



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Cemetery Commissioners

Monday, May 20, 2013

4:30 PM

City Hall Annex, Room 130

Call To Order

Chairman Baldukas called the meeting to order at 4:32 p.m.

Staff present: Director Tom Molbeck, Robert Rafel, and Kellie Ptaschinski.

PRESENT: 4 - Kristine Reisdorf, Jerry Ruud, Sharon Baldukas and Sandy Weidner

Approval of Minutes for April 15, 2013 Meeting

A motion was made by Chairman Baldukas and seconded by Jerry Ruud to Approve the Minutes. The motion PASSED by a Voice Vote.

Public Comment

Mrs. Terri Robinson requests to be able to keep a birdhouse in memory of her deceased husband hanging near his grave site. This was originally approved by Supervisor Bedard, who requested she remove it at a later date. Although hers is well kept, other residents have hung birdhouses throughout the cemetery and did not maintain them. Director Molbeck will review the current guidelines in place with Supervisor Bedard, and present a possible solution or change in current guidelines. Mrs. Robinson will be contacted by Director Molbeck at that time, but is allowed to keep the birdhouse hung at this time.

Cemetery Supervisor Report

A motion was made by Sandy Weidner and seconded by Chairman Baldukas to receive and file the Cemetery Supervisor's Report. The motion PASSED by a Voice Vote.

Cemetery Project Updates

Robert Rafel presented final plans for the Graceland Cemetery Cremation Garden. He reports that the project costs will fall within the budget of \$25,000.

Mr. Rafel passed around a rough draft of the Mound Cemetery Mausoleum repairs, and will have a clean draft for the July meeting. He also reports that the Mound Cemetery Bathroom Project is ADA compliant.

Mr. Rafel invited Commission Members to email him with any questions, and departed the meeting at 5:45 pm.

Kris Reisdorf left the meeting at 5:45 pm.

A motion was made by Sandy Weidner and seconded by Sharon Baldukas to receive and file the finalized plans for the cremation garden.

2013 Cemetery Fees

This item was deferred to next month's meeting.

CIMS Upgrade

This item was deferred to next month's meeting.

Bruce Company Contract

This item was deferred to next month's meeting.

Adjournment

Chairman Baldukas adjourned the meeting at 6:16 p.m.