



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes

### Finance and Personnel Committee

*Chairman Thomas Friedel, Vice Chair James T. Spangenberg, Alderman David L. Maack,  
Alderman Robert Anderson, Alderman Michael Shields*

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Monday, September 8, 2008

5:00 PM

City Hall, Room 301

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#### Call to Order and Roll Call

**PRESENT:** 5 - James T. Spangenberg, Thomas Friedel, David L. Maack, Robert Anderson and Michael Shields

#### Approval of Minutes for the August 27, 2008 meeting. to Approve the Minutes

1. [08-2599](#) **Subject:** Communication from Mayor Becker asking that the Committee formulate a policy on how to treat taxation of the Racine Zoological Society acquisitions.

#### **Recommendation of the Finance & Personnel Committee on**

**09-08-08:** The City of Racine budget for and pay the local share of the 2008 Real Estate property tax bill issued in December 2008 for 210 Goold Street (parcel #05937000) owned by the Racine Zoological Society, Inc. Payment to be applied in the 2009 budget year.

**Fiscal Note:** The estimated local share is \$1,550.00

**Attachments:** [Zoo Society 210 Goold St](#)

*Jay Christie, President and CEO of the Racine Zoo, and Dave Easley, Board Chair of the Racine Zoological Society, appeared before the Committee requesting a refund for the 2007 property tax assessed at 210 Goold Street and to eliminate taxes that will be incurred in 2008. The home has been donated to the Racine Zoo who will then donate it to the City of Racine. The building is slated to be razed.*

**Recommended For Approval**

2. [08-2616](#) **Subject:** Communication from Mayor Becker wishing to discuss the issue of exceeding the number of authorized sworn positions, in the Police Department in anticipation of retirements in 2009.

#### **Recommendation of the Finance & Personnel Committee on**

**09-08-08:** The item be deferred so that the City Administrator and the Chief of Police be directed to develop a policy that will allow them to exceed the authorized sworn positions in anticipation of retirements in 2009.

**Fiscal Note:** N/A

**Attachments:** [Page0001](#)

*Kurt Wahlen, Chief of Police, and Ben Hughes, City Administrator, appeared before the Committee requesting to exceed the number of authorized sworn positions in the Police Department because of the anticipation of retirements in 2009. They will create a policy allowing them to exceed the authorized staffing level for training purposes only if the budget will allow.*

**Deferred**

3. [08-2612](#)

**Subject:** The Chief of Police requesting permission to enter into an agreement with Property Room.com Inc. for the auction and disposition of unneeded property and evidence.

**Recommendation of the Finance & Personnel Committee on**

**09-08-08:** Permission granted for the Chief of Police to enter into an agreement with Property Room.com Inc. for the auction and disposition of unneeded property and evidence.

**Fiscal Note:** There will be no up-front costs to the City with revenues totaling 50% of the winning bid for each item sold.

**Attachments:** [Property Room.pdf](#)  
[propertyroom.com\\_001](#)

*Police Chief Kurt Wahlen and Sgt. Kurt Maurer appeared before the Committee requesting permission to enter into an agreement with Property Room.com, Inc. for the auction and disposition of unneeded property and evidence. Sam Aiello, Purchasing Agent, and David Brown, Finance Director, approve utilizing Property Room.com because of the services offered.*

**Recommended For Approval**

4. [08-2168](#)

**Subject:** Presentation of the 2007 Water Utility Audit from Clifton-Gunderson.

**Recommendation:** (Direct Referral) Recommendation of the Waterworks Commission on August 26, 2008: Refer to the Finance and Personnel Committee for adoption

**Recommendation of the Finance & Personnel Committee on**

**09-08-08:** The audited 2006 and 2007 financial statements for Racine Water Utility be received and filed.

**Fiscal Note:** N/A

**Attachments:** [Racine Water and Wastewater Financial Statements 2007.pdf](#)

*Keith Haas, Director of Water & Wastewater Utilities, appeared before the Committee to submit the 2006 & 2007 Water Utility audit.*

**Recommended to be Received and Filed**

5. [08-2174](#)

**Subject:** Presentation of the 2007 Wastewater Utility Audit from Clifton-Gunderson.

**Recommendation:** (Direct Referral) Recommendation of the Wastewater Commission on August 26, 2008: Refer to the Finance and Personnel Committee for adoption

**Recommendation of the Finance & Personnel Committee on 09-08-08:** The audited 2006 and 2007 financial statements for Racine Wastewater Utility be received and filed.

**Fiscal Note:** N/A

**Attachments:** [Racine Water and Wastewater Financial Statements 2007.pdf](#)

*Keith Haas, Director of Water & Wastewater utilities, appeared before the Committee to submit the 2006 & 2007 Wastewater Utility Audit.*

**Recommended to be Received and Filed**

6. [08-2592](#)

**Subject:** Communication from the Commissioner of Public Works/City Engineer regarding a purchasing program as submitted by CNH Global.

**Recommendation of the Finance & Personnel Committee on 09-08-08:** Permission granted for the City of Racine Purchasing Agent to negotiate with Miller Bradford for the purchasing of a 6.1 Frontend Loader and the Uniloader utilizing the 0% 36 months financing option and further recommends that the savings estimate of \$90,000 be removed from the Equipment Budget and placed into account 101.540.5250 for the 2009 Budget.

**Fiscal Note:** Payment will be spread over 36 months at zero percent interest.

**Attachments:** [Case.doc](#)

*Rick Jones, Commissioner of Public Works/City Engineer, appeared before the Committee requesting to enter into a purchasing program with Miller Bradford.*

**Recommended For Approval**

7. [08-2622](#)

**Subject:** (Direct Referral) A communication from the Director of City Development requesting to amend the development agreement with State at Main Development, LLC, regarding the financing of intersection changes related to 141 Main Street.

**Recommendation of the Finance & Personnel Committee on 09-08-08:** The Mayor and City Clerk be authorized and directed to enter into an amended development agreement.

**Fiscal Note:** N/A

**Attachments:** [TID 13 FP .doc](#)  
[Van Note email .doc](#)

*Brian O'Connell, Director of City Development, and Christopher Laurent, Wisconsin Market President with Gorman & Company, appeared before the Committee requesting to amend the development agreement with State at Main Development, LLC regarding the financing of intersection changes related to 141 Main Street.*

**Recommended For Approval**

8. [08-2584](#)

**Subject:** Communication from the City Attorney submitting the claim of Diamond Malone for consideration.

**Recommendation of the Finance & Personnel Committee on**

**09-08-08:** The claim of Diamond Malone requesting reimbursement for injuries and/or property damage on 05-11-08 be denied.

**Fiscal Note:** N/A

**Attachments:** [Malone claim\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee requesting to deny the claim against the City from Diamond Malone. Transit Mutual Insurance Corporation of Wisconsin has determined that the City is not responsible.*

**Recommended For Denial**

9. [08-2587](#)

**Subject:** Communication from the City Attorney submitting the claim of Lisa Leight for consideration.

**Recommendation of the Finance & Personnel Committee on**

**09-08-08:** The claim of Lisa Leicht, 2812 Manor Ave., requesting reimbursement of \$179.71 for cleanup expenses of her vehicle after she allegedly drove through fresh street marking paint on 06-18-08 be denied.

**Fiscal Note:** N/A

**Attachments:** [Leicht claim\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee requesting to deny the claim against the City from Lisa Leicht because the individual drove around well marked orange cones over freshly painted street markings.*

**Recommended For Denial**

10. [08-2590](#)

**Subject:** Communication from the City Attorney submitting the claim of Jill Malvasio for consideration.

**Recommendation of the Finance & Personnel Committee on**

**09-08-08:** The claim of Jill Malvasio, 1549 Boyd Ave., requesting reimbursement of \$1,449.96 for repair expenses after a tree limb

allegedly fell on her vehicle on 06-07-08 be denied.

**Fiscal Note:** N/A

**Attachments:** [Malvasio claim\\_001](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee requesting to deny the claim against the City from Jill Malvasio because lightening struck the tree with the limb falling on her vehicle. The tree was healthy and was last inspected in August 2007.*

**Recommended For Denial**

11. [08-2582](#)

**Subject:** Communication from the City Attorney requesting additional funding for 2008 in the amount of \$100,000 for the Professional Services Account, 101.160.5610.

**Recommendation of the Finance & Personnel Committee on**

**09-08-08:** \$100,000 be transferred from Contingency Fund, 101.990.5970, to City Attorney Professional Services, 101.160.5761, to be utilized for additional funding for professional services.

**Fiscal Note:** There are sufficient funds available for the transfer.

**Attachments:** [Atty Profesional Svcs Budget](#)

*Scott Letteney, Deputy City Attorney, appeared before the Committee requesting an additional \$100,000 for the Professional Services Account for 2008.*

**Recommended For Approval**

### Miscellaneous Business

None

### Adjournment

**There being no further business to come before the Committee, the meeting adjourned at 5:58 p.m. on Monday September 8, 2008.**