



# City of Racine Meeting Minutes

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Finance and Personnel Committee

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Monday, May 8, 2006

5:00 PM

City Hall, Room 103

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Chairman James T. Spangenberg, Vice Chair Thomas Friedel, Alderman Sandy Weidner, Pete Karas, and Aron Wisneski

**PRESENT:** James T. Spangenberg, Thomas Friedel, Pete Karas, Sandy Weidner and Aron Wisneski

### Call To Order and Roll Call.

**PRESENT:** James T. Spangenberg, Thomas Friedel, Pete Karas, Sandy Weidner and Aron Wisneski

### Approval of Minutes for the April 24, 2006 meeting.

- 06-1889** Subject: (Direct Referral) Communication from the Executive Director of Festival Hall requesting to discuss the Civic Centre Commission's recommendation that Takerian-Lucarelli, Inc., dba Lakefront Beverage Consultants contract extension be denied due to untimeliness of their request and the operating agreement with Compass of Racine, LLC, be amended to authorize Compass to provide alcohol services for the Civic Centre for a period of one year under terms and conditions to be negotiated; and further recommends that the item be referred to License and Welfare and Finance and Personnel Committee.

(Also referred to License and Welfare Committee)

Recommendation of the Finance & Personnel Committee 05-08-06: That the Takerian Lucarelli, Inc., dba Lakefront Beverage Consultants contract extension be denied due to untimeliness. Further recommends that the operating agreement with Compass of Racine, LLC, be amended to authorize Compass to provide alcohol services for the Civic Centre for a period of one year under terms and conditions to be negotiated and the purchase of equipment and cooler from the previous vendor be taken from the existing capital budget and that the Class "B" Public Facility, Soda/Water Beverage, Non-intoxicating Licenses and the Liquid Liability Insurance be handled through the operating budget.

Fiscal Note: Purchase of the cooler and equipment from previous owner be handled through existing CIP and the Class "B" Public Facility, Soda/Water Beverage, and Non-intoxicating Licenses and the Liquid Liability Insurance be handled through the operating budget.

Recommendation of the License & Welfare Committee: That the item be received and filed.

*Jim Walczak, Executive Director of the Civic Centre, appeared before the Committee. The Civic Centre Commission supports Compass facilities management taking the beverage license in-house. Because of the few revenue streams utilizing Lakefront Beverage Consultants, Jim feels taking the beverage license will run more effectively and generate more revenue for the City with the ultimate goal of reducing operational deficient*

by increasing revenue. Lakefront Beverage withdrew their request for the extension of the contract, which ends June 30, 2006. Lakefront Beverage gave 13% less tax and gratuity. In 2005, Lakefront grossed \$146,592 and City received \$15,554. Utilizing Compass would have given the City \$65,966. Lakefront Beverage will sell the walk-in cooler and equipment that is currently utilized at the Civic Centre at the cost of \$15,000. The equipment has been inspected for use and will only require thorough cleaning and cosmetic work. An amendment with Compass' contract will be required to provide alcohol services for the Civic Centre for a period of one-year under terms and conditions that will be negotiated.

**A motion was made by Friedel, seconded by Weidner, that this file be Approved**

2. [06-1825](#)

Subject: The Mayor and City Clerk be authorized to enter into a 3-year agreement with CGI to develop a Community Movie Showcase for the City of Racine.

Recommendation: That the Mayor and City Clerk be authorized and directed to enter into a 3-year agreement with CGI Communications, Inc. to develop a Community Movie Showcase for the City of Racine.

Fiscal Note: No cost required on the part of the City.

*Dennis John, Director of Management Information Systems, appeared before the Committee. CGI Communications, Inc. works with numerous municipalities providing a video showcase. The agreement will be ten 1-minute video highlighting various aspects of the City that will be on the City's web free of charge. CGI will handle all production costs, scripts, and working with the City to find out what items to be produced. A letter of introduction will be requested from the Mayor. The City Attorney reviewed the contract.*

**Recommended For Approval**

3. [06-1779](#)

Subject: (Direct Referral) Communication from Interim Fire Chief wishing to discuss the creation of a two tiered billing system for PI Accidents.

(Also refer to License & Welfare Committee)

Recommendation of the Finance & Personnel Committee 04-24-06: That the item be deferred.

Recommendation of the License & Welfare Committee 04-24-06: That the item be deferred until further information is received.

Fiscal Note: N/A

Recommendation of the Finance & Personnel 05-08-06: That the item be received and filed.

Fiscal Note: N/A

*Steve Hansen, Interim Fire Chief, appeared before the Committee. He currently has no additional information at this time.*

**A motion was made by Friedel, seconded by Weidner, that this file be Received and Filed .**

4. [06-1846](#)

Subject: Communication from the Interim Fire Chief requesting permission to apply for the

Office of Justice Assistance/2005 Homeland Security Equipment Grant (Grant Control No. 2006-025) for Radio Communications Interoperability.

(Also refer to License & Welfare Committee)

Recommendation of the Finance & Personnel 05-08-06: That the Interim Fire Chief granted permission to apply for the Office of Justice Assistance/2005 Homeland Security Equipment Grant (Grant Control No. 2006-025) in the amount of \$100,000 to be utilized for Radio Communications Interoperability.

Recommendation of License & Welfare Committee of 5/8/06: That the Interim Fire Chief be granted permission to apply for the Office of Justice Assistance/2005 Homeland Security Equipment Grant (Grant Control No. 2006-025) in the amount of \$100,000 to be utilized for Radio Communications Interoperability.

Fiscal Note: 25% hard match will be required on part of the City.

*Steve Hansen, Interim Fire Chief, appeared before the Committee. The Office of Justice Assistance has a program to bring Fire and Police Departments up to Interoperability standards. This is a joint application on the part of the Police and Fire Department. Money will be allocated into radio re-programming with a 75% reimbursement for equipment replacement that is not able to be reprogrammed. The grant will allow \$35.00 reimbursement for reprogramming radios with new channels that are currently not capable of receiving interoperable frequencies.*

**A motion was made by Friedel, seconded by Weidner, that this file be Approved**

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5. [06-1838](#) Subject: Communication from the Board of Directors of the Friends of Seniors, Inc. wishing to discuss the present lease agreement with the City of Racine.

Recommendation: That the item be denied.

Fiscal Note: N/A

Recommendation of the Board of Parks, Recreation & Cultural Services: That the communication be received and filed.

Fiscal note: N/A

*Les Lucareli, President of Friends of Seniors, Inc., appeared before the Committee. The lease agreement is with the Lakeview Community Center. The concern of the organization is the amount of increase in rental and their request is to continue the leasing of the building. The Council's purpose for the lease agreement was to have a limited term view of what the lease would be and the raising rental was designed so that the group would have an incentive to make arrangements to be out of the building at the end of the lease.*

**A motion was made by Friedel, seconded by Weidner, that this file be Recommended For Denial .**

6. [06-1808](#) Subject: Communication from Old Timers Athletic Club requesting the use of a portion of the Hotel Tax Fund to promote their annual youth baseball and adult softball tournaments.

Recommendation: Permission granted to allocate \$2,500 from the Room Tax Fund for the Old Timers Athletic Club for the promotion of the youth and adult softball

tournaments.

Fiscal Note: There are sufficient funds in the Room Tax Fund.

*Jerry Jensen, President of the Old Timers Athletic Club, appeared before the Committee. He is requesting \$2,500 for advertising from the Hotel Tax Funds to promote the annual youth and adult baseball tournaments. Old Timers Athletic Club raise money to help support different aspects of the youth and adult sports in the City and County of Racine. When advertising for the tournaments they receive numerous calls as to where to stay, go eat, and enjoy the Racine area. Committee recommends that Mr. Jensen speak with the Racine County Convention Visitor's Bureau.*

**Recommended For Approval**

At 6:37 p.m. Alderman Peter Karas was excused from the meeting.

7. [06-1841](#) Subject: Communication from the Racine Theatre Guild requesting to apply for \$5,000 of Room Tax funds available to Racine-based organizations.

Recommendation: That the City of Racine appropriate \$5,000 from the Room Tax Fund to the Racine Theatre Guild to be utilized for outside marketing for 2006.

Fiscal Note: There are sufficient funds available in Room Tax Fund.

*Beth Jurgaitis, General Manager of the Racine Theatre Guild, appeared before the Committee. She is requesting \$5,000 from the Room Tax Fund for marketing outside of Racine County. They are currently involved with an audience development incentive with the Cultural Alliance of Greater Milwaukee and are doing a geographic study for the greatest potential audience. They receive numerous calls from individuals in Kenosha, Milwaukee, and northern Illinois. 15,200 visitors from outside of Racine County purchase single tickets. The Committee recommends that she speak with the Racine County Convention and Visitor's Bureau.*

**Recommended For Approval**

8. [06-1849](#) Subject: Communication from Racine Police Department Investigator Jody Spiegelhoff requesting to waive a portion of the rental fee for Johnson's Park for a fundraiser event to be held on July 29, 2006 for a Racine Police Department employee.

Recommendation: That the item be received and filed.

Fiscal Note: N/A

*Debbie Kreuger, Investigator with the Racine Police Department, appeared before the Committee. Her request is to waive part of the rental fee for Johnson's Park that will be utilized for a benefit on July 29, 2006 to raise money for a Racine Police Officer Brenda Guillien, 13-year veteran, who has Cancer. Alderman Friedel states if the Sunshine Club cannot help with the rental fee, he will send a memo to other Aldermen to collect \$237 to help reduce the cost of rental.*

**Recommended For Denial**

9. [06-1536](#) Subject: Communication from the City Attorney submitting the claim of Xochitl Julian for consideration.

Recommendation: That the claim of Xochitl Julian, 418 Randolph St. be denied.

Xochitl Julian, 418 Randolph St., claims reimbursement for injuries and damages in the amount of \$5,741.45 arising from her trip and fall in the area of the doorway threshold at City Hall on December 12, 2005. Ms. Julian asserts the floor was unsafe due to snow being tracked in on people's feet. The City denies any negligence in the manner of snow removal.

Fiscal Note: N/A

**Recommended For Denial**

10. [06-1866](#) Subject: Communication from the Public Health Administrator requesting permission for the Mayor and City Clerk to sign a contract with Abri Health Plan, Inc. Abri Health Plan is an HMO provider for Medicaid recipients. The intent of the agreement is to arrange for the provision of designated healthcare services by the City of Racine Health Department to Abri Health Plan, Inc. and Medicaid/BadgerCare enrollees.

(Also refer to the Board of Health).

Recommendation of the Finance & Personnel Committee 05-08-06: That the Mayor and City Clerk be authorized and directed to sign a contract with Abri Health Plan, Inc. to arrange provision of designated health care services by the City of Racine Health Department to Abri Health Plan and Medicaid/Badger Care enrollees.

Fiscal Note: N/A

*Janelle Grammer, Public Health Administrator, appeared before the Committee. The State requires if there is more than one HMO in a facility then there must be an option to choose an HMO. The City had only one to choose from since the first of 2005. Adding Abri Health Plan, Inc. will provide healthcare services to Medicaid and Badger Care clients and the City to be reimbursed.*

**Approved**

11. [06-1827](#) Subject: Communication from the Public Health Administrator requesting permission for the Mayor and City Clerk to sign a contract with the State of Wisconsin Department of Health and Family Services, that will provide funding for West Nile Virus surveillance activities. The contract is for \$2,000 and there is no match required by the City.

(Also refer to Board of Health)

Recommendation of the Finance & Personnel Committee 05-08-06: That the Mayor and City Clerk be authorized and directed to enter into an agreement with the State of Wisconsin Department of Health and Family Services, Division of Public Health (Grant Control No. 2006-021) in the amount of \$2,000 to be utilized for West Nile Virus surveillance activities to run from January 1, 2006 through December 31, 2006.

Fiscal Note: No match required on the part of the City.

*Janelle Grammer, Public Health Administrator, appeared before the Committee. This is a continuation of the grant so that the City can collect and accept dead birds from the public to test for West Nile Virus.*

**Approved**

12. [06-1709](#) Subject: Communication from the Director of Parks & Recreation and Cultural Services requesting to discuss the Cemetery Commission's recommendation of the fees and charges for 2006.

Recommendation of the Cemetery Commission: Approve the fees & charges recommendations.

Recommendation of the Finance & Personnel Committee 05-08-06: That the item be received and filed.

Fiscal Note: N/A

Recommendation of the License & Welfare Committee of 5/8/06: That the item be deferred until one of the June, 2006 License and Welfare Committee meetings.

*Donnie Snow, Director of Parks & Recreation and Cultural Services, appeared before the Committee.*

**Received and Filed**

13.     [06-1687](#)     Subject: Communication from the Alderman of the 9th District wishing to discuss the costs of partisan political visits to the City of Racine. This item was deferred per Minutes of November 8, 2004.

Recommendation: That the item be received and filed.

Fiscal Note: N/A

**Recommended to be Received and Filed**

14.     [06-1872](#)     Subject: Communication from the City Clerk submitting the bid received for printing the Common Council Proceedings and legal notices.

Recommendation: That the Racine Journal Times be awarded the bid to publish the Common Council proceedings and all legal notices for the period of June 1, 2006 through May 31, 2007, they being the only bidder.

Fiscal Note: There are sufficient funds available in account 101.010.5540 City Council proceedings.

*David Brown, Interim Finance Director, appeared before the Committee. He stated that the Journal Times was the only bidder to submit a proposal.*

**Recommended For Approval**

15.     [06-1851](#)     Subject: Communication from the City Clerk wishing to meet with the appropriate committee to discuss entering into an agreement with Racine County for the purchase of handicapped accessible voting equipment.

Recommendation: That the City Clerk and the Mayor be authorized and directed to enter into an agreement with Racine County for the purchase of handicapped accessible voting equipment.

Fiscal Note: The State of Wisconsin will reimburse payment for the voting equipment.

*David Brown, Interim Finance Director, appeared before the Committee. The State of Wisconsin has a Health American Vote Act of 2002. The State Board has allocated \$2,000,000 for the purchase of voting machines. Cost of each machine will be \$6,000. Joan Rennert, Racine County Clerk, has received permission to purchase all of the machines for the municipalities in the City and County of Racine. Joan will submit a*

*letter to the State of Wisconsin for reimbursement of the machines purchased.*

**Recommended For Approval**

- 16. [06-1859](#) Subject: Communication from the Interim Finance Director appearing before the Committee to discuss refunding Tax Incremental Financing District No. 11 (West Racine) short-term debt that is due in June.

Recommendation: That approval granted for refunding Tax Incremental Financing District No. 11 (West Racine) note anticipation notes.

Fiscal Note: The amount for refunding is not to exceed \$2,000,000 for TIF No. 11.

*Bradley Viegut, Director of Robert W. Baird & Company, appeared before the Committee. He discussed the summary for the refunding Tax Incremental Financing District No. 11 and the details for the \$7,000,000 borrowing for the 2006 Capital Improvement projects.*

**A motion was made by Friedel, seconded by Weidner, that this file be Recommended For Approval .**

- 17. [06-1858](#) Subject: Communication from the Interim Finance Director requesting to discuss 2005 to 2006 budget carry forwards.

Recommendation: That all remaining encumbered 2005 funds be carried forward to 2006.

101.111.5620	Professional Studies	55,000.00
	Total Fund 101	55,000.00

984.120.5020	Electronic Timekeeping	22,000.00	
984.120.5030	MIS-Communications Room Remodeling		133,732.50
984.520.5010	Island Park Bridges	286,804.00	
984.908.5130	Asphalt Street Resurfacing	22,000.00	
984.907.5320	Sanitary Manhole Reconstruction		8,616.69
	Total Fund 984	473,153.19	

985.010.5010	Electronic Voting-Common Council	30,244.25	
985.020.5020	Redundant E-Mail Server and Software	25,000.00	
985.100.5010	City Hall-Window Replacement	68,948.79	
985.100.5020	City Hall-HVAC Upgrades	45,600.00	
985.105.5010	Transfer to BUS	275,930.00	
985.106.5010	Transfer to Parking	19,187.00	
985.108.5010	Transfer to Civic Center	130,000.00	
985.300.5010	Station #1-Vehicle Exhaust System	13,693.75	
985.360.5770	Warning Siren Replacement	15,000.00	
985.590.5010	Replace City Circuits	39,191.24	
985.600.5010	Traffic Signal Replacements	22,549.00	
985.600.5030	Traffic Signal LED Lamp Replacements		18,530.15
985.700.5010	Raze Lincoln and Marino Shelter	13,407.15	
985.700.5040	Sidewalk Replacement Parks	1,629.37	
985.700.5070	North Beach Wall	775.00	
985.710.5050	Horlick Football Lights	7,312.36	
985.907.5310	Sanitary Sewer Construction-Various Locations		34,264.34
985.907.5330	Racine Street Sanitary Sewer	14,398.09	

985.908.5130	Asphalt Resurfacing	22,848.42	
985.908.5220	Replacement-Curb and Gutter		3,673.23
985.908.5510	Sidewalks-New	2,000.00	
985.908.5520	Sidewalk Replacement	6,252.86	
985.913.5010	Environmental Remediation		9,057.21
985.913.5040	GIS Layers	1,105.95	
985.913.5050	Metra Study	35,000.00	
985.913.5090	Michigan at Goold Slope Stabilization		90,177.43
	Total Fund 985	945,775.59	

Fiscal Note: There are sufficient funds remaining to be carried forward.

*David Brown, Interim Finance Director, appeared before the Committee. There are various accounts that are carried forward from 2005 to 2006 budget. Accounts beginning with 984 are 2004 and 985 are the 2005 Capital Improvement Projects. The account 101, Professional Studies, is an operating budget in the Department of Human Resource.*

#### **Recommended For Approval**

18. [06-1856](#) Subject: Communication from the Interim Finance Director requesting to discuss the borrowing for the 2006 Capital Improvement Projects.

Recommendation: That approval granted for the borrowing for the 2006 Capital Improvement projects.

Fiscal Note: 2006 Capital Projects are budgeted at \$7,049,300.

*Bradley Viegut, Director of Robert W. Baird & Company, appeared before the Committee.*

**A motion was made by Friedel, seconded by Weidner, that this file be Recommended For Approval .**

#### **Miscellaneous Business**

##### **None**

A motion was made by Alderman Spangenberg and seconded by Alderman Friedel that the Committee be convened in closed session pursuant to sec. 19.85 (1)(g) to confer with legal counsel concerning a strategy to be adopted with respect to litigation in which the City is likely to become involved regarding the request of AFSCME Local 67 to represent AFSCME Local 2239.

Roll Call Taken: Ayes: Alderman Friedel, Spangenberg, Weidner and Wisneski  
Noes: None

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statute 19.85(1)(g)

Also present: David Brown, Sylvia Romero, and Scott Letteney

19. [06-1896](#) Subject: (Direct Referral) A request of the Director of Human Resources, pursuant to sec. 19.85(1)(g), Wis. Stat., to meet with the Finance and Personnel Committee and to confer with legal counsel concerning a strategy to be adopted with respect to litigation in which the City is likely to become involved regarding the request of Local 67, AFSCME, to represent Local 2239, AFSCME.



Recommendation: That the City staff be allowed to seek a declaratory judgment from the WERC regarding AFSCME Local 67 and AFSCME Local 2239.

Fiscal Note: N/A

**Recommended For Approval**

There being no further business to come before the Committee, the meeting adjourned at 7:30 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, May 22, 2005 in City Hall, Room 103.

Respectfully submitted,

Alderman James Spangenberg, Chairman  
Finance and Personnel Committee