



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes

### Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair James T. Spangenberg, Alderman David L. Maack,  
Alderman Robert Anderson, Alderman Michael Shields*

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Monday, December 8, 2008

5:00 PM

City Hall, Room 301

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#### Call to Order and Roll Call

**PRESENT:** 5 - James T. Spangenberg, Thomas Friedel, David L. Maack, Robert Anderson and Michael Shields

#### Approval of minutes for the 11-24-08 meeting. to Approve the Minutes

1. [08-2959](#) **Subject:** Communication from the City Attorney submitting the claim of Arnaldo Badillo for consideration.

**Recommendation of the Finance & Personnel Committee on 12-8-08:** The claim of Arnaldo Badillo, 1411 Carlisle Ave, requesting reimbursement of \$356.84 for repair expenses after a screw allegedly punctured his tire as he drove over the railroad tracks in the 1500 block of Yout Street be denied.

**Fiscal Note:** N/A

**Attachments:** [Badillo claim 001](#)

*Scott Letteney, Deputy City Attorney appeared before the Committee to discuss the claim.*

**Recommended For Denial**

2. [08-2965](#) **Subject:** Communication from the City Attorney submitting the claim of Jean Faust for consideration.

**Recommendation of the Finance & Personnel Committee on 12-8-08:** The claim of Jean Faust, 3510 Durand Ave., requesting reimbursement of \$1,410.39 for expenses to replace items that were allegedly removed from her yard by Public Works crews pursuant to a U.N.I.T. order be denied.

**Fiscal Note:** N/A

**Attachments:** [Faust claim 001](#)

*Scott Letteney, Deputy City Attorney appeared before the Committee to discuss the claim.*

**Recommended For Denial**

3. [08-2976](#) **Subject:** Communication from the City Attorney submitting the claim of Juan Baez and Maria Baez for consideration.
- Recommendation of the Finance & Personnel Committee on 12-8-08:** The claim of Juan & Maria Baez, 2017 DeKoven Ave., requesting reimbursement of \$2,000 for expenses allegedly arising out of a repair to the water service pipes connected to their home be denied.
- Fiscal Note:** N/A
- Attachments:** [Baez claim 001](#)
- Scott Letteney, Deputy City Attorney appeared before the Committee to discuss the claim.*
- Recommended For Denial**
4. [08-2966](#) **Subject:** Communication from the Police Chief requesting to apply for the 2009 U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms & Explosives, Project Safe Neighborhoods Task Force grant.
- Recommendation of the Finance & Personnel Committee on 12-08-08:** Permission be granted for the Chief of Police to apply for the 2009 U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms & Explosives, Project Safe Neighborhoods Task Force grant in the amount of \$20,000 (Grant Control No. 2008-057).
- Recommendation of the Public Safety and Licensing Committee on 12-08-08:** Permission be granted for the Chief of Police to apply for the 2009 U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms & Explosives, Project Safe Neighborhoods Task Force grant in the amount of \$20,000 (Grant Control No. 2008-057).
- Fiscal Note:** No match required on the part of the City.
- Attachments:** [2009 ATF PSN Grant 001](#)
- Lieutenant Robert Purdy appeared before the Committee requesting permission to apply for the 2009 Project Safe Neighborhoods Task Force grant for a total of \$20,000. The funds will be utilized for overtime for the Gang Task Force and the Drug Unit.*
- Recommended For Approval**
5. [08-2938](#) **Subject:** A communication from the Fire Chief requesting the Mayor be authorized to sign an agreement with the State of Wisconsin Department of Revenue for EMS and Vehicle Accident billings.
- Recommendation of the Finance & Personnel Committee on 12-08-08:** The Mayor and City Clerk be authorized and directed to enter into an agreement with the State of Wisconsin Department of

Revenue to implement the TRIP Program that will assist in collection of unpaid fees from tax refunds.

**Recommendation of the Public Safety and Licensing Committee on 12-08-08:** The Mayor and City Clerk be authorized and directed to enter into an agreement with the State of Wisconsin Department of Revenue to implement the TRIP Program that will assist in collection of unpaid fees from tax refunds.

**Fiscal Note:** Taxpayer will be charged \$5.00 for each amount that is intercepted from their refund at the time of interception.

**Attachments:** [TRIP Program 11 14 08](#)

*Ben Hughes, City Administrator and Steve Hansen, the Chief of the Fire Department, appeared before the Committee requesting permission to enter into an agreement with the State of Wisconsin Department of Revenue to implement the TRIP Program to assist in collection of unpaid fees from tax refunds. Fire Departments across the state, as well as the Racine Police Department, have utilized this method increasing the amount of revenue coming in. They are looking to implement this by January 1, 2009.*

**Recommended For Approval**

6. [08-3012](#)

**Subject:** (Direct Referral) Communications from the Fire Chief requesting the Mayor and City Clerk be authorized to sign the Fire Protection and Emergency Medical Services contracts with communities who contract with the City for those services.

(Also refer to Public Safety and Licensing Committee)

**Recommendation of the Finance & Personnel Committee on 12-08-08:** The Mayor and City Clerk be authorized and directed to renew an agreement with the Fire Protection and Emergency Medical Services contracts with the Villages of Wind Point, Elmwood Park, and North Bay.

**Fiscal Note:** The 3-year contract increases at 2% for each of the three years.

**Attachments:** [fire protection and emerg serv contracts for villages 12 4 08](#)

*Steve Hansen, the Chief of the Fire Department, appeared before the Committee requesting permission to renew a 3-year contract with with the Fire Protection and Emergency Medical Services contract with the Villages of Wind Point, Elmwood Park, and North Bay. There will be a 2% increase for each of the three years.*

**Recommended For Approval**

7. [08-2961](#)

**Subject:** Communication from the Grant Facilitator requesting permission to apply for the National Association of County and City Health Officials (NACCHO) Healthy Communities Demonstration Grant Announcement in the amount of \$15,000 to support local health

departments' plans.

**Recommendation of the Finance & Personnel Committee on**

**12-08-08:** Permission be granted for the Grant Facilitator to apply for the \$15,000 grant with the National Association of County and City Health Officials (NACCHO) Healthy Communities Demonstration Grant Announcement (Grant Control No. 2008-056).

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [NACCHOtocouncil.doc](#)

*Debbie Embry, Grant Facilitator, appeared before the Committee requesting permission to apply for the National Association of County and City Health Officials Healthy Communities Demonstration Grant Announcement in the amount of \$15,000 to be utilized to support local health department's plans.*

**Recommended For Approval**

8. [08-2946](#)

**Subject:** Communication from the Public Health Administrator requesting permission to apply for \$240,663 from the Department of Health Services for the Consolidated Contract.

**Recommendation of the Finance & Personnel Committee on**

**12-08-08:** Permission be granted for the Public Health Administrator to apply for the \$240,663 grant with the Department of Health Services for the Consolidated Contract (Grant Control No. 2008-049).

**Fiscal Note:** The contract covers \$39,131 for Immunization; \$35,118 for Childhood Lead; 74,915 for Maternal Child Healthcare; \$14,030 for Prevention and \$77,469 for Wisconsin Well Woman Programs. There is a soft match of \$60,505 required on the part of the city for Maternal Child Healthcare.

**Attachments:** [2009 Consolidated Grant.pdf](#)

*Marcia Fernholz, Director of Environmental Health, appeared before the Committee to request permission to apply for the Department of Health Services for the Consolidated Contract that will be utilized for Immunization, Childhood Lead, Maternal Child Healthcare, Prevention and Wisconsin Well Woman Programs.*

**Recommended For Approval**

9. [08-2947](#)

**Subject:** Communication from the Public Health Administrator requesting permission to apply for \$98,371 from the Department of Health Services for the Tobacco Prevention and Control Program.

**Recommendation of the Finance & Personnel Committee on**

**12-08-08:** Permission be granted for the Public Health Administrator to apply for the \$98,371 grant with the Department of Health Services for the Tobacco Prevention and Control Program (Grant Control No. 2008-052).

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [2009 Tob Prev & Control.pdf](#)

*Marcia Fernholz, Director of Environmental Health, appeared before the Committee to request permission to apply for the Department of Health Services Tobacco Prevention and Control Program grant in the amount of \$98,371.*

**Recommended For Approval**

10. [08-2948](#)

**Subject:** Communication from the Public Health Administrator requesting permission to apply for \$61,160 from the Department of Health Services for Center of Disease Control (CDC) Preparedness.

**Recommendation of the Finance & Personnel Committee on**

**12-08-08:** Permission be granted for the Public Health Administrator to apply for the \$61,160 grant with the Department of Health Services for Center of Disease Control (CDC) Preparedness (Grant Control No. 2008-050).

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [2009 CDC Preparedness.pdf](#)

*Marcia Fernholz, Director of Environmental Health, appeared before the Committee to request permission to apply for the Department of Health Services for the Center of Disease Control Preparedness grant in the amount of \$61,160.*

**Recommended For Approval**

11. [08-2949](#)

**Subject:** Communication from the Public Health Administrator requesting permission to apply for \$35,590 from the Department of Health Services for the Cities Readiness Initiative (CRI) Preparedness.

**Recommendation of the Finance & Personnel Committee on**

**12-08-08:** Permission be granted for the Public Health Administrator to apply for the \$35,590 grant with the Department of Health Services for the Cities Readiness Initiative (CRI) Preparedness (Grant Control No. 2008-051).

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [2009 CRI Preparedness.pdf](#)

*Marcia Fernholz, Director of Environmental Health, appeared before the Committee to request permission to apply for the Department of Health Services for the Cities Readiness Initiative Preparedness grant in the amount of \$35,590.*

**Recommended For Approval**

12. [08-2861](#)

**Subject:** Communication from the Public Health Administrator

requesting permission for the Mayor and City Clerk to enter into a 2-year contract with Countryside Humane Society for animal control services.

**Recommendation of the Finance & Personnel Committee on 11-10-08:** The item be deferred.

**Recommendation of the Finance & Personnel Committee on 11-24-08:** The item be deferred.

**Recommendation of the Finance & Personnel Committee on 12-08-08:** The Mayor and City Clerk be authorized and directed to enter into a 2-year contract with the Countryside Humane Society for animal control services.

**Fiscal Note:** Total cost for 2009 will be \$175,282 and 2010 cost will be \$180,540.46.

**Attachments:** [2009-2010 Countryside.pdf](#)

*Marcia Fernholz, Director of Environmental Health, appeared before the Committee requesting permission to enter into a 2-year contract with Countryside Humane Society for animal control services.*

**Recommended For Approval**

13. [08-2907](#)

**Subject:** Communication from the 15th District Alderman requesting to appear before the Finance & Personnel Committee to discuss requiring a mandatory yearly physical for all city employees who operate city-owned vehicles.

(Item also referred to the Board of Health)

**Recommendation to the Finance & Personnel Committee on 11-24-08:** Defer the item.

**Recommendation of the Finance & Personnel Committee on 12-08-08:** The item be deferred.

**Fiscal Note:** N/A

*Because Alderman Mozol did not appear to discuss the item, the Committee recommended to defer the item.*

**Deferred**

14. [08-2980](#)

**Subject:** Tim Sullivan, Director of Venue Works and Rick Edgar, Director for the Racine Civic Centre, requesting to appear before the Finance & Personnel Committee wishing to discuss additional subsidy needed to cover the 2008 Civic Centre obligations.

**Recommendation of the Finance & Personnel Committee on**

**12-08-08:** Permission be granted for the Finance Director identify and transfer remaining 2008 general fund dollars to fully fund any 2008 operating deficit, not to exceed \$165,000, incurred by the Racine Civic Centre.

**Fiscal Note:** The deficient is currently estimated at \$155,000. Funds will be transferred from the General Fund 101 to the Civic Centre Fund 108.

**Attachments:** [Civic Centre.pdf](#)

*Ben Hughes, City Administrator, and Dave Brown, Finance Director, appeared before the Committee to discuss additional subsidy needed to cover the 2008 Civic Centre obligations. Rick Edgar, the new Director for the Racine Civic Centre, was unable to attend. Ben stated it was realized that the anticipated revenue projections for the Civic Centre was not going to be met in 2008. There were legitimate services that were procured in the months of August, September, October and November that have not been paid. The projected amount for these services is 155,000. He is requesting a transfer of funds to cover the services. Ben's other concern is the Civic Centre Commission not meeting regularly because repeatedly having a quorum problem. He is working on being updated and working more closely with the Civic Centre.*

**Recommended For Approval**

**Miscellaneous Business**

**The Committee will review what items will be introduced to the Common Council for the December 22nd meeting. If there is nothing that needs to be addressed immediately, there will not be a Finance & Personnel meeting for December 22, 2008 meeting.**

**There being no further business to come before the Committee, the meeting adjourned at 6:05 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, December 22, 2008.**