown Racine Corporation to close Main Street from State Street to 7th Street and 6th Street from Lake Avenue to Grand Avenue and Wisconsin Avenue from 4th Street to 7th Street , on September 24, 2016, from 12:00 P.M. to 7:00 P.M. for Party on the Pavement with the following stipulations:

A. A hold harmless agreement be executed and a \$75.00 processing fee paid.

B. A liability insurance certificate be filed prior to this event.

C. Any overtime costs incurred by any City department be charged to the sponsor.

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

E. The sponsor shall pay a \$900.00 special event fee.

F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.

H. Sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Devin Sutherland outlined the details of the request.

Mark Yehlen explained the conditions.

Motion made by Lemke, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

3. [0727-16](#)

Subject: (Direct Referral) Communication from The Rhino Bar (1659 N. Main Street), requesting to close High Street between Main Street and Chatham Street for a fundraiser on September 17, 2016. (4th District)

Recommendation of the Public Works and Services Committee on 08-29-16: That permission be granted to The Rhino Bar to close High Street from Main Street to Chatham Street on September 17, 2016, from 3:00 P.M. to 9:00 P.M., in conjunction with a fundraising event, with the following stipulations:

A. A hold harmless agreement be executed and a \$75.00 processing fee paid.

B. A liability insurance certificate be filed prior to this event.

C. Any overtime costs incurred by any City department be charged to the sponsor.

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

E. The sponsor shall pay a \$250.00 special event fee.

F. No alcoholic beverages will be sold and/or dispensed within the street right-of-way.

G. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour

signs.

H. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.

I. Sponsor is responsible for cleaning the streets.

J. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Mark Yehlen outlined details of the request and conditions.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

4. [0709-16](#)

Subject: Bid results on Contract 20160035, Festival Hall Outfall Replacement.

Recommendation of the Public Works and Services Committee on 08-29-16: That Contract 20160035, Festival Hall Outfall Replacement, be awarded to Ray Hintz, Inc., at their bid price of \$126,831.75, it being the lowest responsible bidder. We also recommend alternate items 1 - 5 are included as fixed prices in the event they are needed.

Further recommends that funds to defray the cost of this public works project be appropriated from Org-Object 60484-57570, Storm Sewers.

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the project and recommended approval.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

5. [0710-16](#)

Subject: Bid results on Contract 20160039, Racine Zoo - Roof and Masonry Restoration (R1).

Recommendation of the Public Works and Services Committee on 08-29-16: That Contract 20160039, Racine Zoo - Roof and Masonry Restoration (R1), be awarded to Kaschak Roofing, Inc. at their bid price of \$293,000, plus Alt. 1 in the amount of \$51,000, plus Alt. 2 in the amount of \$18,000, plus Alt. 3 in the amount of \$4,800 for a total bid amount of \$366,800, it being the lowest responsible bidder.

Further recommends that funds to defray the cost of this public works

project be appropriated from Org-Object 45050-57200, Zoo - Primate Building Roof.

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen explained the project and bid alternates. He recommended approval of the base bid and three alternates.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

6. [0706-16](#)

Subject: (Direct Referral) Change Order No. 1 on Contract 20160030, Samuel Myers Park Renovations - Phase III, A.W. Oakes & Son, contractor.

Recommendation of the Public Works and Services Committee on 08-29-16: That Change Order No. 1 on Contract 20160030, Samuel Myers Park Renovations - Phase III, A.W. Oakes & Son, contractor, as submitted, be approved in the amount of \$3,227.00.

Further recommends that funding to defray the cost of the change order be appropriated from the following Org-Objects:

\$2,237.00 - Org-Object 20201-52200-20011, FFLM 2015
\$ 990.00 - Org-Object 20104-53200-20038, WCMP 2015
\$3,227.00 - Total

Fiscal Note: Funds are available as herein delineated.

Mark Yehlen explained the scope of change and recommended approval.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

7. [0340-16](#)

Subject: Communication from the Commissioner of Public Works requesting authorization to procure four (4) side-loading refuse collection trucks through the Lake County Joint Purchase Agreement #15015.

Recommendation of the Public Works and Services Committee on 05-10-16: Defer

Recommendation of the Public Works and Services Committee on 08-29-16: Receive and file.

Fiscal Note: N/A

Mark Yehlen requested the communication be received and filed.

Motion made by Lemke, seconded by Perez to receive and file. Passed unanimously.

Recommended to be Received and Filed

8. [0678-16](#)

Subject: Change Order No. 1 to Contract 20160001, Washington Avenue Bridge Sidewalk Replacement, Marvin Gleason Contractors, contractor.

Recommendation of the Public Works and Services Committee on 08-29-16: That Change Order No. 1 on Contract 20160001, Washington Avenue Bridge Sidewalk Replacement, Marvin Gleason Contractors, contractor, as submitted, be approved in the amount of \$41,407.00

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 45040-57540, Repair Washington Avenue Bridge SW.

Fiscal Note: Funds are available as herein delineated.

John Rooney explained the scope of change and unit pricing structure and recommended approval.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

9. [0743-16](#)

Subject: Final Payment on Contract 20160001, Washington Avenue Bridge Sidewalk Replacement, Marvin Gleason Contractors, contractor.

Recommendation of the Public Works and Services Committee on 08-29-16: That the work done by Marvin Gleason Contractors, be accepted and final payment authorized for a total contract amount of \$87,627.00.

Fiscal Note: Contract was authorized under Resolution 0084-16, dated March 15, 2016.

John Rooney stated the contract was complete and recommended final payment.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

10. [0701-16](#)

Subject: Amendment No. 1 to the Three-Party Agreement between the City of Racine, WisDOT and R.A. Smith National for State Project ID: 2260-08-00, Durand Avenue - Kearney Avenue to Sheridan Road (STH 32).

**Recommendation of the Public Works and Services Committee on
08-29-16: Defer**

John Rooney requested the item be deferred pending receipt of change from WisDOT.

Motion made by Lemke, seconded by Jones to defer. Passed unanimously.

Deferred

11. [0728-16](#)

Subject: Final Payment on Contract 20160017, PS - Memorial Drive Bridge - Scour Action Plan, Graef-USA, Inc., consultant.

**Recommendation of the Public Works and Services Committee on
08-29-16:** That the work done by Graef-USA, Inc., be accepted and final payment authorized for a total contract amount of \$2,125.00.

Fiscal Note: Contract was authorized under Resolution 0067-16, dated March 1, 2016.

John Rooney stated the work was complete and recommended final payment.

Motion made by Lemke, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

12. [0733-16](#)

Subject: (Direct Referral) Amendment No. 1 to Contract 20160032, PS - 2016 Sewer Asset Management Services, AECOM, consultant.

**Recommendation of the Public Works and Services Committee on
08-29-16:** That Amendment No. 1 to Contract 20160032, PS - 2016 Sewer Asset Management Services, AECOM, consultant, as submitted, be approved.

Fiscal Note: Amendment No. 1 is in the not-to-exceed amount of \$98,100.00. Funding to defray the cost of this amendment be appropriated from the following Org-Objects:

\$43,600.00 - Org-Object 22640-57560, Sanitary Sewer Var. Loc.
\$23,900.00 - Org-Object 60484-57570, Storm Sewer Misc. Loc.
\$30,600.00 - Org-Object 40102-57560, Water/Wastewater Projects
\$98,100.00 - Total

John Rooney outlined the amendment to cover the work of the engineer who left City employment and recommended approval.

Motion made by Lemke, seconded by Meekma to approve. Passed unanimously.

Recommended For Approval

Public Comment

Adjournment

The meeting adjourned at 6:11 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.