



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg
Vice Chair Q.A. Shakoor, II
Alderman Ronald Hart
Alderman Terry McCarthy
Alderman Dennis Wiser*

Monday, September 13, 2010

5:00 PM

City Hall, Room 301

Call to Order & Roll Call

PRESENT: 5 - James T. Spangenberg, Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wiser

Approval of minutes for the August 23, 2010 meeting.

to Approve the Minutes

1. [10-5518](#)

Subject: Communication from the Purchasing Agent requesting to discuss Official Notice #9, 1,300 banquet chairs, 130 chair dollies with 30 extra seat cushions to be utilized at the Festival Hall.

Recommendation of the Finance & Personnel Committee on

9-13-10: The contract for Official Notice #9, 1,300 banquet chairs, 130 chair dollies with 30 extra seat cushions to be utilized at the Festival Hall be awarded to CDI, Waukesha, WI, they being the low responsive responsible bidder.

Fiscal Note: There are sufficient funds available in Account 108.990.5540.

Attachments: [Banquet Chairs](#)

David Brown, Finance Director, spoke on behalf of Sam Aiello, Purchasing Agent. Interior Investments' chairs did not have the ganging interlocks that was one of the items required on the bid. The ganging interlocks will keep the chairs interlocked side-by-side in a row. CDI's bid had the interlocking and was the lowest responsive responsible bidder. His recommendation is to accept CDI's bid.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [10-5521](#)

Subject: Communication from the Director of City Development submitting a request from the Douglas Avenue Business Improvement District (BID #4) for approval of its 2011 Operating Plan.

Recommendation of the Finance & Personnel Committee on

9-13-10: Approval of the 2011 Operating Plan and proposed special assessments for Business Improvement District No. 4, Douglas Avenue.

Fiscal Note: It is estimated that \$68,855.85 will be raised through bid assessments to be placed into the Douglas Avenue Bid's revenue account.

Attachments: [BID 4 Douglas Ave.](#)

Kristin Niemiec, Racine County Economic Development Corporation Community Development Manager, appeared before the Committee to discuss on the item.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Alderman Terry McCarthy appeared at the meeting at 5:08 p.m.

3. [10-5532](#)

Subject: Communication from the Director of City Development requesting permission to apply to the U.S. Environmental Protection Agency for a grant to perform environmental site assessments at brownfields properties throughout the City. (Grant Control No. 2010-031)

Recommendation of the Finance & Personnel Committee on

9-13-10: Permission be granted for the Director of City Development to apply for the \$400,000 U.S. Environmental Protection Agency grant to be utilized for environmental site assessments at brownfields properties throughout the City. (Grant Control No. 2010-031)

Fiscal Note: No match required on the part of the City.

Attachments: [EPA SAG](#)

Tina Chitwood, Racine County Economic Development Corporation Brownfields Coordinator, appeared before the Committee to discuss on the item. The grant is for \$400,000 that will be utilized for the environmental investigations at brownfields properties contaminated by petroleum and hazardous substance. There will be no matching funds required by the City.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [10-5517](#)

Subject: Communication from the City Attorney submitting the claims of Tom Goebel and of Society Insurance for consideration.

Recommendation of the Finance & Personnel Committee on

9-13-10: The claims of Tom Goebel, 4636 Cardinal Court, and Society Insurance, P.O. Box 1029, Fond du Lac, WI, 54936 (Tom

Goebel insured) each independently requesting reimbursement of \$984.17 for damages to Mr. Goebel's vehicle when a manhole cover at the intersection of Ohio Street and Durand Avenue allegedly dislodged as he drove westbound over it on or about July 20, 2010 be denied.

Fiscal Note: N/A

Attachments: [goebel_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to discuss on the item. Both claims are for the same individual. He stated that Mr. Goebel claims the manhole cover bounced up hitting his exhaust system at the intersection of Ohio St. and Durand Ave. causing damage to his vehicle. No further claims 60 days prior or before this incident has occurred so he is requesting denial.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

5. [10-5506](#)

Subject: Communication from the Director of Parks, Recreation and Cultural Services requesting permission to accept donations for the Mayor's Back to School/Stay in School Program.

Recommendation of the Finance & Personnel Committee on

9-13-10: Permission be granted for the Director of Parks, Recreation and Cultural Services accept \$51,750 donations to be utilized for the Mayor's Back to School/Stay in School Program and letters of thanks be sent.

Fiscal Note: Total amount of donations are \$51,750.

Attachments: [10-5506 - Back to School Stay in School Donations 2010](#)

Alderman, Terry McCarthy, stated that Donnie Snow stated that the donations are from different individuals. The total dollar amount is for \$51,750.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [10-5558](#)

Subject: Communication from the Police Chief requesting to discuss acceptance of the 2010 SPA-NTOA Trijicon Grant (Grant Control No. 2010-025).

Recommendation of the Finance & Personnel Committee on

9-13-10: That the Mayor and City Clerk be authorized and directed to enter into an agreement for the 2010 SPA-NTOA Trijicon Grant to be utilized for five (5) gun sights and mounts for SWAT weapons. (Grant Control No. 2010-025)

Fiscal Note: No match required on the part of the City.

Attachments: [legistar 10-5558 letter 001](#)

Dave Brown, Finance Director, appeared before the Committee to speak on behalf of Police Chief Wahlen regarding the item. Dave was unable to get detailed information from a battalion chief regarding the grant. Alderman McCarthy and Dave believe that the grant is for the actual gun sights and mounts from the store rather than money.

A motion was made by Ronald D. Hart, seconded by Terry McCarthy, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:15 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, September 27, 2010 at City Hall, Room 301.

Respectfully submitted,

**Ald. Spangenberg, Chairman
Finance & Personnel CommitteeAdjournment**