

***DIRECTORS REPORT
FOR THE
MAY 9, 2007
BOARD OF PARKS, RECREATION & CULTURAL SERVICES***

1. The Cemetery Audit has been completed and a copy is being provided for your review. A formal presentation will be made by the consultants, Virchow Krause and Company, LLC to the Cemetery board and Committee Of The Whole at a joint meeting at a date and time to be determined by the Mayor.
2. I have received approval by the Common Council to use the remaining contingency funds for enhancements to the Monument Square. The remaining funds will be used to create an edge along Main Street using granite seat walls, game boards and art pedals. The remaining funds are anticipated to be in the amount of \$170,000 to \$200,000.
3. I am working with a team of City Employees to create a Pandemic Influenza Emergency Response Manual. The manual will address essential functions should we have such an emergency here in the City. If Pandemic Influenza spreads to the City of Racine, an absentee rate of up to 25-30 percent or more of City of Racine employees are expected to be absent on a rolling basis.
4. The Senior Softball Program has started. The group has grown to over 18 men and women. They meet at Island Park every Wednesday from 9:00 am to 12:00 noon. On inclement weather days the Tyler/Domer Community Center is used.
5. The Council approved the following:
 - To retain Industrial Roofing Services, Inc. to prepare plans and specifications and project management for masonry restoration at Graceland War Memorial and Mound Crypts and roof replacement at the War Memorial for \$12,800.
 - To retain Nielsen Madsen & Barber SC to prepare a topographic map of Mound Cemetery Crypt area for \$6,520.
6. The following are in the process of being bid with bids due on 6/7/07.
 - Replacing the exterior doors and windows at Dr. Bryant Center, estimate cost \$119,000.
 - Masonry restoration at Graceland War Memorial and Mound Crypts and Maintenance Building and roof replacement at the War Memorial estimate cost \$220,000.

7. The plans for replacing the west side bleachers at Horlick Athletic Field have been approved by the State Building Inspector. We received a variance from the State requiring that within 5 years additional restrooms be built because at the present time we do not have the required amount for the seating capacity. Also the contractor has started to raze the existing bleacher. The PRCS Department is continuing to improve the appearance of sport fields in other parks as well. Some of the improvements include replacing old bleachers, repairing player benches and maintenance of fields.
8. Adult softball is scheduled to begin Wednesday, May 2. There are 233 teams this season compared to 227 teams last year, an increase of six from last year to this season. Our new software package is already paying dividends by helping to identify individual players that live outside the county but signed up as a City of Racine resident.
9. Bids were received for replacing the water main at Shoop Golf Course and are in the process of being awarded to Reeseman's Excavating & Grading, Inc., for \$23,925.
10. We have started working on revising the Request for Proposals for the lease/management of the golf courses. The existing lease ends at the end of this year.
11. We have completed the renovation of the Island Park ball diamond light controls. Now users will only have to flip one switch to turn the lights on and off and will no longer have to go into the control cabinet and flip several switches. The lights will also automatically turn off at midnight eliminating users from leaving them on all night.

Respectfully submitted,

Donnie Snow
Director